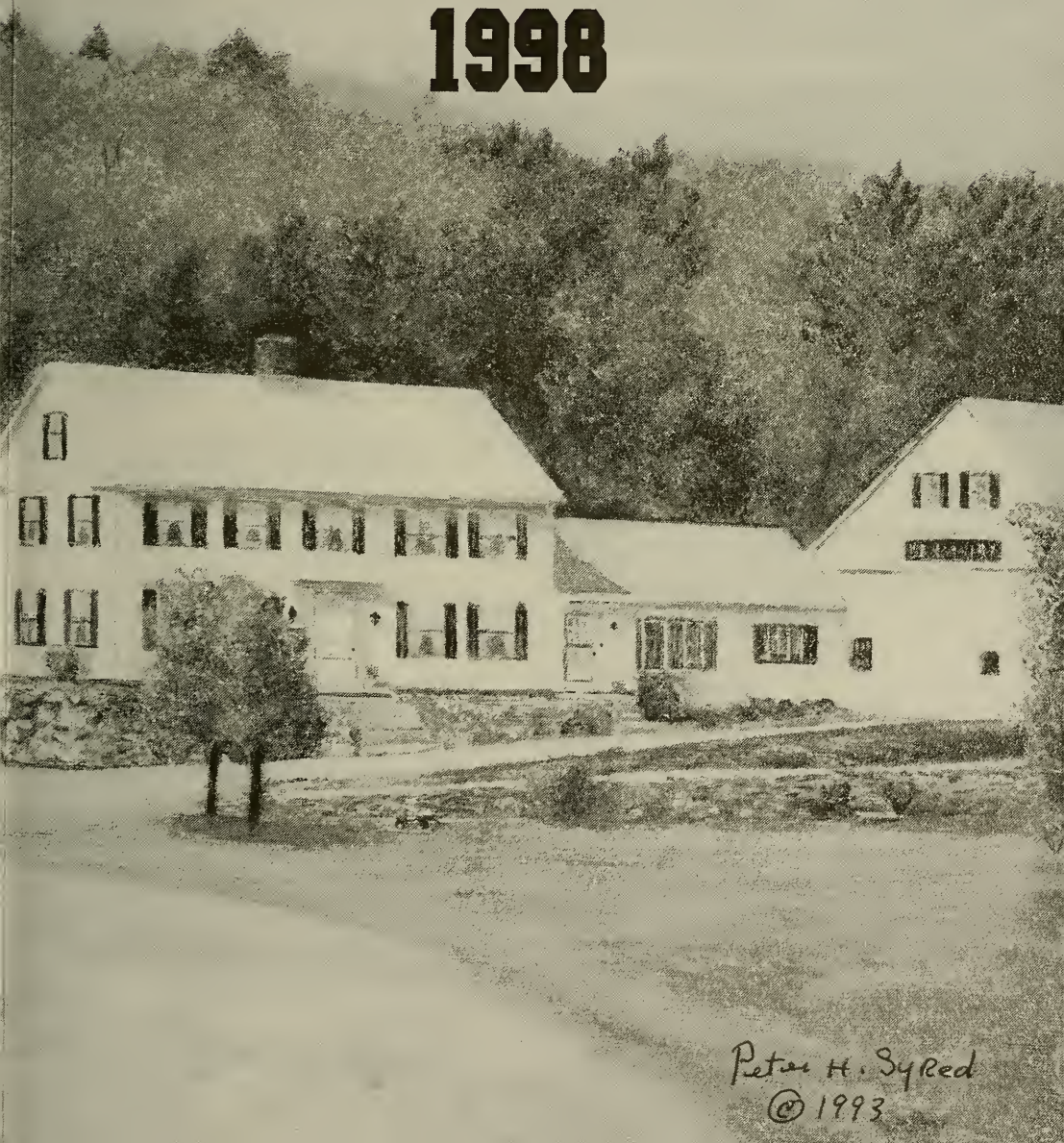


NHamp  
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E12  
1998

# **EAST KINGSTON TOWN REPORT 1998**



Peter H. Syred  
© 1993

## ABOUT THE COVER

"Marshall Bean's Corner"

©1993

The hill behind the house located at 5 Burnt Swamp Road has been enjoyed by many over the years during the winter months for sledding and other winter activities.

The Joseph Lawrence Family sold the "farm" to Marshall & Elaine Bean in April 1951. The Beans operated a poultry business for thirty years until May 12, 1980 when a fire destroyed the huge poultry building.

The Beans sold the property to the current owners Joseph & Susan St. Martin in February 1993.

We express our appreciation to the artist

Peter Harrison Syred

and to

Mr. & Mrs. Joseph St. Martin

for their permission to use the painting for our Town Report.

All reproduction rights reserved by the artist.

**ANNUAL REPORTS**  
**OF THE**  
**SELECTMEN, TAX COLLECTOR,**  
**TOWN CLERK, TREASURER,**  
**PUBLIC LIBRARY,**  
**TRUSTEES OF THE CEMETERY,**  
**AND**  
**TRUSTEES OF THE TRUST FUND**  
**FOR THE YEAR ENDING**  
**DECEMBER 31, 1998**  
**BOARD OF EDUCATION AND**  
**SCHOOL TREASURER**  
**FOR THE YEAR ENDING**  
**JUNE 30, 1998**  
**TOGETHER WITH THE VITAL**  
**STATISTICS OF THE**  
**TOWN OF**  
**EAST KINGSTON**  
**NEW HAMPSHIRE**  
**1998**

Printed by The Whittier Press  
101 Market Street  
Amesbury, MA 01913





### **Catherine Jean George**

The 1998 Annual Town Report is dedicated to the memory of Catherine Jean George who died after a brief illness on December 8, 1998 at the age of fifty-one.

Cathy admirably served the Town of East Kingston for many years in several capacities. Above and beyond raising her three children here in town along with her husband Howard, Cathy involved herself in both school and community activities. Even at the time of her death, Cathy was a veteran planning board member, emergency management planner, the district clerk to the school board, and an active member of the Community United Methodist Church. Throughout her residency here in East Kingston, Cathy also worked the election polls.

Cathy loved God, her family, her many friends, and music. She enjoyed a good conversation and always made a point to know what was going on. She was kind and good-hearted.

Please take a moment to reflect on her goodness and to give thanks for the opportunity to have known her. For all the time and energy she dedicated to the Town of East Kingston throughout the years, we in turn, lovingly dedicate this report.



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## TOWN OFFICERS

### *Elected Officers:*

#### ***Board of Selectmen (RSA 41:8 to 8-E)***

1999	James Roby Day, Jr.	642-7956
2000	Donald C. Andolina	642-7158
2001	John L. Fillio	642-4423

#### ***Cemetery Committee***

1999	Henry F. Lewandowski, Jr.	642-8406
2000	Vytautas Kasinskas	772-8855
2001	Donald C. Andolina	642-7158
2001	Eugene V. Madej (Appt.Sexton)	642-8457

#### ***Highway Agent (RSA 231:62 to 62-B)***

1999	Robert L. Rossi	642-5246
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#### ***Moderator (RSA 40:1)***

1999	Robert B. Donovan	642-8386
------	-------------------	----------

#### ***Supervisors of the Checklist (RSA 41:46-a)***

2000	Virginia E. Conti	642-8872
2001	Patricia A. Mazur	642-8033
2002	Sarah B. Lazor	642-5955

#### ***Town Clerk/Tax Collector (RSA 41:45-A)***

2001	Barbara A. Clark	642-8794
------	------------------	----------

#### ***Treasurer (RSA 41:26 to 26B)***

2001	Katherine A. Hankin	772-5675
------	---------------------	----------

#### ***Trustees of the Public Library (RSA 202-A:6)***

1999	Shirley A. Hammershoy	642-5597
1999	Carol A. Davis	642-5227
2000	Joan W. Kasinskas	772-8855
2000	Beverly A. Fillio	642-4423
2001	Conrad V. Moses	642-4697

#### ***Trustees of the Trust Fund***

1999	Charles A. Walker	642-4447
1999	Amanda J. Lashoones	642-8943
2000	Darlene M. Hughes	

*NOTE: Elected Officers serve to Town Meeting of year noted.*

## **APPOINTED OFFICERS**

### ***Animal Control Officer***

Dec. 1999	Robert A. Marston, DVM	778-0570
-----------	------------------------	----------

### ***Board of Adjustment (RSA 673:5)***

642-8406

Dec. 1999	Edward A. Cardone	
Dec. 1999	Charles F. Marden, Alternate	
Dec. 1999	Peter A. Riley, Alternate	
Mar. 1999	John V. Daly, Chairman	
Dec. 2000	David C. Boudreau, Jr.	
Dec. 2000	Norman J. Freeman, Sr.	
Dec. 2001	David E. Ciardelli	
	*Catherine Belcher, Secretary	

### ***Building Inspector***

642-8406

Dec. 1999	Glenn P. Clark	642-8727
Dec. 1999	Peter A. Veroneau, Deputy	642-5354

### ***Conservation Commission (RSA 36-A:3)***

642-8406

Mar. 1999	Vytautas Kasinskas	
Mar. 1999	Dennis G. Quintal	
Mar. 2000	Stanley C. Drew	
Mar. 2000	Richard S. Urwick	
Mar. 2001	Raymond R. Donald	
Mar. 2001	John L. Fillio, Alternate	
Mar. 2001	James L. Nupp	
Mar. 2001	Lawrence K. Smith, Chairman	

### ***Deputy Town Clerk/Tax Collector***

642-8794

Dec. 1999	Sharon P. Day	
-----------	---------------	--

### ***Deputy Treasurer***

642-8406

Mar. 1999	Donald H. Clark	
-----------	-----------------	--

### ***Emergency Management***

Dec. 1999	Amanda J. Lashoones Coordinator	642-5246
-----------	------------------------------------	----------

Dec. 1999	Austin Carter, Sr. Deputy Coordinator	642-8254
-----------	--	----------

### ***Fire Department***

#### ***Emergency Business***

911  
642-3141

Dec. 1999	Alan J. Mazur Fire Chief & Fire Engineer	642-8663
Dec. 1999	Richard A. Smith, Sr. Asst. Fire Chief & Fire Engineer	
Dec. 1999	A. Robert Carter, Jr. Deputy Fire Chief & Fire Engineer	



**Fire Warden (Town-State appointed) 1 year term**

1998	Richard A. Smith, Sr.	642-5544
------	-----------------------	----------

**Fire Wardens (Deputies State appointed) 1 year term**

1999	Alan J. Mazur	642-8663
1999	Adam J. Mazur	642-8033
1999	A. Robert Carter, Jr.	642-8254
1999	Andrew D. Conti	642-7887

**Future Land Use & Acquisition Committee 1 year term**

Mar. 1998	Andrew L.T. Berridge, Chairman
Mar. 1998	James Roby Day, Jr.
Mar. 1998	Gary D. Hinz
Mar. 1998	Edward C. Johnson, Jr.
Mar. 1998	Richard A. Smith, Jr.
Mar. 1998	Eric D. Hammershoy
Mar. 1998	James L. Nupp
Mar. 1998	Nancy J. Reiss
Mar. 1998	Robert L. Rossi
Mar. 1998	Richard A. Cook
Mar. 1998	Vytautas Kasinskas
Mar. 1998	Lawrence K. Smith
Mar. 1998	Shirley A. Hammershoy

**Health Officer (RSA 128:1) (State appointed) 3 year term**

2000	Andrew L.T. Berridge	394-0224
------	----------------------	----------

**Historical Committee**

Dec. 1999	Janet W. Damsell, Chairman	642-5405
Dec. 1999	Donald H. Clark	
Dec. 1999	Susan St. Martin	
Dec. 1999	Joseph O'Sullivan	
Honorary	William A. Wright	

**Library**

	*Tracy J. Waldron, Librarian	642-8333
(1/98 - 9/98)	*Terri J. Perkins, Asst. Librarian	
(Hired 10/98)	*Stephanie H. MacInnis, Asst. Librarian	
(Hired 10/98)	*Barbara T. Belmonte, Library Aide	

**Planning Board (RSA 673:5)**

642-8406

Mar. 1999	Beverly A. Fillio, Alternate
Mar. 1999	John L. Fillio, Ex-officio
Mar. 1999	Catherine J. George (Deceased 12/9/98)
Mar. 1999	Edward C. Johnson, Jr., Vice Chairman
Mar. 1999	Robert L. Nigrello, Alternate
Mar. 2001	Richard A. Smith, Sr., Chairman
Mar. 2001	Robert A. Marston, DVM
Mar. 2001	Peter A. Riley, Alternate
	*Catherine Belcher, Secretary

**Police Department**

**Emergency** 911  
**Business** 642-5427

Dec. 1999	Henry F. Lewandowski, Jr., Police Chief
Dec. 1999	James C. Call (Hired 9/28/98)
Dec. 1999	Mark A. Cook
Dec. 1999	Raymond E. Fluett
Dec. 1999	Robert J. Forrest (Hired 9/28/98)
Dec. 1999	Mark A. Heitz (Hired 2/23/98)
Dec. 1998	Jeffrey L. LeDuc (Resigned 1998)
Dec. 1999	Raymond A. Marquis, Jr.
Dec. 1999	Richard R. Simpson (Full-time)
Dec. 1999	Patrick E. Smart (Hired 12/14/98)
Dec. 1998	Wayne M. Young (Resigned 1998)

**Recreation Committee**

Dec. 1999	Michael C. Moore, Chairman	642-3463
Dec. 1999	D. James Clark	
Dec. 1999	John E. Denman	
Dec. 1998	Michael E. Duclos	
Dec. 1998	Frederick J. Gosselin	
Dec. 1999	Richard F. Henshaw	
Dec. 1999	William M. Miller	
Dec. 1999	James S. Moser	
Dec. 1999	Wesley S. Nickerson, Jr.	
Dec. 1999	Daniel J. Owens	
Dec. 1998	Jeff A. Rolfs	
Dec. 1999	Robert A. Simmons, Jr.	
Dec. 1999	Robert A. Staves	

**Recycling Committee**

Mar. 1999	Kimberley Casey, Chairman	772-8506
Mar. 1999	Christine Coronis	
	*Daniel M. Blaisdell, Recycling Caretaker	

**Rockingham Planning Commission**

Aug. 1999	Lawrence K. Smith	778-0885
Apr. 2001	James Roby Day, Jr.	642-5538
		642-7956

**Town Office Custodian**

	*Eugene V. Madej	642-8406
--	------------------	----------

**Seacoast MPO Advisory Committee**

Dec. 1999	Eugene V. Madej	642-8406
-----------	-----------------	----------

**Welfare Agent**

Dec. 1999	Donald H. Clark	642-8406
-----------	-----------------	----------

**Town Office Staff:**

- \*Deborah G. Gallant, Administrative Assistant
- \*Donald H. Clark, Selectmen's Special Assistant
- \*Kimberly M. Kellogg, Secretary/Clerk
- \*Catherine E. Belcher, PB & ZBA Clerk, Newsletter Editor

**Contracted Auditors**

Plodzick & Sanderson Professional Association

\*Note: Town employees, not appointed.

**STATE OF NEW HAMPSHIRE**

**Governor**

Jeanne Shaheen 271-2121  
State House, Concord, NH 03301

**State Representatives District 21**

Charles H. Felch, Sr. (Deceased 3/98) 474-3554  
PO Box 22, Seabrook, NH 03874

Benjamin E. Moore 474-2076  
PO Box 1813, Seabrook, NH 03874

Patricia M. O'Keefe 474-7561  
PO Box 145, Seabrook, NH 03874

E. Albert Weare (Elected 6/98) 474-9454  
30 Forest Court, Seabrook, NH 03874

**State Senator District 21**

Beverly A. Hollingworth 926-7113  
209 Winnacunnet Rd, Hampton, NH 03842

**U.S. Senators**

Judd Gregg 431-2171  
99 Pease Blvd, Portsmouth, NH 03801

Bob Smith 433-1667  
1 Harbor Place, Suite 435, Portsmouth, NH 03801

**Representative**

John E. Sununu 647-6600  
44 Buttonwood Rd, Bedford, NH 03110

**Governor's Executive Council**

Ruth L. Griffin 436-5272  
479 Richards Ave, Portsmouth, NH 03801

**County Commissioner**

Tom Battles (term expired January 6, 1999) 679-2256  
Maureen Barrows (sworn in January 6, 1999)  
119 North Rd, Brentwood, NH 03833



## TOWN MEETING 1998

The annual Town Election was called to order on March 10, 1998 at 8:07 a.m. by the Moderator, Robert B. Donovan. Polls closed by Moderator at 7:05 p.m. Town meeting was called to order at 7:20 p.m. with approximately 210 people attending.

*1. To choose all necessary Town Officers for the year ensuing.*

### Town Ballot

Selectman; 3 yr. term:	John L. Fillio	266
Town Clerk/Tax Collector; 3 yr. term:	Barbara A. Clark	408
Treasurer; 3 yr. term:	Katherine A. Hankin	387
Trustee of the Public Library; 3 yr. term:	Conrad V. Moses	393
Cemetery Trustee Member; 3 yr. term:	Donald C. Andolina	391
Supervisor of the Checklist; 6 yr. term:	Patricia A. Mazur	398
Moderator; 2 yr. term:	Robert B. Donovan	395
Road Agent; 1 yr. term:	Robert L. Rossi	390

### School Ballot

School Board Member; 3 yr. term:	Richard S. Poelaert	337
School District Treasurer; 1 yr. term:	Deborah Caron (write in)	12
School District Clerk; 1 yr. term:	Catherine J. George	386
School District Moderator; 1 yr. term:	Robert B. Donovan (write in)	64
School District Auditors; 1 yr. term (2):	Estelle Decatur (write in)	5
	Mary Kelley (write in)	3

### Exeter Region Cooperative School District Ballot

School Board Member (Brentwood); 3 yr. term:	Peter Foster	95
School Board Member (Exeter); 3 yr. term:	Greg Kann	176
School Board Member (Kensington); 3 yr. term:	Paul St. Jean	186
School District Moderator; 1 yr. term:	Charles F. Tucker	271

### Exeter Region Cooperative School District Articles:

#### Article I

*Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$21,941,011? Should this article be defeated, the operating budget shall be \$21,166,011, which is the same as last year, with certain adjustments required by previous action of the District or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.*

YES 180    NO 225\*

## **Article 2**

*Shall the District establish a capital reserve fund under RSA 35:1 for the purpose of construction, reconstruction, or acquisition of school buildings and/or school ground site improvements, including associated engineering and architectural fees, and to raise and appropriate the sum of \$10,000 plus the District's unencumbered surplus funds remaining on hand at the end of the 1997-98 fiscal year to be placed in this fund? This appropriation is in addition to Warrant Article 1, the operating budget article.*

**YES 208\* NO 197**

## **Article 3**

*Shall the District raise and appropriate the sum of \$480,400 for acquisition of computer equipment, cabling, and related goods and services for the District schools? This appropriation is in addition to Warrant Article 1, the operating budget article.*

**YES 182 NO 224\***

## **Article 4**

*On petition of Robert A. Moreau and others, shall the District create a planning committee according to the provisions of RSA 194-C:2 to consider withdrawal from School Administrative Unit 16?*

**YES 181 NO 204\***

## **East Kingston Warrant Articles:**

*2. Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows:*

Replace the existing Article 111-A with a new growth control ordinance (see below) (Approved for ballot 12/1/197)

### **Article 111-A - GROWTH CONTROL**

#### **A. Authority**

This Growth Control Ordinance is enacted in accordance with RSA 674:22.

#### **B. Purpose**

1. To manage growth to ensure its compatibility with the 1988 and 1995-97 Master Plan and the 1997 Capital Improvements Program for the Town of East Kingston.

2. To ensure that the East Kingston Elementary School and other Town services will have sufficient capacity and quality to accommodate new development.

### C. Findings of Fact

1. The average annual percent increase in housing units in East Kingston from 1990-1995 was 4.5%; East Kingston and abutting towns, 1.6%; Rockingham County, 1.2%; New Hampshire, 0.9% (1990 U.S. Census, 1996 OSP "Current Estimates and Trends in NH's Housing Supply").
2. East Kingston's share of housing units in the six-town region (East Kingston and abutting towns) increased from 4.5% in 1970 and 1980 to 4.9% in 1990 and 6.1% in 1995 (1996 East Kingston Master Plan and 1996 OSP "Current Estimates and Trends in NH's Housing Supply").
3. The total housing stock in East Kingston increased 30% from 1990-1995; East Kingston and abutting towns, 10%; Rockingham County, 7%; New Hampshire, 5% (1990 U.S. Census, 1996 OSP "Current Estimates and Trends in NH's Housing Supply").
4. 32% of the 650 homes in East Kingston (as of 10/97) were built since the 1990 U.S. Census (494) (1990 U.S. Census and East Kingston Selectmen's Office).
5. East Kingston's average annual percent increase in population from 1990-1996 was 3.0%; East Kingston and abutting towns, 1.2%; Rockingham County, 0.9%; New Hampshire, 0.8% (1996 Population Estimates of New Hampshire Cities and Towns, NHOSP, 1997).
6. East Kingston's total increase in population from 1990-1996 was 19.2%; East Kingston and abutting towns, 7.6%; Rockingham County, 5.3%; New Hampshire, 4.8% (1996 Population Estimates of New Hampshire Cities and Towns, NHOSP, 1997).
7. Capacity of the 6-classroom East Kingston Elementary School is 175 students (using 7 rooms and maximum class size of 25). 1997-98 enrollment is 174. As of September 1997, there are nine classes. Because the sixth grade will be moving to the new COOP middle school, total enrollments at the Elementary School are projected to decline. However, because of projected grade sizes, total number of classrooms needed is projected at 9 in 1998-99, 10 in 1999-2000, and 10 in 2000-01 (East Kingston School Board, East Kingston Capital Improvements Program, 1997). The East Kingston School Board had originally planned to construct a \$822,000 six-classroom addition for use in September



1999. However, due to the existing and projected space shortage, the proposal will be presented to voters in March 1998 for occupancy in September, 1998.

8. Since 1994, the Town's Road Improvement budget has increased 33% from \$45,000 to \$60,000 (ref. 1998 CIP).
9. The Town's operating budget has increased 7.4% over the last six years (ref. 1998 CIP).
10. The tax rate has increased by an average of 4.1% annually over the last six years (ref. 1998 CIP).
11. While the capital project portion of the municipal tax rate averaged 20% over the last six years, it is projected to average 33% over the next six years (ref. 1998 CIP).

#### D. Allocation of Permits

1. This Article applies to building permits for new dwellings. Building permits for non-dwelling construction or for expansion, alteration or replacement of existing dwellings will not be affected by this Article.
2. Calendar year for building permits will be from January 1 through December 31.
3. The rate of growth in housing units in any given year shall not exceed 2.0% of the total units in Town as of December 31st of the previous year. The Building Inspector shall issue permits for new dwelling units totaling no more than 2.0% of the total units existing in Town at the end of the previous calendar year.
4. One building permit shall be required for each dwelling unit (e.g. one permit for a single family home, two permits for a duplex, etc.)
5. For calculating the number of permits available for the first year (January - December, 1998), total units in Town on the date of the newspaper publishing of the first legal notice of a public hearing on this ordinance will be used (published 12/18/97; there were 660 housing units in town. 2% of 660 is 13 available permits). In calculating 2.0% of the total units in Town, all numbers shall be rounded to the nearest whole number.
6. Building permits for new dwellings will be issued on the basis of those complete applications first received by the Building Inspector until the available number of permits has been issued.

7. In order to be complete, building permit applications must be for lots approved by the East Kingston Planning Board and registered with the Rockingham County Registry of Deeds. Lots must meet all applicable state and local regulations. Applications must include: 1) a copy of the deed of the land on which the new dwelling will be located; 2) Subdivision Approval number and Septic Design approval from NHWSPCD; 3) a set of plans for the new dwelling; 4) a driveway permit (from NHDOT on a State Highway, from the Town on a Town road); and 5) for manufactured housing, the notarized bill of sale, as registered in the Rockingham Register of Deeds.
8. In order to ensure equitable distribution of available permits, (1) no individual, their relatives, persons associated in business with such individuals, or entities owned or controlled by such individual, their relatives or persons associated in business with such individual; and (2) no business entity or any other entity owned or affiliated with such business entity, in whole, or in part, may apply for or receive more than 20% of the available permits in any given year (20% of 13 is 3 permits available for individuals).
9. In the event that fewer than the allocated permits are issued, notwithstanding the percentage limitations above, the unused permits may be distributed, initially one each, to applicants who submit complete applications until all unused permits have been exhausted
10. Building permits which are void as a result of the required construction not being completed within the required time frame (ref. Article IX.A) shall be returned to the Building Inspector and added to the available permits for the present year. "Work Started" in Article I.A. shall mean footings and foundation must be poured when permits are voided under this provision, fees paid for the permits shall not be refundable.
11. Applications will only be accepted for permits available in the current year and for the ensuing year. Applications received after the available building permits have been distributed will be placed first on the list for the ensuing year.

#### E. Sunset Clause

This article expires at Town Meeting 2001.

The Planning Board shall hold an annual review to determine if the population and growth data, in conjunction with the CIP, justifies the continued application of the ordinance. After the review, the Board shall make recommendations to the local legislative body in accordance with RSA 675.3.

**YES 290\* NO 88**

*3. Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance As follows:*

Amend Article IV.D.6 (to correspond with the 1997 amendment to IV.7B. Receiving Layer.2) by changing the "100" to "75" and "125" as follows:

6. Septic system leach field boundaries shall be located more than 20 feet from any properly boundary, 100 feet from any surface water (Amended 3/97), 75 feet from existing or proposed private wells, 125 feet from existing or proposed community wells. (Approved for ballot 12/18/97)

**YES 290\* NO 110**

The Moderator, Robert B. Donovan, announced that the business meeting was called to order. He indicated that as referenced in the Town Report Article 4 was an article, which would be voted on by secret ballot. He described the process of voting by secret ballot, which was required by statute. The vote in order to pass the article had to be a two-thirds majority vote. The polls were open for one hour as required by statute.

*4. To see if the Town will raise and appropriate the sum of two hundred seventy-five thousand dollars (\$275,000.00) for the purpose of purchasing the land and buildings, situated at 1 Main Street, East Kingston, New Hampshire (Map Block Lot #09-07-01) and the costs and expenses reasonably related thereto; such sum to be raised by the issuance of serial bonds or notes not to exceed two hundred seventy-five thousand dollars (\$275,000.00) under and in compliance with the provisions of the Municipal Finance Act (NHRSA 33:1 et seq., as amended) and to authorize the Selectmen to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof and to take such other actions as may be necessary to effect the issuance, negotiation, sale and delivery of such bonds or notes as shall be in the best interest of the Town of East Kingston and to authorize the Board of Selectmen to subdivide up to three (3) acres including the buildings and sell up to the*



*three (3) acre portion to defray the cost of purchasing the property, upon terms and conditions determined by the Board of Selectmen.*

Motion made by: Richard Cook. Seconded Holly Hammershoy. Presentation/Discussion: Members of the Future Land Use and Acquisition Committee, which were appointed last year, began the discussion with a presentation of their findings. The committee was to speak first with discussion from the floor following thereafter.

The presentation began with Mr. Richard Cook being recognized. He began by explaining what the FLUAC stood for and what the needs were for the town and planning for them in years to come. He explained what the committee had worked on over the last year. He asked that questions be asked after all of the presentations were done by members of the committee. Mr. Cook introduced members of the committee as Richard Smith, Jr., Larry Smith, Robert Rossi, Nancy Reiss, James Nupp, Vylautas Kasinskas, Edward Johnson, Gary Hinz, Shirley Hammershoy, Eric Hammershoy, Roby Day, Andrew Berridge, and himself. Mr. Cook stated that members of this committee came to a unanimous conclusion that the purchasing of this property was in the best interest of the town in the long run. "The committee felt that this land was the best option that was available for the people of the town that would provide us with the most security in the future for the least amount of money."

Larry Smith was next up with his presentation of charts and graphs, and he displayed pictures of town owned property the Kennerly property that he had put together and gave a historical overview. Larry felt it would be a lot less expensive to expand on the present site than looking for someplace else in town at a much higher price. He said, "I think if we wait we may not be able to make use of an opportunity like this again because this property may not last very long once it goes on the open market."

Jim Nupp presented next with some of the financial arrangements. He shared a couple of overviews on some of the possible financing options. He stated that there were several different financing options that could be pursued - either a bond or a note and he explained the differences between the two with their advantages and disadvantages and the differences in interest rates over different periods of time with the tax impact.

Jim Nupp presented a slide of another possibility of what the property might look like if it was developed to its full potential

with a road being put in and subdivision being created. Mr. Nupp stated that the tax impact on a situation where the property was developed by a developer would be far greater in just the educational impact alone and asked that the people consider that as well.

Ed Johnson concluded the presentation. Mr. Johnson reiterated that this land purchase recommendation was a unanimous decision. He spoke of the town growth as being unstoppable and said the numbers speak for themselves.

At this point the discussion was opened to the floor with Mr. Cook asking residents in attendance if they had any questions.

Questions were directed to the committee members by the following residents: Rob Caron, Mark Brinkerhoff, Raymond Donald, Wayne Bigbie, Joan Kasinskas, Edward Warren, Jeff Marston, Brett Smith, Carol Davis, Daniel Guilmette, and Molly Allen.

Raymond Donald requested that the Selectmen be polled individually on where they stand on this matter.

Andrew Berridge spoke first. He supported this purchase and felt it was an opportunity that the town was going to have now and probably would not have in the future.

Roby Day strongly supported this purchase as a means to take control of our future.

Donald Andolina was not in favor of this purchase when he first became involved in it last March. However, after hearing all the facts and details and seeing firsthand how crowded the situation was and understanding the real cost of this property, he did change his mind and supported it 100%.

Motion made by: David Sullivan to move the article and that voting by secret ballot be taken. Seconded: James Bioteau  
Voted: Passed

At this time, 8:35pm, the polls opened for a total of one hour. Polls closed at 9:35pm. The results of Article 4 were that 210 votes were cast and that it would require a *two-thirds majority to pass*.

YES 107 NO 103\*

The vote failed.

5. *To see if the Town will vote to raise and appropriate the sum of seven hundred twenty-five thousand two hundred dollars \$725,200.00 less estimated revenues to defray Town charges for the ensuing year.*

Motion made by: Andrew Berridge Seconded: Donald Andolina  
Discussion: None. Voted: **Passed**

6. *To see if the Town will vote to authorize the Board of Selectmen to accept gifts of personal property which may be offered to the town for any public purpose, pursuant to RSA 31:95-e. The Selectmen must hold a public hearing before accepting such gift, and the acceptance shall not bind the Town to raise, appropriate, or expend any public funds for the operation, maintenance, repair, or replacement of any such personal property.*

Motion made by: Roby Day Seconded: Andrew Berridge  
Discussion: None Voted: **Passed**

7. *To see if the Town will vote to authorize the Board of Selectmen to accept on behalf of the Town gifts, legacies and devises made to the Town in trust for any public purpose, as permitted by RSA 31:19.*

Motion made by: Donald Andolina Seconded: Roby Day  
Discussion: None Voted: **Passed**

8. *To see if the Town will vote to raise and appropriate the sum of four thousand dollars (\$4,000) to be added to the Revaluation Capital Reserve Fund.*

Motion made by: Andrew Berridge Seconded: Roby Day  
Discussion: None Voted: **Passed**

9. *To see if the Town will vote to raise and appropriate six thousand eight hundred twenty dollars (\$6,820.00) for the second year installment for the three year lease/purchase agreement with the Ford Motor Company approved at 1997 Town Meeting for the 1997 Ford Sedan to be used by the Police Department.*

Motion made by: Roby Day Seconded: Andrew Berridge  
Discussion: Curtis Jacques asked if we were making more money by leasing than we would have if we had accumulated funds in the capital reserve fund and then bought the vehicle. He asked if a comparison had been done, comparing the past to the present.

Andrew Berridge said that in the past we had put monies aside in a capital reserve fund and then waited until there was enough money to purchase the vehicle outright. He said that the police vehicles were not lasting as long as it took to accumulate funds in the capital reserve fund. Because of that, they entered into a lease/purchase agreement. The difference in price in leasing opposed to an outright purchase was only by a couple of hundred dollars.

Voted: **Passed**



10. *To see if the Town will vote to raise and appropriate the sum eight thousand dollars (\$8,000) to be used for year five of five years of the lease/purchase of fourteen (14) self-contained breathing apparatus (SCBA'S). At the end of the fifth year, the SCBA's will remain the property of the Town.*

Motion made by: Donald Andolina. Seconded: Roby Day  
Discussion: None Voted **Passed**

11. *To see if the Town of East Kingston will vote to authorize the withdrawal of the balance from the Rescue Vehicle Capital Reserve Fund, established in 1993, in the amount of sixteen thousand one hundred ninety-nine dollars (\$16,199.00) plus accumulated interest to date of withdrawal, for the purpose of purchasing a rescue vehicle to replace the existing rescue vehicle.*

Motion made by: Andrew Berridge. Seconded: Roby Day.  
Discussion: Ed Warren asked if \$16,199.00 was the exact price of the vehicle they were buying and wanted to know what was the vehicle they were buying.

Alan Mazur Fire Chief, spoke and said that they would buy something up to that amount and that they were looking at three different vehicles. He said that whatever funds they didn't use would remain in the capital reserve fund.

Richard Hugo asked if this article was restricted to the dollar amount, \$16,199.00. A response was given that it was restricted to the \$16,199.00 plus accumulated interest.

Norman Adams asked how much interest had accumulated?

Alan Mazur responded by saying there was approximately \$800.00 in interest.

Jeff Marston asked what kind of vehicle they had now and Alan Mazur said they had a 1979.

Wayne Bigbie asked if there was any value to the present vehicle. Alan Mazur said that the present vehicle could be used as a trade in. He said that they were looking at 1990 model year vehicles.

Daniel Guilmette asked if it was a transport vehicle with a response that it was. Voted: **Passed**

12. *To see if the Town of East Kingston will vote to appropriate four thousand dollars (\$4,000.00) for the East Kingston Fire Department to renovate the 1986 Chevy Forestry vehicle and to authorize the sale of the 1974 Ford Forestry vehicle with the proceeds to be used to offset this appropriation.*



Motion made by: Roby Day. Seconded: Andrew Berridge. Discussion: Edward Warren made a comment that he didn't know that we had a 1986 Chevy Forestry vehicle and wanted to know what they wanted to do with it. He also asked if and when they sell the old forestry vehicle doesn't the money have to go back into the general fund.

Rob Carter, Deputy Fire Chief, responded by saying that with the sale of the vehicle they will be bringing money back to renovate the 86 Chevy forestry vehicle. The Fire Department does not have the vehicle yet but they have a commitment from the Sheriff's Department for two 86 military version vehicles as soon as the Fire Department finds the Sheriff's Department a Blazer that they can exchange for the two trucks.

Andrew Berridge said, "if the article says that it would be used for that purpose then that's the purpose that it will be used for. Without the article addressing that issue, yes the money would have to go into a general fund"

Voted: **Passed**

- 13. To see if the Town will vote to transfer fifty percent (50%) of the revenues collected pursuant to RSA 79-A (the land use tax) to the Conservation General Fund in accordance with RSA 36-A:5.III as authorized by RSA 79-A:25.II.*

Motion made by: Donald Andolina. Seconded: Roby Day. Discussion: Curtis Jacques asked how much money are they talking about. Larry Smith, Conservation Chairman, responded by saying, "it was impossible to predict how much this represents because we never know when someone is going to take a piece of land out of current use."

Norman Adams asked what the Conservation Commission plans to do with the money. Larry Smith said that they would continue to use the money as they have in the past, to survey town properties, scholarships for Conservation Camp, etc.

Voted: **Passed**

- 14. To see if the Town will vote to raise and appropriate the sum of seven hundred eighty-two dollars (\$782.00) to support the Rockingham County Community Action Program, Inc. a private non-profit, anti-poverty agency.*

Motion made by: Andrew Berridge. Seconded Roby Day. Discussion: Jeff Marston asked if there was someone here from the Rockingham County Community Action Program and there was not.

Voted: **Passed**

- 15. To see if the Town will vote to raise and appropriate the sum of two thousand two hundred seventy-four dollars*

*(\$2,274.00) to support the Rockingham Visiting Nurse Association to provide continued health care services to the residents of the Town.*

Motion made by: Roby Day. Seconded: Donald Andolina.  
Discussion: None Voted: **Passed**

16. *To see if the Town will vote to raise and appropriate the sum of five hundred dollars (\$500.00) to Seacoast Mental Health Center, Inc.*

Motion made by: Donald Andolina. Seconded: Andrew Berridge. Discussion: None Voted: **Passed**

17. *To see if the Town will vote to raise and appropriate the sum of eight hundred fifty dollars (\$850.00) to Seacoast Hospice.*

Motion made by: Andrew Berridge. Seconded: Roby Day. Discussion: Virginia Daly asked if this amount of money was based on the amount of people in our town who have used Seacoast Hospice's services.

Andrew Berridge said that the money was based on the amount of people who utilize Seacoast Hospice's services in town. Voted **Passed**

18. *To see if the Town will vote to raise and appropriate the sum of three hundred dollars (\$300.00) to Area Homemaker Home Health Aide Service, Inc.*

Motion made by: Roby Day. Seconded: Donald Andolina. Discussion: None Voted: **Passed**

19. *To see if the Town will vote to raise and appropriate the sum of three hundred forty-two dollars (\$342.00) to Rockingham Nutrition & Meals on Wheels Program.*

Motion made by: Donald Andolina. Seconded: Roby Day. Discussion: None Voted: **Passed**

20. *To see if the Town will vote to raise and appropriate the sum of two hundred seventy-five dollars (\$275.00) to the Richie McFarland Children's Center.*

Motion made by: Andrew Berridge. Seconded: Roby Day. Discussion: None Voted: **Passed**

21. *To see if the Town will vote to raise and appropriate the sum of five hundred dollars (\$500.00) to the New Outlook Teen Center.*

Motion made by: Raymond Donald. Seconded: Cathy George. Discussion: Kevin Fitzgibbon questioned the sale of the property as reported in the newspaper.

Raymond Donald said that it might be sold but that they would be looking for another location. "\$500.00 is a request of share based on the sending towns that use the facility."

Jeff Marston asked what this facility does for the children.

Raymond Donald responded by saying it was a place for kids to go after school, a recreational area, which helps keep them out of trouble.

Kim Casey, Gail Donald, and Stuart Aronson spoke in support of the facility.

Norman Adams asked if any teenagers from East Kingston use this facility and Gail Donald spoke that it is used all the time by East Kingston teenagers.

Lucienne Jacques said that in today's paper an article mentioned that someone had made a donation to fix the roof so maybe it would not be going up for sale. Voted: **Passed**

22. *On the petition of Joann E. Brandt and 24 other registered voters of the Town of East Kingston, to see if the Town will vote to raise and appropriate the sum of three thousand two hundred forty dollars (\$3,240.00) for the purpose of defraying the cost of services provided to the Town of East Kingston and its residents by Seacoast Big Brothers Big Sisters of New Hampshire.*

Motion made by: Joann Brandt. Seconded Estelle "Dusty" Decatur. Discussion: A representative from Seacoast Big Brothers Big Sisters of New Hampshire spoke and explained the reason for the increase. She said the increase was due to the cost of providing the services even though they use volunteers. Their fund-raisers haven't done as well. Four children from East Kingston use Big Brothers/Big Sisters. She spoke of the ways in which Big Brothers/Big Sisters helps the children and that it is a cost-effective program.

Wayne Bigbie asked how they come up with the amount of money to raise? The representative explained how they do this in detail.

A question from the floor asked the representative where does the money go. She responded that it is used for the screening of providers, police background checks, training sessions, hiring of social workers, etc.

Larry Bean asked if the Selectmen had changed their minds as they originally did not recommend the approval of this article. The Selectmen all showed support for this article after the presentation from the representative.



Lucienne Jacques spoke of a case scenario in which her son was a big brother to a nine-year old and how it made a difference in this boy's life by having a big brother.

Voted: **Passed**

23. *On the petition of Joan Kasinskas and 42 other registered voters of the Town of East Kingston, to see if the town will vote to raise and appropriate the sum of five thousand dollars (\$5,000.00) to be placed in the Library Capital Reserve Fund established at 1997 Town Meeting.*

Motion made by: Joan Kasinskas. Seconded: Carol Davis. Discussion: Kevin Fitzgibbon asked what the anticipated use for the \$5,000.00 was and asked what was already in the Capital Reserve Fund? Joan Kasinskas responded by saying the money could be used for a new library or the expansion of the existing library.

Kevin Fitzgibbon asked if there was space for this expansion. Carol Davis said, "there is a lot more property where the library is than you might think. There is sufficient room on the lot to add on."

Andrew Berridge confirmed that if this money was approved that the library cannot be expanded without first coming back to Town Meeting and Carol Davis agreed. Voted: **Passed**

24. *On the petition of Richard Hugo and 62 other registered voters of the Town of East Kingston, to see if the Town will vote to require the Town to make form PA-28, "Inventory of Taxable Property", required by RSA 74, available in the Town Office for residents to pick up any time after January 2nd of the current year.*

Motion made by: Richard Hugo. Seconded: Eleanor Hugo. Discussion: Roby Day spoke and said, "the Board of Selectmen do not recommend approval of this article given the fact that we cannot guarantee that we will have those forms by that date. Year-to-year, we never know when we are going to get this form".

Richard Hugo spoke and questioned why can't they scan the form into the computer and change the date. He said that the problem with the current situation that was being used was that the form gets mailed out sometime in March and due back by April 15. "If you happen to be away during that period of time, then you have no alternative but to suffer the consequences."

Raymond Donald made a motion to amend the basic article to include the phrase *"residents to pick up at any time after the form is made available to the Town by the State."* Seconded: Estelle "Dusty" Decatur. Discussion on the Motion to Amend:



Richard Hugo objected to the motion to amend "We will have no way of knowing when the Town will receive the form from the State."

Diane Lambert asked what the benefit of this form was.

Roby Day responded by saying that the uses were straightforward - dogs, census, tracking children coming into the system, and property (most important). "It is a very useful tool."

Jeff Marston asked if this passes would the Selectmen's office still mail it out.

Roby Day said that if this passes as amended the Board of Selectmen can either mail it to you or hand distribute it.

Jeff Marston asked what brought about this petition. Mr. Hugo explained how he was fined last year as he didn't turn the form in by the deadline because he was away. He said some residents are fined for being one day late.

Jeff Marston asked if the Xerox copy was okay. Roby Day said he can't assure that the State would allow it.

Motion made to move the question: Daniel Guilmette. Seconded: Raymond Donald. Voted: To amend basic article to include the phrase *"residents to pick up at any time after the form is made available to the Town by the State."*

Hand vote-**YES 55\*** NO 37 Motion to amend carried.

At this time, the Moderator said, "we now move to the basic motion as it is amended." Discussion: Roby Day asked to move the question. Seconded: Estelle "Dusty" Decatur

Voted: **Passed**

Motion as amended carried.

*25. To transact any other business that may legally come before this meeting.*

Nancy Reiss made a motion for the Moderator to establish and appoint a future land use and acquisition committee to be comprised of any interested residents to continue efforts in long range future land use and acquisition. This committee would function in the same capacity as the one that just ended. Seconded: Gary Hinz. Discussion: None.

Hand vote - **YES \*45** NO 23 Motion passed.

Curtis Jacques asked if he could make a comment, to get a point across, about the money that is set aside each year that only earns 2, 3, or 4% interest. He felt it wasn't good business and that the money was not properly invested for a good interest return.

At this time, Andrew Berridge recognized some people for their service to the town.

Linda Eaton, Treasurer, was recognized and presented with a plaque. Linda served five years as an auditor and fifteen years as Treasurer and stepped down this year. Linda Eaton thanked all of the town residents and thanked her husband for his support.

Richard Poelaert was recognized for his years of dedication to the Recreation Committee.

Cathy Belcher was recognized for her notable feats each month with publishing the town's newsletter free of charge to everyone in the community.

Donald Clark was recognized for his NH Municipal Volunteer of the Year award.

Motion to Adjourn: Donald Clark. Seconded: Holly Hammershoy. Meeting adjourned at 11:01 p.m.

Respectfully,



*Barbara A. Clark,  
Town Clerk*

## AUDITOR'S REPORT

### PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 224-1380

### INDEPENDENT AUDITOR'S REPORT

To the Members of the  
Board of Selectmen  
Town of East Kingston  
East Kingston, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of East Kingston as of and for the year ended December 31, 1998. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

Except as discussed in the following paragraph, we conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Government Accounting Standards Board Technical Bulletin 9-1, *Disclosures about Year 2000 Issues*, requires disclosure of certain matters regarding the year 2000 issue. The Town of East Kingston has included such disclosures in Note 5B. Because of the unprecedented nature of the year 2000 issue, its effects and the success of related remediation efforts will not be fully determinable until the year 2000 and thereafter. Accordingly, insufficient audit evidences exists to support the Town of East Kingston's disclosures with respect to the year 2000 issue made in Note 5B. Further we do not provide assurance that the Town of East Kingston is or will be year 2000 ready, that the Town of East Kingston's year 2000 remediation efforts will be successful in whole or in part, or that parties with which the Town of East Kingston does business will be year 2000 ready.



The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with generally accepted accounting principles. As is the case with most municipal entities in the State of New Hampshire, the Town of East Kingston has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, along with the effect of such adjustments, if any, as might have been determined to be necessary had we been able to examine evidence regarding year 2000 disclosures, as noted above, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of East Kingston, as of December 31, 1998, and the results of its operations and the cash flows of its nonexpendable trust funds for the year then ended in conformity with generally accepted accounting principals.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Town of East Kingston taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of East Kingston. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

[Signed: Plodzick & Sanderson, Professional Association]

January 16, 1999

*INDEPENDENT AUDITOR'S COMMUNICATION OF  
REPORTABLE CONDITIONS AND OTHER MATTERS*

To the Members of the  
Board of Selectmen  
Town of East Kingston  
East Kingston, New Hampshire

In planning and reforming our audit of the Town of East Kingston for the year ended December 31, 1998, we considered the Town's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinion on the financial statements.



Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgement, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities, in amounts that would be material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might constitute reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

The following conditions were noted that we do not consider to be material weakness:

#### *PURCHASE ORDERS*

Our testing of paid bills disclosed that purchase orders are now being used consistently, but they are not dated. The purpose of issuing purchase orders is to maintain control over the ordering of goods and services.

It is recommended that all purchase orders be properly dated and all purchase order procedures be adhered to in order to have a proper working procurement system.

#### *RECREATION COMMITTEE ACCOUNT*

This was the first year that this account was submitted to us for audit and during our audit the following conditions were noted:

1. The bank account is not in the custody of the Town Treasurer.
2. The account has not been formally established as a special revenue fund and should be annually budgeted for.
3. There was a lack of supporting documentation for many disbursements.

4. No Summary of Activity was prepared at year end for the account detailing the year's receipts and disbursements.

In order to assist the Town with correcting the above noted conditions, we recommend the following:

1. The recreation committee account should be formally established as a special revenue fund. Per RSA 35-B:2 which states in part that "All revenue from such fees and charges may be deposited into a special fund established by vote of the legislative body." The Town should also annually budget for the revenues and expenditures of this fund.
2. The recreation committee account should be in the custody of the Town Treasurer. RSA 41:29 states, in part, that "the town treasurer shall have custody of all moneys belonging to the town and shall pay out the same only upon orders of the selectmen or in the case of a recreation revolving fund established pursuant to RSA 35-B:2, upon the order of the recreation or park commission, or other body designated by the town to expend such a fund."
3. To improve accounting controls, all supporting documentation for disbursements should be retained. The invoice documentation should be canceled showing the date paid, check number and amount paid. All documentation should then be filed in a neat and orderly manner to facilitate an efficient audit trail.
4. A summary of all the accounts activity for the year should be prepared. This summary should be reconciled with the bank account.

We are pleased to report that, during the course of our review of internal controls, no material weakness in the Town's accounting system and records were identified. Minor weaknesses or other considerations coming to our attention were generally procedural in nature and dealt with administrative or recordkeeping practices. In these instances, we made specific recommendations or provided instruction to those individuals involved during the course of our audit fieldwork.

This report is intended solely for the information and use of management and others within the administration. This restriction is not intended to limit distribution of this report, which is a matter of public record.

[Signed: Plodzik & Sanderson, Professional Association]

January 16, 1999

## BUDGET - APPROVED 1998 & PROPOSED 1999 (expenses)

APPROPRIATIONS	1998 BUDGET	1998 ACTUAL	1999 PROPOSED
<b>4130 EXECUTIVE</b>	<b>56,780</b>	<b>53,223</b>	<b>54,300</b>
BOARD OF SELECTMEN	4,950	4,950	4,950
TOWN OFFICE COSTS	48,630	45,331	46,150
MODERATOR/TN MEET	2,900	2,642	2,900
TRUST. OF TRUST FUND	300	300	300
<b>4140 ELEC., REG., VITALS</b>	<b>16,039</b>	<b>15,782</b>	<b>13,900</b>
TOWN CLERK OFFICE	13,924	13,081	13,900
NON-TOWN ELEC. COSTS	2,114	2,700	0
<b>4150 FINANCIAL ADMIN.</b>	<b>34,469</b>	<b>36,839</b>	<b>42,700</b>
ACCOUNTING	17,355	20,505	22,070
AUDITING	4,400	4,400	4,680
TAX COLLECTOR OFFICE	10,814	10,126	10,800
TREASURER OFFICE	1,400	1,413	1,650
INFORMATION SYSTEMS	500	837	3,500
<b>4152 PROPERTY REVAL.</b>	<b>11,924</b>	<b>8,353</b>	<b>10,000</b>
REVALUATION	11,924	8,353	10,000
<b>4153 LEGAL EXPENSES</b>	<b>15,000</b>	<b>24,668</b>	<b>20,000</b>
TOWN COUNSEL	15,000	23,668	20,000
<b>4155 PERSONNEL ADMIN.</b>	<b>26,559</b>	<b>27,976</b>	<b>33,500</b>
EMPLOYEE BENEFITS	26,559	27,976	33,500
<b>4191 PLAN. &amp; ZONING</b>	<b>7,600</b>	<b>4,715</b>	<b>18,400</b>
PLANNING BOARD	7,500	4,715	14,100
BOARD OF ADJUST.	100	0	2,100
CODE ENFORCEMENT	0	0	2,200
<b>4194 GOVERNMENT BLDs.</b>	<b>40,500</b>	<b>36,176</b>	<b>42,900</b>
TOWN OFFICE	18,100	13,415	18,500
TOWN HALL	5,653	8,147	7,100
POLICE STATION/EOC	5,047	4,255	4,600
LIBRARY	6,000	4,885	6,500
FIRE STATION	2,000	1,737	2,500
OTHER PUBLIC FAC.	3,700	3,737	3,700
<b>4195 CEMETERIES</b>	<b>15,500</b>	<b>9,427</b>	<b>15,000</b>
CEMETERY COMM.	2,500	2,567	2,500
CEMETERY MAINT.	13,000	6,860	12,500
<b>4196 INSURANCE</b>	<b>27,900</b>	<b>25,882</b>	<b>28,000</b>
WORKERS' COMP/PROP.	27,900	25,882	28,000
<b>4197 REGIONAL PLAN.</b>	<b>1,290</b>	<b>1,290</b>	<b>1,400</b>
REGIONAL PLANNING	1,290	1,290	1,400
<b>4199 OTHER GOV.</b>	<b>6,000</b>	<b>2,448</b>	<b>6,000</b>
REFUNDS	6,000	2,448	6,000
<b>4210 POLICE</b>	<b>86,370</b>	<b>101,106</b>	<b>101,000</b>



<b>APPROPRIATIONS</b>	<b>1998 BUDGET</b>	<b>1998 ACTUAL</b>	<b>1999 PROPOSED</b>
ADMINISTRATION	76,969	80,607	86,800
WORKSHOPS & TRAIN	2,000	655	2,000
SUPPORT SERVICES	7,401	9,689	12,200
<b>4215 AMBULANCE</b>	<b>16,820</b>	<b>15825</b>	<b>17,100</b>
ADMINISTRATION	800	254	800
SUPPORT SERVICES	16,020	14,570	16,300
<b>4220 FIRE</b>	<b>47,400</b>	<b>45,639</b>	<b>48,200</b>
ADMINISTRATION	25,300	24,894	26,000
WORKSHOPS & TRAIN	5,100	2,966	5,200
SUPPORT SERVICES	17,000	17,778	17,000
<b>4240 BUILDING INSPECT.</b>	<b>6,500</b>	<b>5,683</b>	<b>7,500</b>
BUILDING INSPECTOR	6,500	5,683	7,500
<b>4290 EMERGENCY MGMT.</b>	<b>14,250</b>	<b>14,128</b>	<b>4,300</b>
ADMINISTRATION	11,450	12,238	4,300
SUPPORT SERVICES	2,800	1,890	0
<b>4312 HIGHWAYS &amp; ST.</b>	<b>133,000</b>	<b>123,492</b>	<b>132,000</b>
PAVING & RECONSTR.	60,000	72,593	60,000
CLEAN & MAINT.	23,000	19,209	22,000
SNOW & ICE CONTROL	50,000	35,689	50,000
<b>4316 STREET LIGHTING</b>	<b>1,200</b>	<b>1,075</b>	<b>1,200</b>
LIGHTING	1,200	1,075	1,200
<b>4323 SOLID WASTE COLL.</b>	<b>89,000</b>	<b>86,219</b>	<b>90,000</b>
SOLID WASTE	88,500	85,786	86,500
HAZARDOUS WASTE	500	433	3,500
<b>4414 PEST CONTROL</b>	<b>1,000</b>	<b>650</b>	<b>1,000</b>
ANIMAL CONTROL	1,000	650	1,000
<b>4415 AGENCIES/ HOSP</b>	<b>350</b>	<b>360</b>	<b>350</b>
HEALTH OFFICER	350	360	350
<b>4442 DIRECT ASSIST.</b>	<b>1,000</b>	<b>947</b>	<b>1,000</b>
ADMINISTRATION	1,000	947	1,000
<b>4445 VENDOR PYMTS.</b>	<b>2,000</b>	<b>124</b>	<b>2,000</b>
VENDOR SERVICES	2,000	124	2,000
<b>4520 PARKS &amp; REC.</b>	<b>4,000</b>	<b>3,846</b>	<b>4,000</b>
RECREATION COMM.	4,000	3,846	4,000
<b>4550 LIBRARY</b>	<b>35,800</b>	<b>35,224</b>	<b>39,700</b>
LIBRARY TRUSTEES	35,800	35,224	39,700
<b>4583 PATRIOTIC PURP.</b>	<b>1,600</b>	<b>1,273</b>	<b>200</b>
PATRIOTIC FUNCTIONS	1,600	1,237	200
<b>4619 CONSERVATION</b>	<b>600</b>	<b>600</b>	<b>600</b>
CONSERVATION COMM.	600	600	600
<b>4723 TAN INTEREST</b>	<b>15,000</b>	<b>10,611</b>	<b>15,000</b>
TAN PYMTS.	15,000	10,611	15,000



<b>APPROPRIATIONS</b>	<b>1998 BUDGET</b>	<b>1998 ACTUAL</b>	<b>1999 PROPOSED</b>
<b>4902 MACH./VEH./EQUIP.</b>	<b>13,750</b>	<b>13,391</b>	<b>13,750</b>
BUDGET PYMTS.	13,750	13,391	13,750
<b>4915 CAPITAL RESERVE</b>	<b>16,199</b>	<b>17,075</b>	<b>0</b>
WARRANT PYMTS.	16,199	17,075	0
<b>SUB TOTAL</b>	<b>745,400</b>	<b>723,048</b>	<b>**765,000</b>
+ Approved Warrant Articles	32,882	32,361	
<b>TOTAL</b>	<b>\$778,282</b>	<b>\$755,409</b>	

\*\* Total does NOT include warrant articles

### **BUDGET - APPROVED 1998 & PROPOSED 1999 (revenues)**

<b>REVENUES</b>	<b>1998 BUDGET</b>	<b>1998 ACTUAL</b>	<b>1999 PROPOSED</b>
<b>3120 TAXES</b>			
LAND USE CHANGE	0	5,281	2,100
YIELD TAXES	500	754	500
INTEREST/PENALT.	18,000	18,414	20,000
<b>3210 LIC./PERMIT/FEES</b>			
BUSINESS	1,800	1,775	1,800
MOTOR VEHICLE	185,000	224,535	196,000
BUILDING PERMITS	6,000	4,202	7,000
OTHER	6,000	9,844	8,000
<b>3311 FEDERAL GOVT.</b>			
FEDERAL GOVT	30,000	21,939	38,500
<b>3351 STATE</b>			
SHARED REVENUE	34,000	37,518	34,000
HIGHWAY BL GRANT	26,900	26,931	26,500
FOREST LAND	50	53	100
RR/ROOM/ MLS TAX	25,000	39,944	24,500
<b>3401 SERVICE CHARGES</b>			
INCOME FROM DEPT	17,000	15,981	13,000
<b>3501 MISC. REVENUES</b>			
INVEST. INTEREST	20,000	29,284	20,000
OTHER	7,750	26,528	10,500
SALE TOWN PROPTY	2,500	321	0
<b>3915 CAP. RES. FUND</b>			
CAP. RES. FUND	16,199	17,075	0
<b>TOTAL REVENUES</b>	<b>\$396,699</b>	<b>\$480,379</b>	<b>\$402,500</b>

## CEMETERY FINANCIAL REPORT

**Beginning Balance - Jan. 1, 1998** **\$10,803.23**

Receipts:

Burial Fees (5)	\$750.00
Grave Lot Sales	1,450.00
Deeding fees pre-existing lots	20.00
Andolina-Granite Steps-Union	275.00
Monuments & Markers	230.00
Bank Interest	56.22
Trustees of the Trust Funds	4,775.00
Ferullo Taxes 1998	2,567.00
Miscellaneous	47.00

**Total Receipts** **\$10,170.22**

**Opening Balance + Receipts** **\$20,973.45**

Payments:

Trustees of the Trust Funds	\$2,400.00
Stephen Foy Monuments	180.00
Town of East Kingston	7,342.00
Lot reimbursements (Eaton)	250.00
Legal fees	114.60
Churchill's	1,167.75
J. Gallant	1,675.00
R.L. Rossi	669.00

**Total Payments** **\$20,973.45**

**Ending Balance - Dec. 31, 1998** **\$ 7,175.10**

## CONSERVATION FUND

**Year Ending December 31, 1998**

**BALANCE** **January 1, 1998** **\$ 177.47**

Receipts	Land Use Change Tax	5,221.00
	Miscellaneous Donations	37.00
	Transfer from General Fund	17.29
	Interest	11.46

**TOTAL RECEIPTS** **\$5,286.75**

Expenditures	Barry Conservation Camp	750.00
	(Tuition for three campers)	

**TOTAL EXPENDITURES** **-750.00**

**BALANCE** **December 31, 1998** **\$4,714.22**

## LIBRARY FINANCIAL REPORT

### RECEIPTS

Receipts on Hand:	
Daily Saving Accounts	\$2,731.84
Checking Account	1,844.36
Town Funds Received	35,800.00
Interest in 1998	160.02
Books and Raffle Sales	407.47
Conscience Box	169.23
Copier Fees	155.22
Donations Received	880.00
<b>Total Receipts</b>	<b>\$42,148.14</b>

### EXPENDITURES

Adult Programs	105.92
Advertising	306.00
Bank Fees	11.90
Books	5,704.78
Children Programs	510.35
Donations Expenditure	150.41
Education	1,065.00
Equipment	520.06
Library Supplies	710.65
Membership Dues	70.00
Newspapers	143.25
Postage	95.82
Salaries Expenditure	20,432.63
Special Projects	2,195.45
Subscriptions	1,031.08
Supplies	603.39
Telephones	913.29
<b>Total Expenditures</b>	<b>(\$34,569.98)</b>
<b>Balance on Hand</b>	<b>\$7,578.16</b>

Saving Accounts Balance: 12/1/98	3,580.56
Checking Account Balance: 12/1/98	3,430.23
Salaries Balance: 12/1/98	567.37

**Closing Balance                      \$7,578.16**

Special Projects: Computer Back Up System, & Catalog and Circulation Software for the Library Automation System.

Donations: Funds given to the library for special books and items.

Respectfully,



Conrad V. Moses, Treasurer



## TAX COLLECTOR LEVY BALANCES (MS-61)

### CREDITS

<u>REMITTED TO TREASURER</u>	<b>1998</b>	<b>1997</b>
Property Taxes	2,557,723	107,377
Land Use Change	13,641	
Yield Taxes	220	
Interest	779	9,339
Conversion to Lien		75,270
Overpayments	11,022	212
Bad Check Fee		25
<u>ABATEMENTS MADE</u>		
Property Taxes	1,457	22
<u>UNCOLLECTED TAXES - END OF YEAR</u>		
Property Taxes	186,019	
<b>TOTAL CREDITS</b>	<b>\$2,770,862</b>	<b>\$192,245</b>

### DEBITS

<u>UNCOLLECTED TAXES - BEGINNING OF YEAR</u>		
Property Taxes		182,669
<u>TAXES COMMITTED THIS YEAR</u>		
Property Taxes	2,745,199	
Land Use Change	13,641	
Yield Taxes	220	
<u>OVERPAYMENT</u>		
Property Taxes	11,022	212
Bad Check Fee		25
Collected Interest - Late Taxes	779	9339
<b>TOTAL DEBITS</b>	<b>\$2,770,862</b>	<b>\$192,245</b>

DEBITS	TAX YEAR			
	1997	1996	1995	PRIOR
Unredeemed Liens		35,479	23,737	12,432
Liens Executed During Yr	75,270			
Interest & Cost Collected	1,524	4,193	7,618	
Bad Check Fee			25	
<b>TOTAL DEBITS</b>	<b>\$76,974</b>	<b>\$39,672</b>	<b>\$31,380</b>	<b>\$12,432</b>

## CREDITS

### REMITTED TO TREASURER

Redemptions	36,112	18,999	22,161	
Interest & Cost Collected	1,524	4,193	7,618	
Bad Check Fee			25	
Abatements of				
Unredeemed Taxes		56	56	
Liens Deeded to Town	563	510	1,521	
Unredeemed Liens				
Balance - End of Year	38,595	15,914		12,432
<b>TOTAL CREDITS</b>	<b>\$76,794</b>	<b>\$39,672</b>	<b>\$31,380</b>	<b>\$12,432</b>

Respectfully,

*Barbara A. Clark*

Barbara A. Clark,  
Tax Collector

## **TOWN CLERK REVENUES**

January 1, 1998 to December 21, 1998

### **MOTOR VEHICLE PERMITS**

January	\$12,498.00
February	14,781.00
March	19,838.50
April	23,413.00
May	20,356.00
June	19,414.00
July	19,036.00
August	23,316.00
September	17,936.00
October	14,402.00
November	20,323.00
December	14,649.00

**TOTAL MV REVENUES \$219,962.50**

### **OTHER REVENUES**

Dog Licenses Issued	\$2,580.00
Dog Penalties	225.00
Titles	258.00
UCC's	509.10
Vital Stat. Certificates	367.00
Marriage Licenses	495.00
Bad Check Fees	100.00
Municipal Agent Fees	4,313.60
Business Filing Fees	33.38

**TOTAL OTHER REVENUES \$8,881.08**

**REMITTANCE TO TREASURER \$228,843.58**

Respectfully,

*Barbara A. Clark*

Barbara A. Clark,  
Town Clerk



# TRUSTEES OF THE TRUST FUND

## 1998 PRINCIPAL BALANCES

HOW INVESTED	PURPOSE	BEGINNING BALANCE	ADDITIONS	GAIN/ SALES	LOSS/ SALES	YEAR END BALANCES
Common Cemetery		\$96,874.29	\$650.00	\$36.27	\$9.99	\$97,550.57
Common School		22,023.04	0.00	8.23	2.27	22,029.00
<b>TOTAL COMMON TRUST FUNDS</b>		<b>\$118,897.33</b>	<b>\$650.00</b>	<b>\$44.50</b>	<b>\$12.26</b>	<b>\$119,579.57</b>
<b>NEW FUNDS CREATED</b>						
1998	Union Cemetery	\$2,400.00	\$0.00	\$0.00	\$0.00	\$2,400.00
1998	Hillside Cemetery	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NEW FUNDS</b>		<b>\$2,400.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,400.00</b>
<b>CAPITAL RESERVES</b>						

CREATED	NAME	BEGINNING BALANCE	ADDITIONS	EXPENDED	YEAR-END BALANCES
1988	Library	\$6,875.04	\$0.00	\$0.00	\$6,875.04
1993	Building Preservation	\$12,000.00	\$0.00	\$0.00	\$12,000.00
1993	School Tuition Reserve	\$93,832.00	\$0.00	\$0.00	\$93,832.00
1993	Revaluation Fund-2	\$20,000.00	\$4,000.00	\$0.00	\$24,000.00
1994	Rescue Vehicle	\$15,000.00	\$0.00	\$15,000.00	\$0.00
1994	Elementary School	\$1,000.00	\$0.00	\$0.00	\$1,000.00
1997	Library Cap. Res. Fund	\$5,000.00	\$5,000.00	\$0.00	\$10,000.00
1998	School Bld. Expansion	\$0.00	\$200,000.00	\$0.00	\$200,000.00

## 1998 COMMON TRUST INCOME & EXPENSES

<b>INCOME BALANCE-JAN. 1, 1998</b>	\$6,789.26
Interest on Savings & Gov. Obligations	8,034.81
Common Stock Dividends	1,449.66
<b>TOTAL INCOME</b>	<b>\$16,273.73</b>
Citizen's Bank Fees	750.00
East Kingston School District	1,732.45
East Kingston Cemetery Trustees	4,775.00
<b>TOTAL EXPENSE</b>	<b>-7,257.45</b>
<b>INCOME BALANCE</b>	<b>\$9,016.28</b>

# TRUSTEES OF THE TRUST FUND

## 1998 INCOME BALANCES

NAME OF FUND	BEGINNING BALANCE	CURRENT INCOME	EXPENDED	TRUST MGMT. FEES	YEAR-END BALANCES
Common - Cemetery	\$5,025.52	\$7,729.84	\$4,775.00	\$611.25	\$7,369.11
Common - School	1,763.74	1,754.63	1,732.45	138.75	1,647.17
<b>TOTAL</b>	<b>\$6,789.26</b>	<b>\$9,484.47</b>	<b>\$6,507.45</b>	<b>\$750.00</b>	<b>\$9,016.28</b>

## CAPITAL RESERVES

Library	\$511.85	\$425.46	\$0.00	\$0.00	\$937.31
Building Preservation	\$2,787.75	\$814.05	\$0.00	\$0.00	\$3,601.80
School Tuition Reserve	\$15,147.89	\$5,999.15	\$0.00	\$0.00	\$21,147.04
Revaluation Fund - 2	\$2,878.76	\$1,274.50	\$0.00	\$0.00	\$4,153.26
Rescue Vehicle	\$1,994.76	\$370.45	\$2,074.82	\$0.00	\$290.39
Elementary School	\$57.38	\$58.22	\$0.00	\$0.00	\$115.60
Library Capital Reserve Fund	\$117.41	\$284.99	\$0.00	\$0.00	\$462.40
School Building Expansion	\$0.00	\$4,277.08	\$0.00	\$0.00	\$4,277.08

**TREASURER'S USE OF FUNDS STATEMENT****BALANCE ON HAND JANUARY 1, 1998      \$1,200,026.93****SELECTMEN - RECEIPTS**

A/R 1997	1,257.00
Home Occupation Permits	1,257.85
Building Permits-New Construction	2,741.40
Build. Permits-Home Improvements	1,461.25
Application Fees-Subdivision	778.00
Application Fees-Site Plan Review	503.00
Application Fees-Home Occupation	460.00
Application Fees-ZBA Hearing	1,315.50
Application Fees-Septic Disposal	30.00
Application Fees-Current Use	50.00
Special Fees-Impact Fees	1,500.00
Special Fees-Perc Tests	1,170.00
Special Permits-Driveway	175.00
Special Permits-Pistol	220.00
Cops Grant	21,939.38
State-Shared Revenue	37,517.52
State-Highway Grant	26,931.37
State-Forest Reimbursement	52.55
State-Emergency Man. Reimb.	14,128.38
State-Room & Meals Tax	24,274.14
State-Railroad Tax Reimbursement	1,541.49
Dept.-Cemetery Committee Payment	7,342.00
Dept.-Cable Franchise Fee	4,638.90
Dept.-Ambulance Charges	4,000.00
Town Sales-Deeded Property	3,375.15
Rental of Town Property-Town Hall	655.00
Rental of Town Prop. -Town Office	61.00
Insurance Premium-Liab. Dividends	3,896.23
Insurance Premium-Worker's Comp.	3,258.38
Town Sales-Photocopies	514.95
Town Sales-Ordinances	470.00
Town Checklist	75.00
Town Clerk-Overpayment	4.00
Town Sales-Checklist	77.95
Town Sales-Town Report Covers	6.00
Town Sales-Miscellaneous	5.00
Fine & Forfeitures-Parking Fines	60.00
Fine & Forfeitures-Crt Returned Fines	998.00
Refunds to the Town	20,441.53
Phone, Supplies, Postage, Uniforms	53.25
Cap. Reserve Fund-Warrant Art# 11	6,574.82
<b>TOTAL SELECTMEN'S RECEIPTS</b>	<b>\$195,735.99</b>



**TOWN CLERK - RECEIPTS**

Motor Vehicle Registration	219,962.50	
Motor Vehicle Stickers	4,313.60	
Motor Vehicle Titles	258.00	
Dog Licenses	2,580.00	
Dog Licenses Late Fees	225.00	
Business Filing Fees & UCC Filing	542.48	
Marriage Licenses	495.00	
Statistic Certificates	367.00	
Refund Miscellaneous General	100.00	
<b>TOTAL TOWN CLERK RECEIPTS</b>		<b>\$228,843.58</b>

**TAX COLLECTOR - RECEIPTS**

Property Tax This Year	2,557,723.38	
Property Tax Last Year Pre Lien	182,646.53	
Property Tax Last Year Post Lien	36,112.24	
Property Tax Two Years Past	18,464.93	
Property Tax Three Years Past	22,160.74	
Land Use Tax This Year	13,641.00	
Yield Tax This Year	220.00	
Yield Tax Two Years Past	533.99	
Property Tax Interest This Year	512.68	
Prop. Tax Interest Last Year Pre Lien	4,299.63	
Prop. Tax Interest Last Year Post Lien	1,524.31	
Property Tax Interest Two Year Past	4,103.62	
Property Tax Interest Three Year Past	7,617.78	
Land Use Interest This Year	266.41	
Yield Tax Interest This Year & 1996	89.48	
Lien Interest & Penalty Interest & Fee	5,039.44	
Overpayment Tax This Year	11,022.33	
Overpayment Tax Last Year	212.07	
Bad Check Fees	50.00	
<b>TOTAL TAX COLLECTOR'S RECEIPTS</b>		<b>\$2,866,240.56</b>

**TREASURER - RECEIPTS**

Tax Anticipation Notes - Citizen Bnk	900,000.00	
<b>TOTAL TREASURER RECEIPTS</b>		<b>\$900,000.00</b>

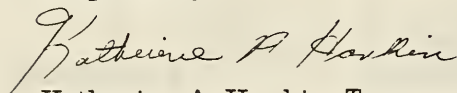
**TOTAL RECEIPTS DURING FISCAL YEAR** **\$5,427,994.05**

**LESS PAYMENTS**

Payment TAN + Interest	(910,611.42)	
1998 Expenses	(3,237,800.16)	
<b>LESS TOTAL PAYMENTS</b>		<b>(4,148,421.58)</b>

**BALANCE ON HAND DECEMBER 31, 1998** **\$1,279,572.47**

Respectfully,



Katherine A. Hankin, Treasurer

## INVENTORY OF VALUATION (tax rate calculation)

### LAND

Total Land	6,145.56 acres	\$27,238,676
Non-Taxable Land	237.46 acres	(1,103,600)
Taxable Land	5,908.10 acres	= 26,135,076

### BUILDINGS

Residential	54,340,500
Manufactured Housing	1,638,400
Commercial	1,480,100

### PUBLIC UTILITIES

Gas	388,300
Electric	2,157,100

**TOTAL VALUATIONS BEFORE EXEMPTIONS      \$86,139,476**

### LESS EXEMPTIONS

Blind (2)	\$(30,000)
Elderly (2)	(40,000)
Totally Disabled	(78,700)

**LESS TOTAL EXEMPTIONS      \$ 148,700**

### WAR SERVICE CREDITS

Veterans (86)	8,600
---------------	-------

### NET VALUATION ON WHICH TAX RATE IS COMPUTED

**\$85,990,776**

### TAX RATE COMPUTATION

**\$2,743,106 (Property Taxes to be raised) ÷ \$85,990,776 = .03190**

### TAX RATE BREAKDOWN

COUNTY	1.35
TOWN	3.79
SCHOOL	26.76
<b>TOTAL</b>	<b>\$31.90</b>

**SCHEDULE OF TOWN PROPERTY**

As of December 31, 1998

<b>MBL#</b>	<b>PROPERTY</b>	<b>ITEMS</b>
09-06-04	Town Offices	Land & Building
09-07-03	Town Hall/Police/EOC	Land & Building
09-05-01	Public Library	Land & Building
14-04-06	Elementary School	Land & Building
14-04-07	Cole House	Land & Building
09-08-13	Foss-Wasson Field	5.20 acres
06-01-36	Recreation Land	5.00 acres
07-03-60	Conservation Land	31.00 acres
09-08-23	Parsonage Land	11.30 acres
09-08-21	Hillside Cemetery	5.40 acres
09-08-02	Oakhill Cemetery	.87 acres
14-04-03	Union Cemetery	5.00 acres
16-02-12	Giles Road Bridge	
02-04-05	B&M Railroad Land	3.50 acres
02-06-13	B&M Railroad Land	1.30 acres
08-04-06	B&M Railroad X-ing	3.00 acres
07-03-14	Corbett Land	10.00 acres
11-0305	Berry Land	2.60 acres
02-07-05	Janvrin Land	1.50 acres
11-02-04	Welch Land	11.80 acres
02-04-04	Christ Church Land	9.10 acres
03-01-06	Frascone Land	.03 acres
07-03-64	Levi Bartlett Land	1.00 acres
11-02-12	Clement Lane Land	4.30 acres
10-05-07	Kennard Land	1.70 acres
10-05-08	Kennard Land	2.50 acres
03-02-06	Daniel West Land	2.80 acres
02-01-20	McGaffigan Land	.17 acres
<b>Total Acreage owned by Town</b>		<b>119.07 acres</b>



## CAPITAL IMPROVEMENTS PLAN (CIP)

Projects By Department	Tax Impact	Year 1 1998	Year 2 1999	Year 3 2000	Year 4 2001	Year 5 2002	Year 6 2003	6-YR. Total
<b>FIRE &amp; RESCUE</b>								
Replace Ambulance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchase Hose	\$10,000		\$5,000	\$2,000	\$2,000	\$1,000		\$10,000
Install 6 Dry Hydrant	\$15,000	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$15,000
Upgrade Base Radio	\$10,000		\$10,000					\$10,000
Replace Engine 3 (CRF)	250,000	40,000	60,000	80,000	70,000			250,000
<b>TOTAL</b>	<b>285,000</b>	<b>42,500</b>	<b>77,500</b>	<b>84,500</b>	<b>74,500</b>	<b>3,500</b>	<b>2,500</b>	<b>285,000</b>
<b>ROAD AGENT</b>								
Recon Giles, E. Sanborn	\$60,000	\$60,000						\$60,000
Cont' recon Giles, pave George	\$60,000		\$60,000					\$60,000
Finish Giles & Joslin	\$75,000			\$75,000				\$75,000
Overlay South, repave Terrace	\$35,000				\$35,000			\$35,000
Begin recon W. Sanborn	\$60,000				\$60,000			\$60,000
Continue recon Sanborn	\$75,000					\$75,000		\$75,000
Overlay Stumpfield/Eaton	\$60,000						\$60,000	\$60,000
<b>TOTAL</b>	<b>425,000</b>	<b>60,000</b>	<b>60,000</b>	<b>75,000</b>	<b>95,000</b>	<b>75,000</b>	<b>60,000</b>	<b>425,000</b>
<b>FLUAC</b>								
Purchase Property for Town Center	265,000	25,000	25,000	25,000	25,000	25,000	25,000	150,000

## CAPITAL IMPROVEMENTS PLAN (CIP)

Projects By Department	Tax Impact	Year 1 1998	Year 2 1999	Year 3 2000	Year 4 2001	Year 5 2002	Year 6 2003	6-YR. Total
<b>MUNICIPAL CAPITAL EXPENSES</b>	975,000	127,500	162,500	184,500	194,500	103,500	87,500	860,000
Elementary School Addition (Bond)	282,925	30,000	30,000	30,000	30,000	30,000	30,000	180,000
<b>TOTAL</b>	<b>1,257,925</b>	<b>157,500</b>	<b>192,500</b>	<b>214,500</b>	<b>224,500</b>	<b>133,500</b>	<b>117,500</b>	<b>1,040,000</b>
Revenue Available to Fund New Capital		157,499	194,721	232,296	289,004	337,527	391,636	267,114
Forecast Valuation		88,404,114	91,445,371	94,464,629	97,523,886	100,863,144	103,802,401	96,004,258
Tax Rate for Capital Projects/per \$1,000		\$1.78	\$2.11	\$2.27	\$2.30	\$1.33	\$1.13	\$1.82
<b>TOTAL TAX RATE</b>		<b>\$30.63</b>	<b>\$31.54</b>	<b>\$32.46</b>	<b>\$33.37</b>	<b>\$34.28</b>	<b>\$35.19</b>	<b>\$32.91</b>
Municipal Tax Rate/per \$1,000		\$5.21	\$5.36	\$5.52	\$5.67	\$5.83	\$5.98	
Capital Portion of Tax Rate		34.2%	39.3%	41.1%	40.6%	22.8%	19.0%	32.8%

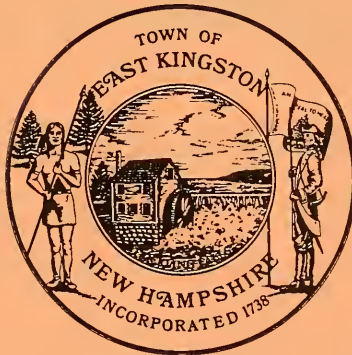
NOTE: Municipal Tax Rate was calculated at 17% of the total rate (the average over the last six years).

**TOWN OF  
EAST KINGSTON**

**BUDGET  
AND  
WARRANT**

**FOR THE YEAR**

**1999**



The State of New Hampshire

THE POLLS WILL BE OPEN FROM 8:00 A.M. TO 7:00 P.M.

*To the Inhabitants of the Town of East Kingston in the [L.S.] County of Rockingham in said State, qualified to vote in Town Affairs:*

You are hereby notified to meet at East Kingston Elementary School (located at Andrews Lane) in said Town, East Kingston, on Tuesday, the Ninth Day of March, next at 8:00 of the clock in the forenoon, to act upon the following subjects:

Given under our hands and seal, this 8<sup>th</sup> day of February, in the year of our Lord nineteen hundred and ninety nine.

*James R. New*  
.....  
*Donald C. Andolina*  
.....  
*John L. Ellis*  
.....

Selectmen  
of  
East Kingston

A true copy of Warrant -- Attest:

.....  
.....  
.....



STATE OF NEW HAMPSHIRE  
DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397



## BUDGET OF THE TOWN/CITY

OF: EAST KINGSTON

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 1999 to December 31, 1999

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

### **IMPORTANT:**

Please read RSA 32:5 applicable to all municipalities.

- |   |
|---|
| <ol style="list-style-type: none"><li>1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.</li><li>2. Hold at least one public hearing on this budget.</li><li>3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the above address.</li></ol> |
|---|

DATE: 2-2-99

### **GOVERNING BODY (SELECTMEN)**

*Please sign in ink.*

*James P. Day*  
*Donald C. Andolina*  
*John L. Ellis*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART. #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	APPROPRIATIONS ENSUING FY (RECOMMENDED)	APPROPRIATIONS ENSUING FY (NOT RECOMMENDED)
GENERAL GOVERNMENT			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4130-4139	Executive		56,780	53,223	54,300	
4140-4149	Election, Reg. & Vital Statistics		16,039	15,782	13,900	
4150-4151	Financial Administration		34,469	36,839	42,700	
4152	Revaluation of Property		11,924	8,353	10,000	
4153	Legal Expense		15,000	24,668	20,000	
4155-4159	Personnel Administration		26,559	27,976	33,500	
4191-4193	Planning & Zoning		7,600	4,715	18,400	
4194	General Government Buildings		40,500	36,176	42,900	
4195	Cemeteries		15,500	9,427	15,000	
4196	Insurance		27,900	25,882	28,000	
4197	Advertising & Regional Assoc.		1,290	1,290	1,400	
4199	Other General Government		6,000	2,448	6,000	
PUBLIC SAFETY			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4210-4214	Police		86,370	100,106	101,000	
4215-4219	Ambulance		16,820	15,825	17,100	
4220-4229	Fire	WA 12	47,400	45,639	48,200	
4240-4249	Building Inspection		6,500	5,683	7,500	
4290-4298	Emergency Management		14,250	14,128	4,300	
4299	Other (Including Communications)					
AIRPORT/AVIATION CENTER			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4301-4309	Airport Operations					
HIGHWAYS & STREETS			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4311	Administration					
4312	Highways & Streets		133,000	123,492	132,000	
4313	Bridges					
4316	Street Lighting		1,200	1,075	1,200	
4319	Other					
SANITATION			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4321	Administration					
4323	Solid Waste Collection		89,000	86,220	90,000	
4324	Solid Waste Disposal					
4325	Solid Waste Clean-up					

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	APPROPRIATIONS ENSUING FY (RECOMMENDED)	APPROPRIATIONS ENSUING FY (NOT RECOMMENDED)
<b>SANTINATION cont.</b> XXXXXXXX XXXXXXXX XXXXXXXX XXXXXXXX						
4326-4329	Sewage Coll. & Disposal & Other					
<b>WATER DISTRIBUTION &amp; TREATMENT</b> XXXXXXXX XXXXXXXX XXXXXXXX XXXXXXXX						
4331	Administration					
4332	Water Services					
4335-4339	Water Treatment, Conserv. & Other					
<b>ELECTRIC</b> XXXXXXXX XXXXXXXX XXXXXXXX XXXXXXXX						
4351-4352	Admin. and Generation					
4353	Purchase Costs					
4354	Electric Equipment Maintenance					
4359	Other Electric Costs					
<b>HEALTH</b> XXXXXXXX XXXXXXXX XXXXXXXX XXXXXXXX						
4411	Administration					
4414	Pest Control		1,000	650	1,000	
4415-4419	Health Agencies & Hosp. & Other		350	360	350	
<b>WELFARE</b> XXXXXXXX XXXXXXXX XXXXXXXX XXXXXXXX						
4441-4442	Administration & Direct Assist.		1,000	947	1,000	
4444	Intergovernmental Welfare Payments					
4445-4449	Vendor Payments & Other		2,000	124	2,000	
<b>CULTURE &amp; RECREATION</b> XXXXXXXX XXXXXXXX XXXXXXXX XXXXXXXX						
4520-4529	Parks & Recreation		4,000	3,846	4,000	
4550-4559	Library		35,800	35,224	39,700	
4583	Patriotic Purposes		1,600	1,273	200	
4589	Other Culture & Recreation		600	600	600	
<b>CONSERVATION</b> XXXXXXXX XXXXXXXX XXXXXXXX XXXXXXXX						
4611-4612	Admin. & Purch. of Nat. Resources					
4619	Other Conservation					
4631-4632	REDEVELOPMENT & HOUSING					
4651-4659	ECONOMIC DEVELOPMENT					
<b>DEBT SERVICE</b> XXXXXXXX XXXXXXXX XXXXXXXX XXXXXXXX						
4711	Princ.- Long Term Bonds & Notes					
4721	Interest-Long Term Bonds & Notes					
4723	Int. on Tax Anticipation Notes		15,000	10,611	15,000	

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	APPROPRIATIONS ENSUING FY (RECOMMENDED)	APPROPRIATIONS ENSUING FY (NOT RECOMMENDED)

DEBT SERVICE cont.		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4790-4799	Other Debt Service				
CAPITAL OUTLAY		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4901	Land				
4902	Machinery, Vehicles & Equipment	WA 11	29,949	30,466	13,750
4903	Buildings				
4909	Improvements Other Than Bldgs.				
OPERATING TRANSFERS OUT		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4912	To Special Revenue Fund				
4913	To Capital Projects Fund				
4914	To Enterprise Fund				
	Sewer-				
	Water-				
	Electric-				
	Airport-				
4915	To Capital Reserve Fund				
4916	To Exp.Tr.Fund-except #4917				
4917	To Health Maint. Trust Funds				
4918	To Nonexpendable Trust Funds				
4919	To Agency Funds				
SUBTOTAL 1			745,400	723,048	765,000

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the the line total for the ensuing year.

Acct. #	Warr. Art. #	Amount	Acct. #	Warr. Art. #	Amount



**"SPECIAL WARRANT ARTICLES"**

Special warrant articles are defined in RSA 32:3, VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	WARR. ART.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	APPROPRIATIONS ENSUING FY (RECOMMENDED)	APPROPRIATIONS ENSUING FY (NOT RECOMMENDED)
	Cap Res-Revaluation	08	4,000	4,000	WA 17 4,000	
	Cap Res-Library	23	5,000	5,000	WA 24 5,000	
	Police Cruiser	09	6,820	6,819	WA 12 6,820	
	SCBA's -Fire Dept.	10	8,000	7,479		
	Police Cruiser				WA 13 7,460	
	Fire Apparatus				WA 16 50,000	
	SUBTOTAL 2 RECOMMENDED		XXXXXXXXXX	XXXXXXXXXX	73,280	XXXXXXXXXX

**"INDIVIDUAL WARRANT ARTICLES"**

Individual warrant articles are not necessarily the same as "special warrant articles". Individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	WARR. ART.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	APPROPRIATIONS ENSUING FY (RECOMMENDED)	APPROPRIATIONS ENSUING FY (NOT RECOMMENDED)
	Rock. Comm. Action	14	782	782	WA 29 688	
	Rock. VNA	15	2,274	2,274	WA 28 2,274	
	Seacoast Mental Health	16	500	500		
	Seacoast Hospice	17	850	850	WA 27 850	
	Area Homemaker	18	300	300		
	Rock. Nutrition/Meals	19	342	342	WA 26 342	
	Richie McFarland Ctr.	20	275	275	WA 25 275	
	SUBTOTAL 3 RECOMMENDED		XXXXXXXXXX	XXXXXXXXXX		XXXXXXXXXX
	New Outlook (Teen Ctr.)	21	500	500	WA 30 500	
	Seacoast Big Brother	22	3,240	3,240		
			9,063	9,063	4,929	

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING YEAR
TAXES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3120	Land Use Change Taxes		0	5,281	2,100
3180	Resident Taxes				
3185	Timber Taxes		500	754	500
3186	Payment in Lieu of Taxes				
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		18,000	18,414	20,000
	Inventory Penalties				
	Excavation Tax (\$5.02 cents per cu yd)				
	Excavation Activity Tax				
LICENSES, PERMITS & FEES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	Business Licenses & Permits		1,800	1,775	1,800
3220	Motor Vehicle Permit Fees		185,000	224,535	196,000
3230	Building Permits		6,000	4,202	7,000
3290	Other Licenses, Permits & Fees		6,000	9,844	8,000
3311-3319	FROM FEDERAL GOVERNMENT		30,000	21,939	38,500
FROM STATE			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		34,000	37,518	34,000
3352	Meals & Rooms Tax Distribution		16,800	24,274	19,000
3353	Highway Block Grant		26,900	26,931	26,500
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		50	53	100
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		8,200	15,670	5,500
3379	FROM OTHER GOVERNMENTS				
CHARGES FOR SERVICES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401-3406	Income from Departments	WA 12	17,000	15,981	13,000
3409	Other Charges				
MISCELLANEOUS REVENUES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Municipal Property		2,500	321	0
3502	Interest on Investments		20,000	29,284	20,000
3503-3509	Other		7,750	26,528	10,500

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING YEAR

INTERFUND OPERATING TRANSFERS IN		XXXXXXXX	XXXXXXXX	XXXXXXXX
3912	From Special Revenue Funds			
3913	From Capital Projects Funds			
3914	From Enterprise Funds			
	Sewer - (Offset)			
	Water - (Offset)			
	Electric - (Offset)			
	Airport - (Offset)			
3915	From Capital Reserve Funds	WA 11	16,199	17,075
3916	From Trust & Agency Funds			0

OTHER FINANCING SOURCES		XXXXXXXX	XXXXXXXX	XXXXXXXX
3934	Proc. from Long Term Bonds & Notes			
	Amts VOTED From F/B ("Surplus")			
	Fund Balance ("Surplus") to Reduce Taxes			
TOTAL ESTIMATED REVENUE & CREDITS		396,699	480,379	402,500

"BUDGET SUMMARY"

SUBTOTAL 1 Appropriations Recommended (from page 4)	765,000
SUBTOTAL 2 Special Warrant Articles Recommended (from page 5)	73,280
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 5)	4,929
TOTAL Appropriations Recommended	843,209
Less: Amount of Estimated Revenues & Credits (from above, column 6)	402,500
Estimated Amount of Taxes to be Raised	440,709

**Town of East Kingston, New Hampshire**

1. **To choose all necessary Town Officers for the year ensuing. MAJORITY VOTE REQUIRED**
2. **Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows: TO BE VOTED ON BY BALLOT**

**Amend IV.F to read as follows:**

1. F. On premise advertising signs *in the Residential District* shall be allowed under the following conditions:
  1. They shall be no more than four (4) square feet in size.
  2. They shall be illuminated only by non-colored, non-rotating, non-flashing light.
  3. No sign shall be placed in such a position as to endanger traffic on a street or highway by obstructing a clear view or by confusion with official street signs or signals.
  4. Every sign shall be constructed of durable materials and shall be maintained in good condition and repair at all times.
  5. All signs must be located a minimum of 10 (ten) feet from any right-of-way or property line.
  6. Prior to installation, a permit for each sign shall be obtained from the Board of Selectmen.

**And add a new IV.G, as follows:**

- G. Signs in the Commercial and Light Industrial districts shall comply with the Signs section of the Site and Building Design Requirements in the Site Plan Review Regulations.

**And renumber the existing IV. G, H, and I (to H, I, and J).**

**And delete XII.3.H (page 27) [pertains to signs in the Light Industrial district].**

3. **Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows: TO BE VOTED ON BY BALLOT**



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**Amend Article IV.I Temporary Manufactured Housing to read as follows:**

Temporary Manufactured Housing. Notwithstanding the provisions in VI.D, for the purposes of constructing a conventional dwelling, or in emergency situations where an existing dwelling has suffered damage, the Board of Selectmen may authorize the Building Inspector to grant a temporary building/occupancy permit for a single manufactured housing unit to be placed on a lot. The permit shall be valid for twelve months. The Board of Selectmen may authorize the renewal of the temporary occupancy permit for no more than twelve additional months if just cause can be shown by the applicant. Prior to issuing the permit, the Selectmen shall receive an acceptable security (including, but not limited to performance bond, letter of credit, passbook) in the amount of \$5,000 to guarantee the removal of the temporary structure before the end of the twelve month period(s). Such temporary building permits shall not be affected by any local growth control ordinances.

**4. Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows: TO BE VOTED ON BY BALLOT**

**Amend XI.F by adding the following:**

1. Density Bonus. If the following criteria are met, the Planning Board may award the respective density bonuses to the initial total allowable units allowed in F, above. The total density bonus awarded to a particular development under this section (XI.F.1) shall not exceed 10%. If any of the criteria are met and any percentage achieved, the minimum density bonus awarded shall be one dwelling unit. Percentages greater than .5% may be rounded up to the next whole number.
  - a. Open Space Bonus: Where the proposed plan shows 50% or more of the total parcel as open space protected as such in perpetuity (e.g., with a conservation easement), the development may be awarded a density bonus of 5%.
  - b. Public Access Bonus: Where the public is granted access to the open space, the development may be awarded a density bonus of 2.5%. The nature of public access required to trigger this bonus is pedestrian

traffic. The agreement may reasonably restrict the use of motorized vehicles.

- c. **Agricultural Lands and Use Bonus:** Where the development protects agriculturally valuable lands and provides for permission to be used as such in perpetuity, the development may be awarded a density bonus of 5%. In addition to being reasonably accessible, the agricultural land must meet at least two of the following criteria:
  - 1) The portion of open space preserved for agricultural use must amount to a minimum of 33% of the minimum required open space;
  - 2) The agricultural area must either have been historically farmed, or contain suitable soils for farming;
  - 3) The agricultural area must be a valuable agricultural and/or visual resource as determined by the Planning Board.
- d. **Innovative Protection Bonus:** Where the development can demonstrate that it protects unique and valuable characteristics, it may be awarded a total density bonus of 2.5%. Such characteristics include, but are not limited to the following:
  - 1) Viewsheds, which include lands or corridors of land that contribute to the visual landscape of the town, including areas such as open fields, hillsides, stone walls, mature stands of trees, visible water bodies and their natural buffers.
  - 2) Historically significant buildings and landscapes, identified as such in the Master Plan, that include buildings and associated uses that are maintained and visually separated from the housing portion of the development. Structures or landscapes not identified as such in the Master Plan may qualify for the bonus if sufficient evidence is presented to the Planning Board. Such evidence may include Heritage Commission comment, listing or eligibility for the National Register of Historic Landmarks, or other qualified statements of historic value.
  - 3) Valuable wildlife and environmental areas that are otherwise buildable land, proven as such through an environmental resource inventory by a qualified

wildlife biologist specializing in either flora or fauna.

- 4) Parcels or trail corridors linking open space through the site with existing trails or open space networks. The beginning of such a network or trailway may qualify where reasonable opportunity is present for establishing through corridors onto neighboring parcels and provided that Conservation Commission comment is in favor of this location.
2. Additional Bonus for Protection of Frontage Lots: Where an applicant can show that a buildable lot with the required legal area and frontage on an existing roadway within the Town of East Kingston will be preserved in its natural condition (and the dwelling unit located instead internally in the development at least 400' from the existing roadway), the development may be awarded a density bonus of 0.5 lots (0.5 lot for each frontage lot preserved). In order to receive the frontage lots bonus, all dwelling units within the development must be located at least 400' from the existing roadway. This frontage lots bonus shall be in addition to any other bonus(es) awarded under XI.F.1 and shall not be included in or limited by the 10% maximum specified in XI.F.1.
3. The Planning Board shall have the authority to evaluate the evidence presented by the applicant and to determine whether any of the above mentioned density bonuses will be awarded.
5. **Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows: TO BE VOTED ON BY BALLOT**

Increase septic system fees to \$50 (\$35 for plan review, \$15 for permit) by:

**Amending Article IX - Building Inspector and Permits, Section A.5 to read:**

Any person reconstruction or constructing (for the first time) a sanitary system must obtain a permit from the Building Inspector. There is a fee of \$35 for the review of the septic plans and a fee of \$15 for the permit.



6. **Are you in favor of the adoption of Amendment No. 5 as proposed by Citizen Petition for the Town of East**

**Kingston Zoning Ordinance as follows: TO BE VOTED ON BY BALLOT** (The Planning Board recommends the approval of this article.)

Relaxing the Towns restriction of permanent facilities development (excluding septic systems) in areas around Hydric A and Hydric B soils by:

**Amending Article VIII - Wetland Conservation District Section E.3 to read:**

Septic system leach field boundaries shall be located no closer than 100 feet from Hydric A soils, or 75 feet from Hydric B soils. Buildings, roads, driveways, etc. shall be located not closer than 30 feet to Hydric A soil and 15 feet to Hydric B soil, with the exception of driveway or road crossings necessary to access the buildable land.

7. **Are you in favor of the adoption of Amendment No. 6 as proposed by Citizen Petition for the Town of East Kingston Zoning Ordinance as follows: TO BE VOTED ON BY BALLOT** (The Planning Board recommends the approval of this article.)

Relaxing the requirements for septic system replacement by:

**Adding the following text to Article IV - General Provisions, Section D.6 and Article VIII - Wetland Conservation District, Section E.3.**

Septic systems replacement for septic systems in existence prior to March 1999 shall be required to meet the State's minimum required setbacks.

8. **Are you in favor of the adoption of Amendment No. 7 as proposed by Citizen Petition for the Town of East Kingston Zoning Ordinance as follows: TO BE VOTED ON BY BALLOT** (The Planning Board recommends the approval of this article.)

Enlarge the commercial district on Powwow River Road by:

**Adding a new #3 to Article VII Commercial District, with a third paragraph as follows:**

1. Land parcel MBL# 10-3-9, located at 14 Powwow River Road.



9. To see if the Town will vote to raise and appropriate the sum of seven hundred sixty five thousand dollars (\$765,000.00) less estimated revenues to defray Town charges for the ensuing year. **MAJORITY VOTE REQUIRED** (The Selectmen recommend approval of this article. 3-0 Board vote.)
10. To see if the Town will vote to authorize the Board of Selectmen to accept gifts of personal property which may be offered to the town for any public purpose, pursuant to RSA 31:95-e. The Selectmen must hold a public hearing before accepting any such gift with a value of over \$500. For gifts with a value of \$500 or less, a public hearing on the proposed acceptance shall be at the discretion of the Selectmen. The acceptance of any such personal property shall not bind the Town to raise, appropriate or expend any public funds for the operation, maintenance, repair or replacement of any such personal property. **MAJORITY VOTE REQUIRED** (The Selectmen recommend approval of this article. 3-0 Board vote.)
11. To see if the Town will vote to authorize the Board of Selectmen to accept on behalf of the Town gifts, legacies and devises made to the Town in trust for any public purpose, as permitted by RSA 31:19. **MAJORITY VOTE REQUIRED** (The Selectmen recommend approval of this article. 3-0 Board vote.)
12. To see if the Town will vote to raise and appropriate the sum of six thousand eight hundred twenty dollars (\$6,820.00) for the third year installment of the three year lease/purchase agreement with the Ford Motor Company approved at the 1997 Town Meeting for the 1997 Ford Sedan to be used by the Police Department. **MAJORITY VOTE REQUIRED** (The Selectmen recommend approval of this article. 3-0 Board vote.)
13. To see if the Town will vote to enter into a three year lease/purchase agreement with Irwin Motors and to raise and appropriate the sum of seven thousand four hundred sixty dollars (\$7,460.00) for the first year installment for a 1999 Ford Crown Victoria Police Interceptor Sedan to be used by the Police Department. **MAJORITY VOTE REQUIRED** (The Selectmen recommend approval of this article. 3-0 Board vote.)

14. To see if the Town will vote to discontinue the Rescue Vehicle Capital Reserve Fund established in 1993. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the Town's general fund. **MAJORITY VOTE REQUIRED** (The Selectmen recommend approval of this article. 3-0 Board vote.)
15. To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA Chapter 35, as amended, for the purpose to acquire a Fire Apparatus (Fire Engine Truck) and to receive further appropriations for said purpose. **MAJORITY VOTE REQUIRED** (The Selectmen recommend approval of this article. 3-0 Board vote.)
16. To see if the Town will vote to raise and appropriate the sum of fifty thousand dollars (\$50,000.00) to be added to the Fire Apparatus (Fire Engine Truck) Capital Reserve Fund. **MAJORITY VOTE REQUIRED** (The Selectmen recommend approval of this article. 3-0 Board vote.)
17. To see if the Town will vote to raise and appropriate the sum of four thousand dollars (\$4,000.00) to be added to the Revaluation Capital Reserve Fund. **MAJORITY VOTE REQUIRED** (The Selectmen recommend approval of this article. 3-0 Board vote.)
18. To see if the Town will vote to accept the Change of Polling Hours in said town in accordance with RSA 659:4-a: "Polling hours in the Town of East Kingston are now 8:00 AM to 7:00 PM. Shall we place a question on the state election ballot to change polling hours so that the polls shall open at 10:00 AM and close at 7:00 PM for all regular state elections beginning March 2000?" **MAJORITY VOTE REQUIRED** (The Selectmen recommend approval of this article. 3-0 Board vote.)
19. To see if the Town will vote to accept Greystone Road as a town-owned road as recommended by the Town Engineer. **MAJORITY VOTE REQUIRED** (The Selectmen recommend approval of this article. 3-0 Board vote.)

20. **To see if the Town will vote to accept Evergreen Way, Blue Heron Court and Deer Run as town-owned roads as recommended by the Town Engineer. MAJORITY VOTE REQUIRED** (The Selectmen recommend approval of this article. 3-0 Board vote.)
21. **To see if the Town will vote to accept Ashlie Road as a town-owned road as recommended by the Town Engineer. MAJORITY VOTE REQUIRED** (The Selectmen recommend approval of this article. 3-0 Board vote.)
22. **To see if the Town will vote to accept Brandywine Drive as a town-owned road as recommended by the Town Engineer. MAJORITY VOTE REQUIRED** (The Selectmen recommend approval of this article. 3-0 Board vote.)
23. **To see if the Town will vote to authorize the Board of Selectmen to establish or amend fees, as provided in RSA 41:9-a. Such fees may include licenses or permits which are part of a regulatory program established by a vote of the town. This authorization will remain in effect until rescinded by a vote of the Town Meeting. MAJORITY VOTE REQUIRED** (The Selectmen recommend approval of this article. 3-0 Board vote.)
24. **On the petition of Conrad Moses and 39 other registered voters of the Town of East Kingston, to see if the Town will vote to raise and appropriate the sum of five thousand dollars (\$5,000.00) to be placed in the Library Capital Reserve Fund established at the 1997 Town Meeting. MAJORITY VOTE REQUIRED** (The Selectmen recommend approval of this article. 3-0 Board vote.)
25. **On the petition of Clarke R. Chandler and 28 other registered voters of the Town of East Kingston, to see if the Town will vote to raise and appropriate the sum of two hundred seventy five dollars (\$275.00) to the Richie McFarland Children's Center. (\$275.00 for each child from East Kingston receiving service - 1 child served.) MAJORITY VOTE REQUIRED** (The Selectmen recommend approval of this article. 3-0 Board vote.)



26. On the petition of Larry Bean and 24 other registered voters of the Town of East Kingston, to see if the Town will vote to raise and appropriate the sum of three hundred forty two dollars (\$342.00) to Rockingham Nutrition & Meals on Wheels Program which provides a service for older and homebound older and disabled East Kingston residents. **MAJORITY VOTE REQUIRED** (The Selectmen recommend approval of this article. 3-0 Board vote.)
27. On the petition of Lucille H. Cacciatore and 29 other registered voters of the Town of East Kingston, to see if the Town will vote to raise and appropriate the sum of eight hundred fifty dollars (\$850.00) to Seacoast Hospice, a non-profit organization. **MAJORITY VOTE REQUIRED**) (The Selectmen recommend approval of this article. 3-0 Board vote.)
28. On the petition of Priscilla B. Clark and 27 other registered voters of the Town of East Kingston, to see if the Town will vote to raise and appropriate the sum of two thousand two hundred seventy four dollars (\$2,274.00) to the Rockingham Visiting Nurse Association and Hospice for providing continued health care service to the residents of the Town. **MAJORITY VOTE REQUIRED** (The Selectmen recommend approval of this article. 3-0 Board vote.)
29. On the petition of Vicki Mello and 26 other registered voters of the Town of East Kingston, to see if the Town will vote to raise and appropriate the sum of six hundred eighty eight dollars (\$688.00) to Rockingham Community Action, a private, non-profit, multi-service, anti-poverty agency. This amount represents 5% of \$13,105 (thirteen thousand one hundred five dollars), the value of services rendered to East Kingston residents from July 1, 1997 through June 30, 1998. **MAJORITY VOTE REQUIRED** (The Selectmen recommend approval of this article. 3-0 Board vote.)
30. On the petition of Andrew Berridge and 28 other registered voters of the Town of East Kingston, to see if the Town will vote to raise and appropriate the sum of five hundred dollars (\$500.00) to assist New Outlook, Inc. in providing support for New Outlook's programs, in an effort to serve the needs of SAU-16's youth. **MAJORITY VOTE REQUIRED** (The Selectmen recommend approval of this article. 2-1 Board vote.)



31. **To transact any other business that may legally come before this meeting. MAJORITY VOTE REQUIRED**

Given under our hands and seal, this 8<sup>th</sup> day of February, in the year of our Lord nineteen hundred and ninety-nine.

**A true copy of Warrant    Attest:**

James R. Day

**James Roby Day, Jr.,  
Chairman**

Donald C. Andolina

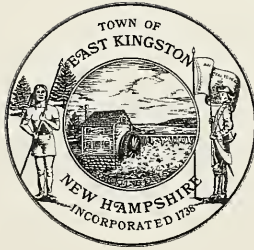
**Donald C. Andolina**

John L. Fillio

**John L. Fillio**

**Town of East Kingston  
Board of Selectmen**

# NOTES



## **CITIZENS AND VOTERS OF EAST KINGSTON**

By long-held tradition, and New Hampshire statute, we hold Town Meeting 1999 on the second Tuesday in March. This year, we shall meet on Tuesday, March 9<sup>th</sup>, at 7:00PM, at the East Kingston Elementary School to discuss and vote on our municipal budget and an assortment of warrant articles not addressed in the ballot box. These articles are offered by citizens groups, the Planning Board, and the Board of Selectmen, and the selectmen comment herein for clarification. The warrant itself carries a recommendation for every article, either from the Planning Board or the selectmen, depending on an article's subject matter.

We shall have the polls open on Town Meeting Day from 8:00AM till 7:00PM at the East Kingston Elementary School. The ballot box is used to elect Town officials and decide on zoning ordinance changes, additions, or deletions. This year there will be three zoning ordinance articles initiated by citizens' petition on which the Planning Board has made its recommendations. There are four articles the Planning Board is presenting, and the remaining articles, 9 through 31, will be addressed on the floor at Town Meeting.

### **THE 1998 TAX BILL BIG PICTURE**

Our tax rate for 1998 was calculated by the Department of Revenue Administration to be \$31.90 per \$1000 assessed value. In the process of setting the tax rate in October, the selectmen considered the Town's cash and assets position along with remaining anticipated revenues, and chose to apply \$83,000 of our surplus funds. In doing so, the Town's portion of the tax rate was lowered by about \$.95/\$1000. Had we not done so, the Town's portion of the tax rate would still have been lower than the previous year's by about 14%.

The County's portion of the tax rate went down \$.16/\$1000 compared to 1997, but our education expenses, both the CO-OP and elementary school portions, increased markedly (14% and 11% respectively). When taken altogether, education costs amounted to 84% of our tax bill in 1998, and with pressing needs for more classroom space at the East Kingston elementary school and junior/senior high school renovation plans, one must conclude we will continue to see increases.

It seems that the Claremont lawsuit over adequate education funding has produced almost as many proposals as there are legislators. So far, all of the plans can be boiled down to assorted property tax schemes, income tax, sales tax, or combinations thereof. The selectmen do not suggest they know which plan would be best, but one does not have to be an economist to know that any new kind of tax will be with us for a long time. The legislature has until April 1<sup>st</sup> to devise a funding plan for education, and we then shall know how much it will cost us. Stay tuned.

## **THE 1999 PROPOSED TOWN BUDGET**

### **Expenses**

The proposed budget reflects an increase of 2.6% over 1998's (as adjusted by the NH Department of Revenue Administration). Much of the increase is attributable to growing costs that are beyond our control for the most part. Population growth and rising costs increased our dues paid to the Rockingham Planning Commission; insurance premiums went up. Legal expenses were much higher than anticipated, and we have no reason to believe the demand for legal counsel will slow in 1999. The hourly cost for counsel will also be 25% higher than last year.

Expenses more directly within our control included employee salary adjustments, and the addition of a full-time librarian and an additional librarian aide. Our increase in property valuation was used as a benchmark in the budget development, and we encouraged department heads, boards, and trustees to hold their budget requests to their 1998 figures. Many did, however, some increased municipal services dictated higher budgets in some areas.

### **Revenues**

Revenues in 1999 are expected to be higher than last year, but not dramatically so. The difference between the budgeted and actual revenue figures for 1998 was sizeable, but it is readily understood by taking several items into account. The Town Clerk alone realized over 21% higher motor vehicle registration revenues than expected; we collected over \$5000 in land use change tax (\$0 budgeted), and when the State gave us our share of the Room and Meals Tax, it was 60% higher than anticipated. We also did very well with investments, but none of these apparent windfalls can be counted on again this year... hence our conservative revenues budget reflecting a 1.5% increase in 1999.

## **THE WARRANT ARTICLE BIG PICTURE**

Our warrant includes items that we vote on in the ballot box and at Town Meeting. By statute, we must elect Town officials and vote on zoning ordinances and selected provisions of New Hampshire law by secret ballot, but a great deal can be voted on by hand count. The selectmen are required to make a recommendation for each warrant article, other than the election of officials and zoning ordinance articles, and the following information is provided to assist the voter:

### **Ballot Box Articles**

**Article 1** – Election of Town officers

**The PLANNING BOARD RECOMMENDS APPROVAL of Articles 2 through 8:**

**Article 2** – The Planning Board amended the Site Plan Review articles addressing signs, and this zoning ordinance article is simply a housekeeping measure to be sure our ordinances and regulations say the same thing.

**Article 3** – The Town wants to accommodate those who need to use a “manufactured house” while another structure is being built on a property. This proposed change provides the means by which we preserve our intent to have only one residence on each property, but enables property owners to live on the land and build at the same time.



**Article 4** – In an effort to make better use of land, preserve open space and agricultural land, density bonuses can be used to encourage different approaches to development.

**Article 5** – The Building Inspector reviews new septic system plans to ensure they conform to State requirements. He is presently not compensated in any way for his work and time. An inquiry with other towns in Rockingham County revealed that building inspectors are typically paid for this work, and sometimes with substantial fees. The request for a \$35 fee in this article is deemed reasonable and equitable. The \$15 charge for a permit also mentioned in the article is unchanged from the current ordinance.

**Article 6** – The citizens' petition asks we reduce the distances from poorly drained and very poorly drained soils that must be maintained in permanent development. Our present ordinance requirements are more restrictive than the State's, giving us license to adjust for local conditions.

**Article 7** – The citizens' petition would reduce septic system setback requirements from hydric soils to mirror the State's own requirements.

**Article 8** – The citizens' petition would extend the existing commercial district along Powwow River Road to include an additional parcel of land. The parcel presently has an agricultural structure on it, but has no residence. Making the parcel a part of the commercial district would enable a broader use of the property and structure.

#### **Town Meeting Articles**

**The BOARD OF SELECTMEN RECOMMENDS APPROVAL of Articles 9 through 31:**

**Article 9** – The Town budget represents a 2.6% increase overall (Department of Revenue Administration adjusted calculations), anticipating a 1.4% increase in revenues.

**Article 10 & 11** – We must vote on these items every year to allow the selectmen to accept gifts on behalf of the Town.

**Article 12** – The police cruiser will be paid for in full with this installment, fulfilling our lease/purchase agreement with Ford Motor Company.

**Article 13** – This new lease/purchase of a police cruiser makes good economic sense. Our second cruiser is now very expensive to maintain, and we are using the cruisers more because we have a full-time police officer, and ever more ground to cover.

**Article 14** – We depleted the Rescue Vehicle Capital Reserve Fund when we bought our new ambulance. We no longer have need for this fund, and the remaining \$300 dollars will revert to the general fund.

**Article 15** – Our Capital Improvements Plan (CIP) identifies the need to replace Engine #3 in the not too distant future.

**Article 16** – This fund will receive monies we vote to anticipate Engine #3's replacement.

**Article 17** – Revaluation is required by statute at least every 7 years. If not planned for, it can be costly.

**Article 18** – The RSA requires we pose ourselves the question first whether we want to put the question on a state election ballot later. Experience has taught us that opening the polls at 8:00AM is not the best service we can provide. The early polling hours do not attract additional voters, it has proven difficult to coordinate with the elementary school, and it is costly.

**Articles 19 through 22** – These six roads have passed our Town Engineer's inspection, and survived a two-year waiting period.

**Article 23** – The provisions of this RSA will allow the selectmen to adjust the regulatory fees that we have in our ordinances and regulations as needs arise. Before any fee change can actually be made, there must first be a public hearing. Adoption of this RSA provision will change nothing until the selectmen find a fee adjustment is appropriate, and then only after properly noticing for and conducting a public hearing.

**Article 24** - The East Kingston Library remains one of our historic gems.

**Article 25 through 30** – East Kingston continues to benefit from the services of these organizations.

**Article 31** – Allows us to conduct other business.

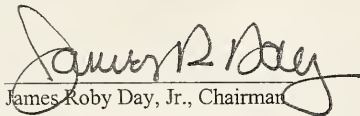
## **SUMMARY**

If we vote the municipal operating budget as presented in Article 9 and receive the anticipated revenues, the Town portion of the 1999 tax rate ought to be approximately \$4.22. If we also vote all the monied articles, the Town tax rate portion could be about \$5.13. Although both calculations are higher than last year's rate, they would still be lower than either 1997's or 1996's by as much as 4.7%. Both calculations are also based on the 1998 valuation figure as the most current information; however, we know the likelihood is that our valuation will increase, and the effect will be to lower the final tax rate.

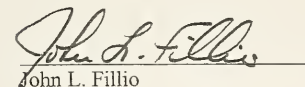
## **SEE YOU AT TOWN MEETING!**

Sincerely,

The Board of Selectmen

  
James Roby Day, Jr., Chairman

  
Donald C. Andolina

  
John L. Fillio

## 1998 EAST KINGSTON BIRTH RECORD

D.O.B.	CHILD'S NAME	FATHER'S NAME	MOTHER'S MAIDEN	PLACE / BIRTH
01/03/98	Chelsea Megan Derochemont	Orville Derochemont	Christine Acox	Exeter, NH
01/21/98	Katherine Gray Walton	David Walton	Dawn Southwick	Exeter, NH
01/23/98	Brielle Marie Jordan	Jeffery Jordan	Susan Desmond	Exeter, NH
01/25/98	William Andrew Zecchini	Richard Zecchini	Katherine Buffum	Derry, NH
01/28/98	Matthew Michael Kaminski	John Kaminski	Samantha Kaminski*	Newburyport, MA
02/09/98	Katherine Anne Martel	Normand Martel	Karen Jamrog	Exeter, NH
03/20/98	Rachel Marie Sucu	John Sucu	Louise Derubeis	Exeter, NH
03/21/98	Aidan Paul Conant	Darren Conant	Laurayne Fitzgerald	Exeter, NH
03/29/98	Parish James Dawe-Chadwick	Kyle Chadwick	Sheree Dawe	Dover, NH
05/13/98	Hanna Lachance Bell	Timothy Bell	Lauri Lachance	Exeter, NH
06/11/98	Hannah Grace Mayotte	Jeffrey Mayotte	Nancy Mayotte*	Beverly, MA
06/26/98	Matthew Solomon Brown	Kenneth Brown	Janna Peskin	Exeter, NH
07/23/98	Philip Dominador Bodwell	Daniel Bodwell	Elma Salbedea	Exeter, NH
08/11/98	Rose Ellen Marston	Richard Marston	Sharon Marcella	Exeter, NH
08/14/98	Jaime Ellen Logan	Michael Logan	Beverly Logan*	Exeter, NH
09/24/98	Jeffrey James Ayers	William Ayers	Sarah Ayers*	Exeter, NH
09/29/98	Katherine Marcella Pigsley	Joseph Pigsley	Sheri Marcella	Exeter, NH
10/01/98	Bradley Carl Heckman	Kenneth Heckman	Elizabeth Tordoff	Exeter, NH
10/03/98	Jordan Kelley Tucker	Scott Tucker	Cherylanne Tucker*	Exeter, NH
10/24/98	Brendan Patrick Powers	Matthew Powers	Katherine Labrack	Portsmouth, NH
11/11/98	Jalin Jean Marston	Jeffrey Marston	Susan Marston*	Exeter, NH
11/23/98	Benjamin Stephen Blood	Rafe Blood	Michele Blood*	Portsmouth, NH
11/25/98	Jewelina Marie Mackie	Clinton Mackie	Gina Mackie*	Exeter, NH

\*Mother's Maiden name was not provided by the State.

## 1998 EAST KINGSTON DEATH REPORT

D.O.D.	DECEDENT'S NAME	FATHER'S NAME	MOTHER'S MAIDEN	PLACE / BIRTH
02/07/98	<b>Ella M. Smith</b>	Carmon Cogliano	Philomena Barletta	Saugus, MA
04/18/98	<b>Rita Y. Gauthier</b>	Albert Fortin	Imelda Fontain	
05/05/98	<b>Carmen M. Scliris</b>	Joseph Giuliani	Maria Tomassi	Muskegon, MI
05/31/98	<b>Frederick W. Tracey</b>	James Tracey	Louise Backus	Waltham, MA
06/04/98	<b>Amos Fairfield</b>	Edmund Fairfield	Velma Nickerson	Wilton, NH
06/04/98	<b>Kathleen Falconer Yager</b>	Alexander Falconer	Honorah Macgee	Hanover, NH
06/05/98	<b>Edward Joseph Morrill</b>	Herbert Morrill	Lena Dore	N. Andover, MA
08/24/98	<b>James Brian McLaughlin</b>	William McLaughlin	Albina Carriere	Cambridge, MA
11/25/98	<b>Fannie L. Andrews</b>	Elias Ranta	Anna Ollikkala	
12/08/98	<b>Catherine Jean George</b>	David Reid	Phyllis Low	Salem, MA
12/30/98	<b>Helen E. West</b>	George Battis	Sally Evans	Amesbury, MA



## 1998 EAST KINGSTON MARRIAGE REPORT

DATE	GROOM'S NAME	RESIDENCE	BRIDE'S NAME	RESIDENCE
02/14/98	Dale Alan Young	East Kingston, NH	Deborah Bertrude Wright	Hampton Falls, NH
02/21/98	Bertram L. Gerrish, III	East Kingston, NH	Charlene April Duval	East Kingston, NH
04/04/98	David Scott Mini	East Kingston, NH	Kristin Suzanne Day	East Kingston, NH
06/06/98	Clarke Ralph Chandler	East Kingston, NH	Laurie Allen Lund	East Kingston, NH
07/11/98	Ronald L. Edmiston, Jr.	East Kingston, NH	Jane Louise Castle	Hampton, NH
08/14/98	Scott Alan Szuba	East Kingston, NH	Simone Elizabeth Liedtke	East Kingston, NH
08/20/98	Joseph P. Hennessy	Floral Park, NY	Sarah Louise Wittman	East Kingston, NH
08/29/98	Craig Steven Rogers	East Kingston, NH	Deborah Lea Ham	East Kingston, NH
08/29/98	Bernard Joseph Brady	Meredith, NH	Joy Julia Guimond	East Kingston, NH
10/24/98	Wayne Thomas Driscoll	East Kingston, NH	Cynthia Ann Malinowski	East Kingston, NH
12/24/98	Timothy M. Wallace	East Kingston, NH	Brenda Lee Begiebing	East Kingston, NH

## ANIMAL CONTROL OFFICER

Animals tested for rabies	2
Animals euthanized & buried	2
Assisted family with dog upon death of owner	1
Cats reported lost	7
Cats found	3
Complaints: Dog	14
Raccoon	4
Dogs reported lost	13
Dogs found	8
Dog attack on poultry investigated	3
Dog bites investigated	2
Loose cows caught	4
Loose horses caught	3
Loose rabbits caught	1

Rabies continues to be a threat. The rabies clinics, which we have held in the past have been quite successful, so we will plan to schedule another one in April 1999.

Respectfully,

*Robert A. Marston, DVM, Animal Control Officer*



## BUILDING INSPECTOR

In the year 1998 there was a total of eighty-nine building permits issued in the Town of East Kingston. The following is a breakdown of these permits issued:

5	occupancy permits
3	barns
7	pools
10	new homes - 3 were for replacement homes
64	alterations/home improvements

In addition to building inspections, test pit witnessing, and septic design reviewing, I attended most Planning Board and Zoning Board of Adjustment meetings held throughout the year.

Respectfully,

*Glenn P. Clark, Building Inspector*

## CODE ENFORCEMENT OFFICER

On August 3, 1998, the Board of Selectmen appointed me as Code Enforcement Officer for the Town of East Kingston. The duties and responsibilities of a code enforcer are many, but the basic nature of the position is to investigate any complaints submitted to the Selectmen's Office regarding the zoning ordinance and to report such findings back to the Board of Selectmen, who will take action, (if any is warranted).

If you have any questions regarding the zoning ordinance you may contact me at the Selectmen's Office (642-8406) or at my home (642-8727). Or you may view the ordinance in its complete text at the Selectmen's Office.

Respectfully,

*Glenn P. Clark, Code Enforcement Officer*



## CONSERVATION COMMISSION

**DREDGE AND FILL APPLICATIONS:** This year the Commission processed two new applications for work in wetlands; one for a driveway and one for an access road. We also recommended the extension of the permit issued to the NH Department of Transportation for widening the bridge across the Powwow River on Route 108. There is still an outstanding violation that occurred in 1996 that the NH Wetlands Bureau has yet to take final action on. We also submitted comments on proposed rule changes to the NH Wetlands Bureau related to the permitting process.

**TOWN LANDS:** The Commission continues to monitor the three town-owned woodlots to determine when any future management activities will occur.

**MASTER PLAN UPDATE:** The Commission has completed its input for updating the Town's Master Plan. This includes the designation of certain parcels of land for possible future protection.

**CONSERVATION CAMP:** This year the Commission sponsored three students at the Barry Conservation Camp, operated by the NH Fish & Game and the UNH Cooperative Extension under the auspices of the NH 4H Camps. The camp is located on the grounds of the Berlin Fish Hatchery in northern New Hampshire, and was attended by Tyler Johnson, Eric Cacciatore and Stephen White. All three

thoroughly enjoyed the experience and would recommend it to others in future years. This sponsorship is made possible by using a portion of the Land Use Change Tax that is deposited into the Conservation Fund.

**WETLANDS EVALUATION:** We have completed the evaluation of two out of the three major wetland areas in town; Red Gate and Bakie Brook. We hope to finish the Hog Hill Swamp early in 1999.

**ADOPT-A-HIGHWAY:** The Commission has renewed its contract with the NH Department of Transportation to clean up litter along Route 108 from the intersection of Routes 107 & 108 to the Newton town line. This contract is for a two-year period and involves four pick-ups a year between April and October.

**NATURAL GAS PIPELINE:** Construction of the new 30-inch natural gas pipeline in East Kingston was completed in November of 1998. Overall, we are very satisfied with the work that was done, especially in the crossing of streams and wetlands. The push-pull crossing of the Powwow River and its associated wetlands went smoothly. The work took approximately four days to accomplish which included the trenching, the backfill, and the cleanup. Cleanup and restoration of the right of way has been accomplished in an excellent manner. Most of the area looks pretty much the way it did before the construction, except for a wider clearing for future maintenance of the right of way. A photo record of the project is available in the Conservation Commission Office for anyone who wishes to look at it.

**EXETER RIVER WATERSHED PROJECT:** The management plan and resource inventory for the Exeter River Corridor and Watershed has been completed by the Rockingham Planning Commission and other local and state organizations. The management plan makes recommendations for future land uses in the watershed. The towns within the watershed have been encouraged to adopt these recommendations as part of their town's Master Plan. Those towns through which the Exeter River actually flows are required to adopt it, but East Kingston is not. However, the entire north half of East Kingston is in the watershed of the Exeter River and any activities occurring in this area can have a direct effect on the quality of water and other resources of the area and are therefore a concern when planning land uses in the watershed.

**EAGLE SCOUT PROJECT:** Work on the nature trail on the Railroad Lot is progressing and should be completed this

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winter. The trail on the Welch Lot will be done in 1999. These trails are being constructed by Keith Falman as his community service project requirement for advancement to the rank of Eagle Scout.

**REGIONAL ENVIRONMENTAL PLANNING PROGRAM:**

This year the Commission has been involved in providing resource information to the Rockingham Planning Commission for the Regional Environmental Planning Program (REPP). The goal of the REPP is to develop regional priorities for the protection of important natural, cultural and historic resources. This important information is needed for the development of a regional Open Space Plan. Input from Conservation Commissions, Planning Boards, Historic Committees and other environmental stakeholders in the Rockingham Planning Region is an extremely valuable contribution toward the success of this project. The Commission has identified several parcels of land in town that we feel should be protected to achieve the goals of the REPP.

**LAND & COMMUNITY HERITAGE PROGRAM:** This is a new statewide program, which is intended to be a sequel to the successful Land Conservation Investment Program (LCIP) of the late '80s and early '90s. The L&CH Program will seek to preserve cultural and historic features as well as open space lands. Information that we have provided for the REPP described above will provide the basis for the L&CH Program, which hopefully will receive support from the NH Legislature during the 1999 session.

**OTHER ACTIVITIES:**

- Provided informational displays at Town Meeting and Old Home Day.
- Responded to questionnaires from UNH and the University of Vermont COOP Extension regarding activities and concerns of Conservation Commissions; and from the NH Association of Wetland Scientists regarding future training sessions related to wetlands issues.
- Attended meetings, seminars and field trips sponsored by the NH Association of Conservation Commissions, Rockingham Planning Commission, UNH Cooperative Extension, NH Association of Wetland Scientists, NH Timberland Owner Association, NH Municipal Association and the Citizens for Land and Community Heritage.

Members of the Commission are always available to answer any questions residents may have regarding natural resource issues; and if we don't have the answer, we can get one for you.

Respectfully,  
*Lawrence K. Smith, Chairman*



## EMERGENCY MANAGEMENT

The year of 1998 proved to be an exciting, yet productive year for all involved in emergency management. We participated in two drills in the summer and a graded exercise in September.

I am very pleased to report that we did an excellent job on all three. We received the highest marks from F.E.M.A. They were particularly pleased with how many people came out to show their support. F.E.M.A. also applauded us on how well everyone worked together - from the Emergency Management staff - to the Fire Department - to the Police Department. They said they have never seen such a strong show of support in such a small town.

Hopefully, if Mother Nature cooperates, 1999 will be a somewhat quiet year as we are only required to perform one drill in 1999 and the graded exercise every two years.

Respectfully,  
Amanda Lashoones, Emergency Management Coordinator



Back row: Roland Estabrook, Andy Conti, Austin Carter, Norm Freeman, and Bill Conti.  
Front row: Fire Chief Alan Mazur, Mark Durkee, Tim Conti and Julie Urwick.

## FIRE DEPARTMENT

Nineteen hundred ninety-eight has been a very busy year for the Fire Department and we have many new additions. Membership is at twenty-four, the 1979 rescue vehicle has been sold and replaced with a 1989 Med Coach, the 1974 Forestry truck was sold and its replacement truck is currently being built by members of the department and the Fire Association. We plan on having the new truck in service by April 1999.

Thanks to the generosity of the Fire Association, we have a new Husquavara chain saw. The association also sponsored a cookout for the members of the department in honor of the department's 50th anniversary. Rob Carter designed an anniversary logo and shirts were purchased, by the department and the association, for all members.

Congratulations to Amanda Taylor and Andy Conti who became Nationally Registered EMT's. Julie Urwick, Bill Conti and Tim Conti are currently taking an EMT course that will allow them to sit for the National exam in the next few months.

Over the past year we have had 98 calls. The following is the break down of the calls:

MEDICAL CALLS	45
FIRE CALLS	25
AUTO ACCIDENTS	07
PUBLIC ASSISTS	01
CO2 DETECTOR ACTIVATION	01
FIRE ALARM ACTIVATION	07
MUTUAL AID	10

I would like to thank each of the members of the department for all their hard work throughout the year. I would also like to say thank you to their families, for their patience and understanding, when their loved one jumps up from the supper table or is late for a family outing, because there is a fire or rescue call. And last, but not least, thanks goes to the residents of East Kingston for their confidence and support all year long.

Anyone interested in joining the department may give me a call, you do not need experience, we will provide the training.

If you have an emergency, call 911. For business or non-emergency use, call 642-3141.

Respectfully,  
Alan J. Mazur, Fire Chief



## FOREST FIRE WARDEN & STATE FOREST RANGER

To aid your Forest Fire Warden, Fire Department and State Forest Ranger, contact your local Warden of Fire Department to find out if a permit is required before *any* outside burning. Violations of the fire permit law and other burning laws are misdemeanors punishable by fines of up to \$2,000 and /or a year in jail. Violators are also liable for all fire suppression costs.

There are ten Forest Rangers who work for the New Hampshire Division of Forests and Lands, and the Forest Protection Bureau! State Forest Rangers are available to assist in communities with forest fire suppression, prevention and training programs as well as the enforcement of forest fire and timber harvest laws. If you have any questions regarding forest fire or timber harvest laws, please call 271-2217.

There are 2400 Forest Fire Wardens and Deputy Forest Fire Wardens throughout the state. Each town has a Forest Fire Warden and several Deputy Wardens. Early in 1998 we experienced an ice storm, which caused severe damage to the forests of New Hampshire. This damage created a greater potential fire hazard as well as safety hazards to many areas of the state. Your local Fire Warden and Forest Rangers need your assistance in preventing wildfires in these hard hit areas and throughout the state. If you need assistance dealing with ice damaged woodlands, please call 1-800-444-8978.

The State of New Hampshire operates 15 fire towers, 2 mobile patrols and 3 contract aircraft patrols. This early detection and reports from citizens aid in the quick response from local fire departments. This is a critical factor in controlling the size of wildland fires and keeping the loss of property and suppression costs as low as possible.

### 1998 FIRE STATISTICS

#### Fires Reported by County

Belknap	44
Carroll	89
Cheshire	67
Coos	178
Grafton	43
Hillsborough	232
Merrimack	108
Rockingham	121
Strafford	64
Sullivan	12

TOTAL FIRES 798  
TOTAL ACRES 442.86

#### Causes of Fires Reported

Smoking	59
Debris Burning	38
Campfire	29
Power Line	14
Railroad	9
Equipment Use	24
Lightning	16
Children	95
OHRV	6
Miscellaneous	53
Unknown	140
Fireworks	6
Arson/Suspicious	16
Illegal	231
Rekindle	43
Disposal of Ashes	19



## **FRIENDS OF THE LIBRARY**

The Friends of the Library is a group of residents who are dedicated to helping the library grow and enrich the community. The support of the townspeople has helped us achieve many worthwhile goals in the past year. We thank you for your generosity.

Our activities are many and vary throughout the year. The Friends have donated refreshments for various library activities and hosted a craft table at Old Home Day to raise funds for our community. We decorated the Library in the spring to welcome the new season and again in December for the holidays. In March, we purchased a National Geographic CD ROM for the library computer. Not only was this an exciting event, it also freed up some much needed shelf space!

We were able to once again award a \$350 scholarship to a graduating East Kingston senior due to the very successful raffle of a beautiful quilt. The quilt was made and generously donated by Sarabel Lazor and the winner's name was drawn during Old Home Day. This year's recipient of the scholarship was Stephanie Davis and the winner of the quilt was Donald Andolina. Congratulations!

Our Homebound Books program is emerging slowly. We are endeavoring to assist residents who are not able to get to the library by delivering books, including large print and audio books, to their homes. We will continue to purchase large print books and have plans to purchase a cassette player for the audio books. If you know of anyone who may be interested in this service, please call the library at 642-8333.

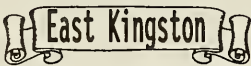
Through our upcoming fund raising efforts, we hope to support the library as it moves into the 21<sup>st</sup> century. To assist the library in computerizing its catalog of titles, we will be purchasing a laminator. This unit will also be available for use by our residents.

In the New Year, we will be offering a scholarship to a 1999 graduate of East Kingston. We also hope to once again offer a Winter Soup Luncheon. Most of all, we are hoping to increase participation in our organization by recruiting "Friends of the Friends". Joining the group is a rewarding way to help our library and make a real difference in the community. We realize that many residents are not able to attend every meeting but would like to participate in some of our events. If you can volunteer your time and talent for a specific event (baking, reading at Story Hour, decorating, raffles, etc.) we

would greatly appreciate hearing from you. Our meeting dates and times and upcoming activities are listed in the East Kingston Newsletter. We are a friendly and diverse group and look forward to your participation.

Respectfully,  
*Susan Bigbie, President*

The 1998 Board Members are:  
Susan Bigbie, President .....394-7099  
Laura Walstad, Secretary .....642-4873  
Sharon Day, Treasurer .....642-7956



**FUTURE LAND USE & ACQUISITION COMMITTEE**

The legislative body of the Town of East Kingston voted upon a motion from the floor at 1998 Town Meeting to make the Future Land Use & Acquisition Committee (FLUAC) a standing committee. The committee’s purpose was to remain unchanged from previously. As a thinking body with no authority other than to recommend, it was envisioned that the FLUAC could look to the Town’s future needs, anticipate trends and spot opportunities for land and property use and conservation. The motion was carried by a majority voice vote.

Former members of the FLUAC were polled to ascertain who might be expected to continue serving. Most were ambivalent, indicating their support for the committee, per se, but eschewing their individual participation. This member, therefore, assumed the responsibility as chairman, pro tempore, in order to establish the committee functionally.

A first meeting of the FLUAC was called on June 11, 1998, to which all East Kingston residents were invited. Some early enquiries were received from curious citizens, however no one attended the meeting. As chairman, this member closed the meeting and advised the Town Moderator and Board of Selectmen the committee will meet again when a particular interest is expressed. Until such time, the FLUAC can serve as an inactive standing committee to be used when the need arises.

Respectfully,  
*James Roby Day, Jr., Chairman, Pro Tempore*

## GARDEN CLUB

The Garden Club experienced a decrease in membership in 1998. With fewer members, meetings throughout the year took on a more intimate arrangement. Members shared many stories and friendships were created, nourished by our passion for gardening.

Our affection for the beautification of East Kingston stands strong with the completion of our second community Garden Project in April. A "Welcome Garden" was planted under the sign in front of the Elementary School. Our dedicated members, with trowel in hand, have maintained this and the "Mill Stone Garden" at the library throughout the growing season and eagerly look forward to more.

We were enthusiastic launching our first "Annual Senior Garden Clean Up" in May. As with all new programs, we are trying to create a good fit for our elder residents. We apologize if we omitted anyone from our service. Through this we gained wisdom, affording us more experience for next year.

This year's Perennial Sale was sheer delight! The many threads of our community came together as we all talked of raising a garden. The plant donations from our townsfolk were stunning. We are so very grateful for your participation and look forward to seeing all of you again for our Spring 1999 sale. From the proceeds, we were able to provide the Elementary School with a Fall Display for a second year, and add new varieties to our Public Gardens.

For 1999, we are very excited to create a second volume to our cookbook! Send in those recipes. Look for our table at Old Home Day, for a myriad of unique items awaits you. Lastly, we wish to continue to grow in the knowledge of gardening and to share and enjoy that knowledge with the community, as we aspire to please your sense of sight and smell.

Thank you for a fulfilling year.

Respectfully,  
*Wendy Buda, Public Relations*





## HEALTH OFFICER

Fortunately, this has been a fairly quiet year. There have been several calls about septic system failures and how best to proceed. I have conducted several routine state childcare inspections, as well as several foster care home inspections.

I have maintained contact with both the Seacoast Health Officer's Group and the State Association, attending their annual meetings and training programs.

If you have any public health related questions, please feel free to call me at 394-0224 or through the Selectmen's Office at 642-8406.

Respectfully,  
*Andrew L.T. Berridge, Health Officer*



## HISTORICAL COMMITTEE

Yes, the East Kingston Historical Committee still does exist, although we are having difficulty attracting interest in the town's history. Hopefully in the new year we will be able to establish one night a month for meetings.

The committee recently acquired several hand written signs that were found under the floor boards of the home on Stumpfield Road that had once been Tilton's Store on North Road. Thank you Martha Carter for donating these items.

The Historical Committee attracted a lot of interest at our booth on Old Home Day. We were busy answering questions about various photos that were on display.

Watch the East Kingston Newsletter for an announcement of the Committee's first meeting of the new year; all interested people are cordially invited to attend.

Respectfully,  
*Janet W. Damsell, Chairperson*



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## LIBRARIAN

The year 1998 was an exciting year for the library. We have more people than ever using our services and more and more children are enjoying story hour and our summer reading program. We are now in the later stages of automating the library. That means our card catalog will be on the computer making accessing the collection much easier.

The library welcomed two new employees this year - Stephanie MacInnis joined us as the Assistant Librarian and Barbara Belmonte fills the aide position, which she also holds at Nichols Memorial Library in Kingston. We are fortunate to have these two women here at our library.

The Summer Reading Program theme this year was, NEW HAMPSHIRE NATURALLY. We had a record number of sign ups and some wonderful programs for the kids. SoSo Whaley came and entertained us with her amazing animals. She started the show with a Tarantula, and moved to a Ball Python, Joe the Crow, a wild cat from Africa, a Caiman, and finally Ungawa the monkey. Of course Ungawa stole the show. We learned a lot about animals and their care. Most importantly we learned which ones make good pets and those that do not. Later, we were visited by the Audubon Society of New Hampshire. They presented a program called Reptiles and Amphibians of New Hampshire. Once again we enjoyed live specimens. This time we saw a corn snake, a box turtle and a tree frog. It was great to learn about the animals living right here in our state.

The Friends of the Library continue to be a great support to us. They keep the Library looking good throughout the year by decorating for the seasons. They provided a scholarship again this year and they provided the library with many large print books for our growing senior collection. They are a wonderful group and we greatly appreciate their support.

The library now has the best looking drop box in the state. A very kind and generous Dick Cook from Tri-C Manufacturing is to thank. Bill Battles added the graphics to the box. We are very fortunate to have such giving people in our community.

Once again the library has had many donations from a great many people. These donations go a long way by both adding to, and broadening our collection and benefiting us at book sales. Thanks to all of those who have donated both time and items. We appreciate them greatly.

We have had many young people helping out at the library to fulfill their community service requirements for school or church. They too, are of great help to the library. It's always wonderful to have an extra pair of hands around, for there is always something to do. Thanks so much *to all of you* who have helped us here at the library.

As for me, I have enjoyed another year here at the library. I would like to thank all the library users for making my job so enjoyable. I would also like to thank the Trustees of the Library. It is admirable for people to work so hard for the library. They have been very supportive and a pleasure to work for.

I look forward to the coming year with excitement and anticipation. There are many exciting things on the horizon for libraries and I will do my best to make many of them available to the residents of East Kingston.

Respectfully,  
*Tracy Waldron, Librarian*



## 1998 Library Statistics

Adult Fiction	1963	Inter Library Loan	
Adult Non-Fiction	1117	Borrowed	527
Magazines	1064	Lent	244
Audio\Video	292	<b>Total ILL</b>	<b>771</b>
<b>Total Adult</b>	<b>4,436</b>		
Juvenile Fiction	4677	Reference Searches	870
Juvenile Non-Fiction	1089	New Cards	73
Cassette Books	165	Participant Total	
Video	99	Story Hour	727
Magazines	89	Summer Reading	72
<b>Total Juvenile</b>	<b>6,119</b>	Adult Programs	27
<b>Library Traffic Total</b>	<b>6,330</b>		
<b>Circulation Total</b>	<b>11,326</b>		

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## NEWSLETTER

The East Kingston Newsletter is an information tool designed to keep residents apprised of up and coming events, decisions made by its different boards, and community happenings. The Newsletter has seen a number of new monthly submissions over the past year. Residents can now look forward to reading the Police Department's activity log, which was originally submitted and proposed by Chief Lewandowski. Another new addition to the Newsletter is "Know the Code with Building Inspector Glenn Clark". This column was developed in an effort to educate residents and property owners of the town's ordinances. And finally, we are fortunate to be able to publish a community column from the Garden Club called "A Gardener's Journal", where club member Wendy Buda shares her gardening secrets and suggestions.

The goal of the Newsletter is to eventually distribute it to all the homes in town. Currently copies are made available at the Post Office, Town Offices, EK Elementary School, Jewett's, Maplevale, Library, Church, That Look Hair Salon, and Monahan's Farm Stand (seasonal). Four hundred fifty copies are generated each month, yet there are 667 homes in town. Ideas and suggestions to achieving this goal will gladly be accepted and considered.

Funding of the Newsletter is encumbered by the Selectmen's budget. This includes paper and copying supplies. Time and labor costs have been and still are volunteered. It takes approximately 20 to 25 hours, from acquiring all the information, putting it into newsletter format, and running and distributing copies, to generate one issue.

The deadline to submit information for publication is the 24<sup>th</sup> of each month. Submissions are accepted from any resident or town related organization that would like to publish information to the general public. Articles may be submitted to the Selectmen's Office, the editor's residence, or via phone or fax (Selectmen phone/fax 642-8406, Editors phone/fax 642-3338) or by email [mbelcher@nh.ultranet.com](mailto:mbelcher@nh.ultranet.com).

Respectfully,  
*Catherine Belcher, Editor*



## PLANNING BOARD

The East Kingston Planning Board held eleven public hearings on applications submitted in 1998. Four applications were subdivision proposals, one was a voluntary merger of two lots, two were for site plan review and four were for home occupation proposals. Below reflects a consolidated summary of these applications and the actions taken by the Board.

### Home Occupation cases:

- 98-01 Keith Moore proposed the operation of a pool service office at 11 Ashlie Road. With conditions that only an office be conducted at the residence and all supplies be stored elsewhere, the Planning Board recommended the Selectmen approve this proposal. The Selectmen then granted this request.
- 98-02 Thomas Brandolini of 17 Rowell Road, claiming his auto repair business was grandfathered, applied for a home occupation permit. The Planning Board recommended the Selectmen deny his request. At the request of the Selectmen, and for better decision clarification, the Planning Board is expected to rehear this case in January 1999.
- 98-03 Susan O'Flaherty requested a home occupation permit to operate a pottery studio and shop from her 57 Depot Road residence. The Planning Board recommended the Selectmen grant this request, which was done so in October.
- 98-04 Michael Andersen applied for a home occupation permit to operate a bed and breakfast business from his residence at 45 East Road. The Planning Board recommended the Selectmen grant this request in which they did.

### Site Plan Review cases:

- 98-0A Richard Cook, agent for property owned by MaryJane Bowley, proposed the development of the light industrial zone located on Haverhill Road. The Planning Board denied this application predicated on the building setbacks from other districts not being met.
- 98-0B Nextel Communications proposed the construction of a 180-ft. telecommunications tower to be located on Morse Hill (Bean's Hill), property owned by Glenn & Kathleen Clark. The Planning Board denied this application by reason of this proposal not being a permitted use in a residential zone.
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**Subdivision/Merger cases:**

- 98-01 Charlotte Wall applied for a two-lot subdivision for property located on the corner of Willow Road and Forest Drive. With conditions, the Planning Board approved this subdivision and has since recorded it at the Registry of Deeds.
- 98-02 Cheryl & Scott Tucker applied for a two-lot subdivision for property located on North Road. This subdivision was also approved with conditions and recorded at the Registry of Deeds.
- 98-03 James & Karen Bioteau proposed a two-lot subdivision for property located on Giles Road. This application was approved with conditions, but has not yet been recorded.
- 98-04 Sunok Stone proposed the voluntary merger of two lots on Rowell Cove Road. This merger was approved by the Board and recorded at the Registry.
- 98-05 La Noria Development Corporation has proposed a seven-lot subdivision of property located on Powwow River Road currently owned by the Charlesworth Family. This application is currently pending.

There has been much discussion of a large subdivision proposal on Sanborn Road, but at this time no official application has been submitted. For the record, the East Kingston Zoning Ordinance prohibits the construction of multi-family housing, except for duplexes with strict frontage and lot size requirements. As this proposal unfolds, the Planning Board will make an effort to keep the town updated via the East Kingston Newsletter.

The Planning Board has also been working to update the Growth Control Ordinance, which was adopted at the 1998 March Town Meeting. This ordinance provides that one single entity, and its associates, may apply for only three new home building permits per year. Of course a developer may get around this by selling the lots to separate parties who would then apply for the permits themselves, but this remains to be seen. Our Growth Control Ordinance allows for only a 2% growth, which is currently calculated at issuing only 13 new home building permits per year. The town may slow down development, but the statutes prohibit the town from stopping it.

A quick review of Zoning, Site Plan Review and Subdivision amendments approved and adopted in 1998 are shown below.

RSA 675:6 provides that upon the completion of a public hearing and by the affirmative vote of a majority of its members, the Planning Board may adopt or amend both the subdivision and site plan review regulations. Zoning Ordinances must be presented in ballot form to the town at Annual Town Meeting.

**Zoning Amendments adopted at Town Meeting in 1998:**

1. New Growth Control Ordinance;
2. Article V - Aircraft take offs and landings on private land shall not be a valid and permitted accessory use and are specifically proscribed by this ordinance;
3. Amendments to Article IV.D.6 concerning septic system setbacks. Changes were adopted to be consistent with the provisions outlined in Article VIII Wetland Conservation District; and
4. Housekeeping changes in the Home Occupation Ordinance.

**Subdivision Amendments adopted in 1998:**

1. Updated the flood maps;
2. Adopted a 10-foot driveway setback from the boundary line;
3. At the requirement of the Legislature, amended the 90-day clock provision;
4. Subdivision Regulation IV.R for clarification purposes;
5. Subdivision Regulation K for test pit requirement clarification;
6. Concrete boundary markers be placed at least at all corner points of each proposed lot prior to the plan being signed;
7. At the requirement of the Legislature, amended the 90-day clock provisions again;
8. Deleted repeated text; and
9. Cul-de-sac design changes to accommodate easier snow removal.

**Site Plan Review Amendments adopted in 1998:**

1. Authority requiring written notification of a change of use or tenants in commercial and light industrial zones;
2. Added new procedural text; and
3. Architectural/Aesthetic Standards providing for site and building design, lighting, parking, signs, landscaping and buffers.

The Planning Board will propose several zoning amendments at the 1999 March Town Meeting. The zoning ballot is expected to include amendments to the cluster housing provisions, private land areas, density bonuses for cluster

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development, and temporary manufacture housing. Public hearings for these proposals will be announced and held in January 1999.

In January of 1998, the Future Land Use and Acquisition Committee submitted a petition to expand the commercial district to include parcels on both Main Street and Depot Road. Based on the public's comments and suggestions, the Planning Board voted not to recommend this proposal. The petition was eventually withdrawn.

The Planning Board attended a joint meeting with the Board of Selectmen and Zoning Board of Adjustment in October of this past year. This meeting was designed and conducted to encourage better communication between the boards. It also served as a forum to educate the boards of each board's role and responsibilities. It was the consensus of the Planning Board that the meeting was both productive and beneficial to all involved.

The Planning Board relies greatly on the advice and expertise of the Rockingham Planning Commission (RPC). East Kingston's RPC representative Sarah Campbell has been an asset in keeping our ordinances and regulations up to date and viable. It is the Planning Board's opinion that the portion of the Planning Board's budget, which pays for this service, is money well spent.

East Kingston Planning Board members who served in the year 1998 are: Richard A. Smith, Sr., Chairman; Edward C. Johnson, Vice Chairman; John (Jack) L. Fillio, Ex-officio; Dr. Robert (Doc) Marston; Catherine J. George; and Alternate members Beverly A. Fillio, Robert Nigrello and Peter A. Riley. Peter, also serving on the Zoning Board of Adjustment, was welcomed to the board in November.

In conclusion, Planning Board members wish to extend their sincere condolences to the George family. Many-year East Kingston Planning Board member Cathy George passed away this past December 8<sup>th</sup> and her absence has and will continue to effect our board. Cathy was well known for her ability to understand and communicate well with applicants and other board members. We will miss her greatly.

Respectfully,  
*Richard A. Smith, Sr., Chairman*



## **POLICE DEPARTMENT**

Again, 1998 has been one of change for the Police Department. We lost the services of two officers, Jeffrey Leduc and Wayne Young and the services of my secretary Sue Mazur, who for the last three years has been my right hand in helping me stay on the right path with my administrative work. I am sorry to see them leave as they all did an outstanding job for the Town and the Police Department.

Unfortunately, the department also lost a friend and former Sergeant. Sgt. Ronald Farrell was killed in a tragic motorcycle accident this past fall. He gave the Town and Police Department thirteen years of dedicated service. He will be missed.

On the positive side: With my recommendation and the Selectmen's approval, Officer Reid Simpson was promoted to Sergeant. The Board of Selectmen also gave approval to hire three more part time officers. They have since been hired and all are certified and come with experience, thus filling out the department's roster.

In advertising for a replacement for the Police Department Secretarial position, I had the pleasure of interviewing four fine candidates for the job. Unfortunately, I could only pick one. The department's new secretary is Patricia Morse of Willow Road, East Kingston.

As the town, county and state grow and we experience more traffic driving through town, we continue to enforce the motor vehicle laws in a fair and impartial manner. This has resulted in a significant increase in motor vehicle stops this year. As you will note most of our other major statistics have remained about the same or decreased with the exception of service calls and thefts. The department will continue our goal of providing the most efficient, timely and professional police services possible for 1999 and beyond.

In 1998 we had many requests for traffic details, with the exception of anticipating some from the pipeline project, we were not aware or prepared for the large amount of detail requests we received from the utility companies. Our officers along with many from outside agencies worked a total of 465.75 hours. The town was fully reimbursed in the amount of \$9,780.75, which was returned to the general fund.

Finally please remember that communication between you and your police department will help to achieve our common goal, which is to protect, serve and continue to make East Kingston the fine place it is to live.

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## POLICE DEPARTMENT ACTIVITIES

	1997	1998
Arrests	51	48
Arson	0	0
Assaults	1	3
Assists To Other Departments	148	149
Burglaries	2	1
Domestic Complaints	18	18
Driving While Intoxicated Arrests	13	4
Fatalities	1	1
Juvenile Petition	7	3
Miscellaneous Service Calls	1148	1419
Motor Vehicle Accidents - Non Reportable	7	2
Motor Vehicle Accidents - Reportable	15	20
Motor Vehicles Summons Issued	229	308
Motor Vehicles Warnings Issued	971	1831
Motorist Assists	34	53
Sexual Assaults	1	0
Stolen Vehicles	0	1
Thefts	7	15
Vandalism	12	0
Total Man Hours	4,788	5,300
Total Patrol Mileage	40,701	50,745

Respectfully,  
*Henry F. Lewandowski, Jr., Chief of Police*



## RECREATION

The year 1998 was an exciting year for the East Kingston Recreation Department. One hundred and four of our children played in our Baseball and Softball programs and for the first time ever, we established in-door soccer and recreation basketball programs. Over 40 kids participated in in-door soccer on four teams and over 70 kids participated in the instructional focused recreational basketball program on Friday nights.

This past holiday season, the Recreation Department in conjunction with the Girl Scouts, Boy Scouts and Garden Club expanded upon the annual Santa's Visit. Included this year were not only the visit from Santa, but also a tree lighting ceremony, hayrides and refreshments.

For 1999, we have many new programs and events planned. They include:

- ♀ In-door golf lessons for youth and adults;
- ⑦ Expanded girls softball program to include a U-14 team;
- ⑦ Additional baseball teams;
- ♪ Ski Trip;
- θ Easter Egg Hunt;
- ⚾ Re-establishment of the Halloween Party and fishing derby; and
- Ⓢ Formal basketball league with referees, team shirts, use of scoreboard, etc...

As the new Chairman of the Department, I would like to express my thanks to many people who have helped us get these new programs off and running and to all the town resident's for their generosity in supporting Recreation Department activities. And special thanks to Dick Poeleart, for his hard work over the years as East Kingston's Recreation Chairman.

Respectfully,  
*Michael C. Moore, Chairman*



## RECYCLING COMMITTEE

Another year has swiftly passed and the Recycling Committee continues to forge forward on its quest to increase the level of recycled materials. The goal to begin curbside recycling, with your increased cooperation, can be a reality.

Our committee consists of two members, Kim Casey, and a new member, Christine Coronis. Those of you who have been keeping score will note with sadness that our old new member, Elizabeth Hein (and her family), moved to North Carolina this year. Their motivation for moving in no way reflects on this committee, and we remaining members resent the implications. In fact, Mrs. Hein had never attended a meeting before her (hasty?) departure. It was merely coincidental that she left the week we were to have our first meeting.

Proving that we are the "fun" committee in town, Ms. Coronis and I continue our meeting schedule, and learned to crush beer cans with our foreheads last meeting. They really take up a lot less room that way in the receptacles. A small tip to you non-professionals: Drink the ENTIRE six-pack before the crushing begins. In addition to that valuable talent, we are also researching various educational programs on recycling, which we hope to introduce at the EKES. And of course we are always trying to think of ways to increase volume through increased participation.

Again, as a reminder to those who do not recycle, this is an important civic responsibility, and benefits all. Reducing our waste stream benefits all. First, it saves you money. (REPEAT FOR EMPHASIS)... It saves you money. Did I mention the money savings? Second and third: It helps conserve the earth's resources, and keeps us "green". Did I mention the money savings?

Please consider joining us in 1999. With more participation we can fulfill our goal of curbside recycling.

Respectfully,  
*Kimberley Casey, Chairman*





## **ROAD AGENT**

The winter months of 1997-1998 were fairly mild allowing us to keep within the winter budget. Also due to the mild winter, we were able to cut brush along town roads.

The normal summer maintenance of culvert repair and cleaning, patching, and installing street signs were done as needed.

Along with the regular summer and winter maintenance, Sanborn Road was reconstructed and a base coat of pavement was placed.

Respectfully,  
*Robert L. Rossi, Road Agent*



## **ROCKINGHAM PLANNING COMMISSION**

During 1998, the Rockingham Planning Commission (RPC) provided the Town of East Kingston with a wide variety of assistance. The RPC Circuit Rider attended twelve monthly meetings, six work sessions of the Planning Board and two Selectmen's Meetings. The Circuit Rider prepared numerous drafts for amendments to the Zoning Ordinance, Subdivision Regulations, and Site Plan Review.

The Circuit Rider also worked with the Selectmen's Office to update the Town's tax maps. Thus far, eight out of seventeen have been completed.

In addition to assistance provided directly to East Kingston, the town benefited from regional planning activities and services carried out by the Commission on behalf of its member communities. During 1998 these included:

**LAND USE PLANNING** - Provided National Flood Insurance Program assistance to communities in the region, continued to assist the Exeter River Watershed Association and Rockingham Land Trust in their continued efforts to protect the Exeter River, and organized and administered the fifth year of a local match planning grant program for non-coastal communities using grant funds received from the Office of State Planning. Seven projects were selected for funding under this program.

RPC also continued development of in-house Geographic Information System (GIS) for use in local and regional



planning, prepared and distributed our annual zoning and building code amendment calendar, acted as a point of contact for regional residents that had concerns or complaints regarding the natural gas pipeline project, and prepared the first year products of the joint DES-RPC Regional Environmental Planning Project (REPP). The final product for the first year was the preparation of a natural resources inventory for the Town of Danville.

**EDUCATIONAL PROGRAMS** - RPC assisted in the organization of and hosting of several workshops and lectures including the 23<sup>rd</sup> Annual Municipal Law Lecture Series, the 14<sup>th</sup> Annual Natural Resources Lecture Series, the 10<sup>th</sup> Annual Planning Board Training Series and the 13<sup>th</sup> Annual Legislators Forum, where local officials and legislators were invited to discuss current bills before the Legislature.

RPC also organized and co-sponsored special regional meetings and/or workshops during the year including topics on National Flood Insurance Program requirements and planning board management, helped fund and worked with the NH Office of State Planning and other regional planning agencies to develop a new technical bulletin on preserving agriculture and maintained the RPC's role as State Census Data Center Affiliate.

**TRANSPORTATION PLANNING** - During 1998, the RPC, as staff to the Seacoast and Salem-Plaistow-Windham Metropolitan Planning Organizations (MPO's), continued to carry out the federally mandated metropolitan planning process. Having this process in place ensures that federal transportation funds will continue to be available to the region.

**ECONOMIC DEVELOPMENT** - RPC provided assistance to the Rockingham Economic Development Corporation (REDC), the locally non-profit corporation comprised of local officials in Rockingham County.

**SOLID WASTE MANAGEMENT** - RPC participated in the Granite State Residuals Task Force and developed model Biosolids Ordinance for communities and it discussed long range plans for the development of permanent "regional" hazardous waste disposal facilities with NH Department of Environmental Services.

Prepared by the Rockingham Planning Commission.

Respectfully,  
*Lawrence K. Smith, RPC Commissioner*  
*James Roby Day, Jr., RPC Commissioner*

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## **SAFETY COMMITTEE REPORT**

The Safety Committee met several times throughout the year to discuss safety issues of the town. The following member regularly attended the meetings: Police Chief Henry F. Lewandowski, Jr., Fire Chief Alan Mazur, Deputy Fire Chief A. Robert Carter, Jr., Library Trustee Conrad Moses and Administrative Assistant Deborah G. Gallant.

At the first meeting held in January, a representative from Compensation Funds of NH attended. Mr. Witham discussed a wide variety of topics. He informed the committee members what requirements must be met and what items should be addressed at each meeting. A safety summary report, which is required by law, is filed with the State of NH biannually. The NH Department of Labor monitors the reports.

In 1998, three workers' compensation claims were filed. Two were granted and one has been denied. The denied claim is being appealed. The Committee performs an annual inspection of each town owned building. Upon the inspections, the committee in their advisory role addresses any suggestions or recommendations to the Board of Selectmen for any further action to be performed. The following recommendations were suggested and completed at the town buildings:

**TOWN HALL:** The front steps were repaired and a handicap ramp was installed.

**POLICE STATION:** A fire extinguisher and smoke alarm were purchased and installed. It was recommended to the Board of Selectmen that an alarm system be installed for security reasons.

**TOWN OFFICE BUILDING:** The backside roof was repaired to eliminate leaking.

**LIBRARY:** A second powerpack light was purchased and installed at the second exit door. An electrical upgrade was performed and new outlets were installed.

The following tentative dates have been scheduled to meet in 1999: January 19<sup>th</sup>, April 20<sup>th</sup>, July 20<sup>th</sup> and October 19<sup>th</sup>. Each Meeting is held at a different town owned building in order to perform the inspections. The Committee strives to maintain the town owned buildings in good shape in order to prevent any unsafe circumstances.

Respectfully,  
*Deborah G. Gallant, Acting Chairman*

## SEACOAST MPO

The Seacoast Metropolitan Planning Organization (MPO) Technical Advisory Committee (TAC) held meetings approximately every three months at various locations in the more central locations of the Seacoast (MPO).

Each year a chairman and a vice-chairman are elected by the TAC members of the Seacoast MPO. The Seacoast MPO is comprised of 35 cities and towns located along the seacoast area of New Hampshire. The chairman or vice-chairman, in his absence, presides over the meetings, which are usually about three hours in duration.

The towns that have provided facilities for holding meetings in the past were Dover, Durham, New Castle, Rochester, Portsmouth, North Hampton, Newington, and Barrington. A joint MPO policy committee and TAC meeting was held December 3, 1998 in the Rockingham Planning Commission's conference room in Exeter. At this meeting, the 2001-2003 Transportation Improvement Program (TIP) process was discussed and reviewed. The local process, the TAC members role, project application forms and evaluation criteria of the projects were reviewed. Updates were given on the following: traffic count information system, COAST transportation routes, and the proposed PEASE-Portsmouth Shuttle service. Also, a comprehensive update was given on the railroad passenger service rehabilitation between Boston, MA and Portland, ME. In addition to repairing the railroad beds, the stations at Dover and Exeter have to be reconstructed. At Exeter, land acquisition will be required in addition to station construction and roadbed repair. The estimated time that service should be restored is the year 2002.

When town officials decide or are forced into repairing or altering a roadway, bridge, transit station, bicycle/pedestrian path or other transportation systems, they must first submit a project proposal to the Seacoast MPO. The staff at the Strafford Regional Planning Commission (SRPC) will work with them to evaluate the project and get it into the TIP as expeditiously as possible.

Project costs are on an 80%-20% basis. That is, the State pays 80% of the cost of the approved project and the Town pays the remaining 20%, when the State is ready to start the work. Federal money is available if the project qualifies through Intermodal Surface Transportation Efficiency Act (ISTEA) 1991 and the Federal Highway Administration (FHWA).



Some projects such as bicycle paths and public transit systems may benefit from the Clean Air Act amendments (CAAA) of 1990 and Congestion Mitigation Air Quality (CMAQ). On the other hand, some roadway construction may be severely impacted by the Environmental Protection Agency (EPA) and the National Environmental Policy Act (NEPA).

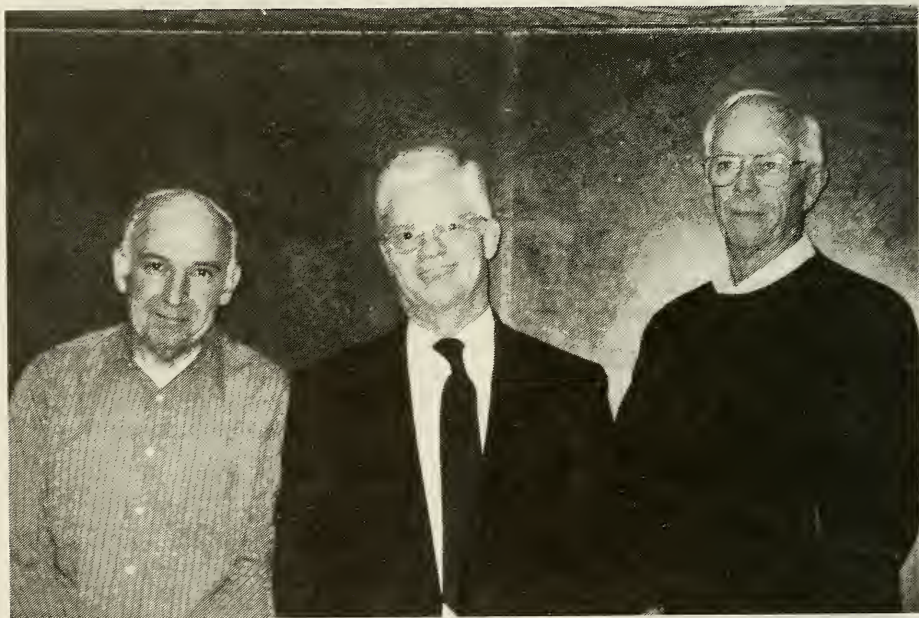
The staff at SRPC is willing to help anybody that requests it. The SRPC provides a fine service to any town that wishes to use it. Some interesting highlights were:

- Riding on the Portsmouth Trolley - Portsmouth to Rye; to New Castle; back to Portsmouth;
- Observing enhanced paving in Durham - black top is put down, then pressed and colored to look like bricks; and
- Walked a proposed bike path in Durham - reclaiming an old abandoned road. Also met with resistance to the bike path.

Respectfully,

*Eugene V. Madej*

*Seacoast MPO Advisory Committee Member*



*Donald "Don" Andolina, J. Roby Day, & John "Jack" Fillio*



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## SELECTMEN

### The State of the Town

From the Board of Selectmen's perspective, 1998 was a year for reflection on how we do business, and the costs thereof. We watched external forces impact our environment, as well as our pocketbooks, and the best we could hope to do in the face of such inexorable pressure was to try to manage the changes and effects in our Town.

**EAST KINGSTON'S PHYSICAL PLANT:** Besides the routine, day-to-day maintenance of our Town's buildings and infrastructure, two projects warrant particular attention. Our Highway Agent, Mr. Bob Rossi, completed the long-overdue resurfacing of Sanborn Road. The right-of-way required some clearing of trees and growth, and the rather dangerous hill toward the western end of the road was shaved to lower the grade and improve the line of sight. Timing of the work in the Fall avoided conflict with the gas pipeline work at the road's eastern end.

The other project involved providing for handicapped access to our historic Town Hall (1830). Bids were let for construction of an additional entrance door and a suitable ramp on the western side of the building, and the work was completed in the Fall. The Town Hall can now be used for a greater range of public events, such as elections, and other public meetings. The school's Multi-purpose Room will still be required for Town Meetings, however, in view of our growing population.

**MUNICIPAL SERVICES:** Our Fire Department continues to do well under the leadership and management of Fire Chief Alan Mazur and the Board of Engineers. Fine-tuning of personnel organization and recognition of individuals' skills and talents have seen improved maintenance of both the fire equipment and the firehouse structure. A "new" ambulance was obtained that better fits our local needs, and literally, the firehouse as well. A replacement vehicle for the Forestry Unit was found, and in keeping with warrant articles approved at Town Meeting 1998, the old unit was sold in November to the highest bidder for \$4000. The East Kingston Volunteer Firemen's Association (a/k/a Fire Association) has committed up to \$3500 of its own money to buy a suitable truck body for the new unit, and the vehicle should be in service by Spring.

In the Police Department, Chief Lewandowski has recruited superb police officers to fill part-time positions, and our only full-time officer, Reid Simpson, was promoted to Sergeant. Reid and the Town are benefiting from the federal COPS grant

program that cost-shares a full-time police officer for three years. We have one more year left in the program, after which the Town must make a financial and organizational decision. Reid now fulfills the duties and responsibilities formerly shouldered by Sgt. Ronnie Farrell. We are sad to report that after leaving our Police Department, Sgt. Farrell was killed in a tragic vehicular accident in Newton while maneuvering to avoid hitting an animal in the road.

Waste Management, Inc. (WMI) is contracted for the Town's waste disposal, and provides recycling services as well. Our contract costs are a function of how many residences and businesses require trash pickup. To date, WMI has managed weekly pickup in one day, but as many of us have seen in 1998, there have been times and circumstances that precluded one-day pickup, and future contractual agreements are likely to reflect that. Recycling appears to be successful. The recycling bins behind the Town Hall fill up rather quickly, but the large amount of recyclable material put out as trash around Town every week remains evident.

**THE BUDGET:** Executing the budget that was appropriated at Town Meeting 1998 has been relatively easy. Every department head/trustee paid very close attention to spending, acutely aware that pennies had to be pinched. Selected line items were overspent (e.g. legal counsel), but savings elsewhere resulted in an end-of-year balance of approximately \$15,000. Any balance remains in our general fund, of course, and becomes a part of our "funds balance" that the Department of Revenue Administration tracks for us. There can be little doubt that the effects of El Nino helped us contain spending on winter weather. Given a winter like 1996/97, the budgetary story could have been very different indeed.

**TOWN AFFAIRS:** Pursuing our goal of improving the efficiency of our local government, the selectmen dealt with an assortment of issues. The decision was taken to appoint a Code Enforcement Officer (CEO) who would act, day-to-day, at the behest of the selectmen in specific instances of ordinance and regulation enforcement and interpretation. Our Building Inspector had acted as a de facto CEO ever since his appointment, but his formal appointment as the CEO better defines his responsibilities and authority, and provides for his proper compensation.

In pursuit of clear communication and shared understanding of roles and expectations, a joint meeting was held in November with members of the Board of Selectmen, Zoning Board of Adjustment, and the Planning Board. Each board described its understanding of its own role in the creation,

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interpretation, and enforcement of the Town's ordinances and regulations. Members uniformly agreed the forum was very useful for improving how we administer our local law, and the joint board meeting will be a permanent part of our yearly agenda. In addition, it was agreed to appoint one member to sit on both the Planning Board and the Zoning Board of Adjustment. New Hampshire statute specifically provides for such cross-pollination for reasons similar to those justifying a selectman sit on the Planning Board as an ex-officio member.

#### **EMPLOYEE BENEFITS AND COMPENSATION PLAN:**

East Kingston does not have a large number of employees, comparatively speaking, but the selectmen recognized certain inconsistencies in the budgeting process when dealing with employee salaries and benefits. We undertook the formulation of an Employee Benefits and Compensation Plan to codify salaries and benefits in a way that changes thereto could be examined for their budgetary impacts. The Plan now provides for a systematic approach to, and reasoning for, proposed salary and benefit changes for those full-time and part-time employees with regularly scheduled working hours. The Plan is based on performance evaluations, is an excellent tool for budgeting, and provides a clear picture of paths for advancement.

**EXTERNAL FORCES:** Change is in reality a constant. East Kingstonians have repeatedly said they want their Town to remain a rural and agricultural/residential community. Such a desirable outcome in planning and zoning philosophy will inevitably exclude commercial/industrial development, and encourage residential construction. With the latter comes increased population and demand for municipal services, and that unavoidably translates to higher taxes. The year 1998 brought us the Claremont II decision from the New Hampshire Supreme Court, and further local development in the form of two subdivision proposals. In the first instance, we shall assuredly see some sort of increased tax or new tax structure, and in the second, East Kingston is faced with having to dramatically expand its elementary school classroom space. We have little control over either of these external forces. We must hope to get the greatest bang for our buck when we build more schoolhouse.

**FRIENDS & NEIGHBORS:** The Board of Selectmen is grateful to all the friends and neighbors who volunteer their time and energy to our community. Without every one of them, the wheels of government would grind more slowly, and our municipal activity would ultimately be a great deal more expensive. It is precisely for her dedication to East Kingston,



friends and neighbors, that distinguished Mrs. Cathy George as a volunteer and participant in our community life. Her death was sudden and unexpected, and our hearts are with her family. Cathy's contributions and service to our Town were considerable, and she is sorely missed.

The Board of Selectmen is also very fortunate to have the highest calibre of professionals in our administrative staff. Despite the adage that no one is irreplaceable, it can be said that we would be hard-pressed to match the rigor and discipline displayed by Mrs. Debbie Gallant, Ms. Kim Kellogg, and Mr. Don Clark in their work. We encourage all our friends and neighbors to visit the Town Offices and acquaint yourselves with the extraordinary people who strive to serve us all.

Respectfully,  
*James Roby Day, Jr., Chairman*  
*Donald C. Andolina*  
*John L. Fillio*



## **TAX COLLECTOR**

Uncollected taxes at 1998's year end were as follows: 1996 outstanding taxes - \$15,913.91, 1997 outstanding taxes - \$38,595.04, and 1998 outstanding taxes - \$186,018.62.

In June of 1998, tax liens were placed on 24 properties with outstanding taxes from the 1997 tax period. In July of 1998, two properties were deeded to the town for failure to pay back taxes from 1995 to present.

Our office computer had to be upgraded this year, as our tax collector software wasn't year 2000 compatible. We now have Windows 95 and even a CD-ROM drive. Avitar Associates of New England, Inc. will be in during the first part of 1999 to convert to our new Windows Collection system.

I attended the NH Tax Collectors' Association spring workshop as well as the fall Tax Collectors' conference held at the Mt. Washington Resort.

For those of you who still have outstanding taxes, please feel free to contact the office to set up a payment arrangement.

Respectfully,  
*Barbara A. Clark, Tax Collector*



## TOWN CLERK

The year 1998 proved to be another busy year in the office of the Town Clerk. There were 2,275 registrations completed with revenues (motor vehicle) increasing by over \$22,000 from 1997. Since there wasn't an increase in the amount of registrations from 1997, this substantial dollar increase can be attributed to residents purchasing new automobiles and a new motor home or two. Our municipal agent work (decals/plates) brought in another \$4,300.

Our town statistics that were recorded throughout the year were as follows: marriages - 11, births - 23, and deaths - 10.

There were 4 elections held in 1998. We had our Town Election in March (34% turnout), a Special Election in June (6% turnout), the State Primary Election in September (21% turnout), and the State General Election in November (43% turnout).

In 1998, I attended a spring meeting for the New Hampshire City and Town Clerks Association, a recertification in Concord for our Municipal Agent Program, and our annual convention held in the fall.

Respectfully,  
*Barbara A. Clark, Town Clerk*



## TREASURER

I was elected in March of 1998 and with the help of former Treasurer, Linda Eaton and Administrative Assistant, Deb Gallant, this year has been a busy and interesting one for me. With the new year, I hope to help the Town of East Kingston with computerizing the paper work done by the Treasurer. This is a goal that the Selectmen would like to see in the near future.

Respectfully,  
*Katherine A. Hankin, Treasurer*

## TRUSTEES OF THE CEMETERY

Nineteen hundred and ninety-eight was a relatively uneventful year, yet improvements continued at both the Hillside and Union Cemeteries. At Hillside, more flowering trees were planted and much needed road repairs continued. In addition, six giant arborvitaes lining the main lane had to be removed. It was sad to see them go but they had simply outgrown the space originally allocated to them. Vehicular travel was being seriously impeded and worse; access to adjacent grave lots was becoming increasingly more difficult. For the same reasons, we expect to remove more trees next year.

At the Union cemetery, granite steps were laid into the earthen bank just inside the main gate nearest the flagpole. The steps provide easier access to cemetery visitors wishing to walk to the area surrounding the flagpole. During 1999, the cobble stone walkway leading from the flagpole will be extended to the new steps.

As in recent years, our school children marched to the Union Cemetery to place flags at veteran's graves and to participate in a Memorial Day ceremony. Those who attend these annual services always leave with a feeling of pride for our country's Heroes and for our young citizens who pay honor to their memory.

We thank the Monahan family for their continued interest in the Union cemetery. This year the trustees requested and were granted a 24' right of way on the south side of the cemetery along the gravel access road. The right of way will be used to accommodate funeral vehicles and maintenance activities.

We are delighted to report that Leo Metcalf will be taking on a two year Eagle Scout project to document and place permanent markers at the graves in the Oak Hill Cemetery. As you may know, the years have taken a toll on the monuments and in particular the epitaph engravings. Permanent markings will assure the preservation of this important history.

Projects planned for 1999 include the following:

Dig a water well - Union. (We will finally make it happen this year.)

Complete stone walk from flag area to granite steps - Union.

Continue tree planting - Hillside and Union.

Continue road repairs - Hillside.

Tree trimming and removal as necessary.

The trustees wish to point out to the townspeople that although the cemetery budget for 1998 was \$15,500, the

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trustees turned back or left unspent, \$13,500. Thus, the real cost of care and maintenance of all three cemeteries was \$2,000.

We remind those owning undeeded grave lots to apply for proper deeds in order to avoid disputes that may occur as a result of the sale of undocumented lots. Deeds are issued upon presentation of some proof of purchase or ownership and payment of the administrative fee of ten dollars. All deeds are recorded at the Town Clerk's office. In addition, if you own a lot that you do not plan to use, the trustees will buy it back at the current selling price.

In closing, we extend our appreciation to all who have helped us make 1998 a successful year. We take this opportunity to announce that persons having business with the Trustees should call the Town Offices for an appointment. The Trustees plan to meet on the third Wednesday of each month during 1999.

Respectfully,  
*Donald C. Andolina, Chairman*  
*Vytautas Kasinskas, Bookkeeper*  
*Henry F. Lewandowski, Jr., Secretary*



*New granite steps installed at Union Cemetery.*



## **Cemetery Rules and Regulations**

The rules and regulations as set forth here-in apply to all Cemeteries and are intended to preserve and protect the beauty and character of our cemeteries and to ensure proper care and maintenance consistent with the respect due to the deceased.

### Section I - General Provisions:

1. The Trustees, Sexton and their employees shall have the right at all times to enter upon any lot or other parts of the cemetery to perform their duties, and they shall have right to remove, or cause to be removed, any tree, shrub or device, which they may consider detrimental, dangerous, inconvenient to the proper functioning of the cemetery, or in violation of any rule of the cemetery.
2. The Sexton is authorized to make any emergency rule for the proper conducting of the cemetery that the exigencies of the occasion may require, but such rules shall be subject to approval of the Trustees.
3. Automobiles are permitted on roadways only and then as a privilege, not as a legal right.
4. Heavy trucking is excluded from the cemetery, except by written permission of the Sexton.
5. Damages caused by motor vehicles operated within the cemetery will be charged to the owner of said vehicles.
6. The Sexton having care of the cemetery is authorized to remove all persons who violate cemetery rules and is directed to cause the violators to be prosecuted.
7. The cemetery is closed to all persons from sunset to dawn and no person or persons shall enter the cemetery except the Trustees, Sexton or their employees.
8. No cement may be poured after October 31st.
9. All cemeteries are closed between December 15th and April 15th, during which time no burials will be permitted. Exceptions may be granted in writing by the Trustees at their sole discretion provided that the cemetery grounds are: not frozen and /or not covered by snow.

### Section II - Purchase of Lots:

1. Persons desirous of purchasing a burial lot shall apply to the Trustees of the Cemeteries, who shall provide necessary information as to size, location, cost etc.
  2. No lot shall be sold to anyone other than a legal resident of East Kingston, and then with perpetual care only.
  3. Reservations for burial lots may be made only upon payment of a deposit equal to fifty percent of the then current cost as determined by the Trustees, and no deed shall be issued until final payment is made.
  4. All deeds to lots sold shall be recorded with the Town Clerk, by the Trustees of the Cemeteries.
  5. Burial Lots shall be sold under one name only, and each lot shall have corner posts as specified by the Trustees.
  6. Burial lots and locations are assigned by the Sexton as directed by the Trustees.
  7. Assignment or transfer of deeds by whatever means, is prohibited except that deeds may be assigned or transferred to the Trustees of the Cemeteries with full refund of the moneys paid.
  8. In the event a deed is lost or the owner is unknown, it shall be the duty of anyone claiming the lot to provide proper affidavits (as determined by the Trustees) to satisfy the claim.
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9. Any failure to comply with the conditions of sale shall result in the forfeiture of all moneys paid thereon, and said lot or lots shall be immediately returned to the possession of the cemetery.

Section III - Interments:

1. No burial may be made in a lot until paid in full and the deed is issued and properly recorded with the Town Clerk.
2. It shall be the duty of the Sexton to determine which grave in the lot is to be used and to require advanced payment of the cost of the grave opening and other administrative fees as may be assessed by the Trustees.
3. Burials shall be made in a suitable vault in accordance with the specifications of the Trustees of the Cemeteries.
4. In the event the Sexton is shown the wrong grave location, it shall be the duty of said funeral director or other person ordering the burial to pay the costs of removal and re-burial.
5. No grave shall be opened for interment or for removal except by permission of Sexton, and the cost of such opening shall be paid for in advance.
6. Any failure to comply with the provisions of this section and with the order of the Trustees, may cause the body or bodies that have been interred thereon to be removed to such portion of the cemetery as may be selected by them. All associated costs of such removal shall be assessed to the person or persons responsible for the non-compliance.

Section IV - Monuments and Stones:

1. All Monuments and Markers before being placed, must be approved in writing by the Trustees. This provision includes but is not limited to Type, Size and Placement. (See Section X Monuments and Markers)
2. Monuments and markers are not allowed until the lot is paid for in full and then only as specified in (1) above.
3. No monument, headstone, curbing or other structure will be allowed to be erected unless it rests on a foundation built of solid masonry, with good cement or mortar and from 2 to 6 feet deep and finished 2 inches below grade as the Sexton shall direct.
4. No curbing around lots, corner posts, platforms, urns, steps or buttresses will be allowed, except by written approval of the Trustees.
5. No tablet or other device of wood, fences or hedges are permitted.
6. Monuments and Headstones may only be set between May 1st and November 15th.

Section V - Care and Maintenance of lots:

1. No person except the Sexton or his designee, shall be allowed to perform any work on any lot or parcel of ground within the Cemetery, without a written permit from the Sexton.
2. No hedges, trees, flowers or shrubs may be planted without the written approval of the Sexton.
3. Flowers, wreaths, flags, etc., left on the graves of lots will be removed as soon as possible after they fade. The Trustees are not responsible for anything left on lots.
4. Glass containers are not permitted on graves but other flower containers may be placed upon graves except that they may not be embedded into the ground.
5. Plastic or artificial shrubbery, flowers or wreaths are not permitted.

## TRUSTEES OF THE LIBRARY



The Trustees of the East Kingston Public Library found the year 1998 an exceptionally busy and a challenging time. We are very fortunate to have such a wonderful and efficient Librarian in Tracy Waldron, who makes our efforts a pleasure. She and her staff are a delight to assist. Her report covers the activities and efforts at the library for the past year, but, we would like to emphasize the following.

Continuing the trend of increasing use and wider services, the Trustees have been confronting the dilemma of how to continue to service the ever-growing needs of an expanding population.

We also must deal with our very real immediate puzzle of a lack of expansion space. We are still exploring various solutions.

The Trustees again saw the increases in the double digits for the usage. Interlibrary activity was up over 25%. The summer program, which was enjoyed by many, showed a 31% increase over last year's participation. We have also had the traffic at the library increase over 10%. It was a year where the Adult monthly book discussions took off and quickly became a favorite of many active participants.

During this year of growing usage and services we managed to hold the expenses down. Our operating budget was held firm. The only increase was in the salaries and there was an adjustment needed due to the compensation program initiated by the town. We will try to continue to increase the working benefits for the workers to be competitive in keeping a well-educated and enthusiastic staff. Salary needs and competition make it very difficult to compensate the people adequately for the excellent job they perform...thank heaven our current staff is very dedicated.

We could not write this without thanking the Friends of the Library for their tireless efforts in assisting the librarian and the library in its needs and services. They are staunch supporters of the library and the Trustees value their loyalty. They have done a wonderful job.

We also must thank the teachers at the East Kingston Elementary School. Because of the cooperation between the Librarian and the teachers, our students have the benefit of very extensive abilities to obtain information and materials.

Our patron's computer station is being set up and the

Bar-coding is more than three-quarters done. We are so pleased to have a new and sturdy book drop box and many other new conveniences for the public.

The Trustees again say thank you and we hope to have an even more productive year as we approach the year 2000.

Respectfully,  
*Beverly A. Fillio, Chairperson*  
*Joan W. Kasinskas, Vice-Chairperson*  
*Shirley A. Hammershoy, Secretary*  
*Conrad V. Moses, Treasurer*  
*Carol A. Davis, Public Relations*



## **VOLUNTEER FIREMAN'S ASSOCIATION**

(Including Old Home Day)

Since April 1948, the East Kingston Volunteer Firemen's Association (the Fire Association) has played a pivotal role in our community's life. Fifty years ago, a large group of friends and neighbors came together to privately acquire land and build a firehouse for the Town's fledgling Fire Department. The land lay between our historic Town Hall and what was at that time a commercial garage. The firehouse was raised in quick order by the Association members themselves, and today the working arrangement with the Town remains essentially unchanged. We celebrate the Association's 50<sup>th</sup> anniversary in 1998/99, and are thankful that one of the original members is still active in not only the Association, but also the Fire Department itself. Assistant Fire Chief Richard A. Smith, Sr., reminds us all of what it means to be selflessly dedicated to his community, and we thank him for his continued involvement.

Nineteen hundred ninety-eight was a productive year for the Association. With community service always our primary goal, we raised money through contributions and fund-raising activities such as a chicken barbecue at the Kingston Days Weekend. Our money and energies were invested in new and replacement equipment for the Fire Department, as well as firehouse maintenance and seasonal community activities. The single largest item addressed this year was a new truck body the Association purchased for the Town's replacement Forestry Vehicle. Association and Fire Department members



are now working to assemble the new vehicle in time for Spring 1999.

Santa Claus came to East Kingston on Christmas Eve, courtesy of the Fire Association. Actually, TWO Santas came, each in his own sleigh towed by a Fire Department vehicle. The Town has grown to such an extent that one Santa could no longer cover the whole town by himself, but with two brand-new sleighs, the Association is now well prepared for future holidays.

In addition to sponsoring East Kingston's Scouting activities, the Association distributed the Town Report and the community calendar in time for Town Meeting 1998. It also coordinated our Old Home Day event in September. Our future activity will remain focused on supporting the Fire Department, together with other civic needs. Maintaining the firehouse's physical condition is an ever-present concern, and everyone is welcomed to join in this unique community effort. We meet on the first Sunday of each month above the firehouse, and can be reached through the Fire Department, or telephone 642-8254. COME JOIN US AND SHARE THE FUN!

Old Home Day 1998 was held in September, and was sponsored and coordinated once again by the Fire Association. All the ingredients were there for another great day in East Kingston. Dennis Perkins provided for ponies and hayrides, burgers and hot dogs were done to a turn by Amanda Lashoones and her intrepid crew, Smokey the Bear showed up thanks to the state forestry service, the 4-H Club had a petting zoo, and our Boy Scout Troop 92 put on their classic Ham and Bean Supper in the Town Hall. There were displays from our Conservation Commission, the Parker River National Wildlife Refuge, our Historical Society, the Smith Farm, and the Grange, and our library staff told stories. Besides hot dogs and hamburgers, there were also cookies to be had from the United Methodist Church Ladies' Guild, and ice cream from the PTO.

The day could not have been a success without the support and cooperation of friends and neighbors, and Mr. and Mrs. Nat Rowell come immediately to mind. Their property directly abuts the Fire Association's pavilion by Foss-Wasson Field, and they are the best of neighbors. Thanks go also to Adam Mazur, Alan Mazur, and Ray Donald for lending tents and equipment used for activities and entertainment, and to Bob Rossi with his professional help to clean-up.

As a community effort, Old Home Day was a success. It is in fact a century-old New Hampshire tradition, and was proof

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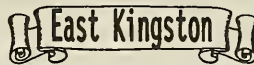


positive of how East Kingstonians can work together toward a common goal. There remains sufficient balance in the Town's Old Home Day account to do it properly again in 1999, and given it is not exclusively a Fire Association function, everyone is encouraged to participate in its planning and execution. SEE YOU AT OLD HOME DAY!

Respectfully

*Austin R. Carter, Sr.*

*President, East Kingston Volunteer Firemen's Association  
Chairman, Old Home Day Committee*



## WELFARE REPORT

The year 1998 has been rather quiet in the Town of East Kingston with respect to residents applying for assistance. Overall, three families (11 individuals) have received support from our Town's resources. Other programs donating their services to our residents include Raymond Community Action, Rockingham Nutrition Meals on Wheels and Area Home Makers.

Our food pantry has been generously stocked by many individuals and groups throughout the year.

Many East Kingston residents, St. Frederick's Church, Raymond Community Action, and other organizations donated their time, food baskets, turkeys, clothing and gifts during Thanksgiving and Christmas, brightening many people's holidays. Many thanks to all of you.

Residents of East Kingston who are in need of assistance must fill out a public assistance application at the Selectmen's Office. Applicants are then required to meet with the Selectmen, who will then determine whether or not assistance is warranted. All cases are treated confidential.

Further information may be obtained by contacting the Welfare Agent at the Selectmen's Office during the normal business hours of Monday through Friday, 8 AM to 2 PM or by calling 642-8406.

Respectfully,

*Donald H. Clark, Welfare Agent*

## **ZONING BOARD OF ADJUSTMENT**

The Zoning Board of Adjustment is authorized to hear appeals from any decision or order made by an administrative official including decisions or determinations made by the Building Inspector, Planning Board, and Board of Selectmen. The Zoning Board of Adjustment has the authority to hear administrative appeals if it is alleged that there was an error in any order, requirement, decision or determination made by the official. Appeals of decisions made by the Planning Board, which are based on the interpretation of the zoning ordinance may also be heard by the Board. In exercising its power, the Zoning Board of Adjustment may reverse or affirm, wholly or in part, the order, requirement, decision, or determination appealed from and shall have all the powers of the administrative official from whom the appeal is taken.

In addition to appeals, the Zoning Board is charged with hearing and deciding requests for variances, special exceptions, and equitable waivers of dimensional requirements. A variance is a waiver or relaxation of particular zoning requirements when strict enforcement would cause undue hardship because of circumstances unique to the property. The Supreme Court has declared that five conditions/criteria must be satisfied in order for a variance to be granted. A special exception is a use of land or buildings that is permitted, subject to specific conditions that are set forth in the zoning ordinance and an equitable waiver of dimensional requirements is a provision approved by the legislature to address situations where a good faith error was made in the siting of a building or other dimensional layout issues.

Given these brief explanations, the East Kingston Zoning Board of Adjustment reports that it held ten public hearings during 1998. The following is a listing of applications submitted and the decisions rendered by the board.

1. Michael E. & Dawn M. Young appealed from an administrative decision rendered by the Board of Selectmen denying their application for a home occupation permit to operate a well and pump company from their home. The Zoning Board of Adjustment granted the Young's appeal, thus overturning the Selectmen's decision.
2. Francis and Ronald Rutledge requested a variance from Article VI.C (building setbacks) which was granted. The Rutledge's proposed the replacement of a 12'x70' mobile home with one measuring 28'x56'.

3. The Board of Selectmen's motion for a rehearing of the Young case (appeal from administrative decision) was granted with the rehearing resulting in granting the Young's original request.
4. Richard Cook, acting as agent for property owned by MaryJane Bowley, requested a variance from Article XII.7 (setbacks to other districts), which was denied because the applicant could not satisfy the requirements for a variance. Mr. Cook proposed the development of the light industrial zone on Haverhill Road.
5. James & Karen Bioteau's request for a variance from Article VIII. E. 3 (building setbacks to wetlands) was granted upon satisfying the necessary criteria. The Bioteau's proposed to construct a house 30 feet from Hydric A soils, (75 feet is required).
6. Norman and Ethel Adams requested a variance from Article IV.D.6 (septic system setbacks) which was granted. The Adams' proposed the replacement of a failed septic system.
7. Sandra Bianco, acting as agent for property owned by Lorraine McLellan and Paul Bartlett, requested six variances from Articles IV.D.2, IV.D.6, IV.D.7.B.2, VI.G, VI.E & VIII.E.3. Ms. Bianco sought to construct a dwelling with less than 800 sq. ft. of floor area, less than 25 ft. from side property lines and less than 75 ft. from Hydric B soils, with only a two bedroom septic system also located less than 75 ft. from Hydric B soil, and (septic system) less than 20 ft. from property lines. The Zoning Board of Adjustment denied the requests citing that the five criteria were not met.
8. Nextel Communications appealed the Planning Board's decision to deny it a permit for the construction of a telecommunications tower on property owned by Glenn & Kathleen Clark and located in a residential zone, was denied by the Zoning Board.
9. Michael and Susan Robinson sought an equitable waiver from dimensional requirements regarding Article VI.C (building setbacks), which was granted based on the Board's findings that (i) the violation existed for 10 or more years with no enforcement action, (ii) the violation was caused by a good faith error or calculation, (iii) the nonconformity does not constitute a nuisance or diminish surrounding



property values, and (iv) the cost of correction far outweighs any public benefit to be gained.

10. Michael and Ardith Polletta requested a variance from Article VI.C (building setbacks) which was granted by the Zoning Board. The Polletta's proposed a front entry addition to their home that would allow safe exit from and convenient entrance through the front door.

Although the Zoning Board of Adjustment reserves the fourth Thursday of each month for its meetings, the Board is also available on an "as needed" basis. A full explanation of the Board's functions and rules, as well as the minutes to each of their meetings, is available for public inspection at the Selectmen's office. Questions concerning the Board may be addressed by any of the following Board members: Chairman John V. Daly, Norman Freeman, Edward Cardone, David (Chuck) Boudreau, Dave Ciardelli, Alternate Peter Riley and Alternate Charles Marden.

Respectfully,  
*John V. Daly, Chairman*



*The East Kingston Town Office Building located at 24 Depot Road, currently houses the offices of the Building Inspector, Cemetery Trustees, Conservation Commission, Planning Board, Selectmen, Tax Collector/Town Clerk and Zoning Board of Adjustment.*

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**ANNUAL REPORTS**

**OF THE**

**SCHOOL  
DISTRICT**

**OF**

**EAST KINGSTON  
NEW HAMPSHIRE**

**For the Fiscal Year**

**1998 - 1999**

**East Kingston Elementary  
Exeter Region Cooperative  
SAU #16**

## **EAST KINGSTON SCHOOL DISTRICT OFFICERS**

### **SCHOOL BOARD**

Richard Poelaert  
642-3406  
2001

Robert Caron  
642-5668  
1999

Kevin Fitzgibbon  
642-7225  
2000

### **TREASURER**

Deborah Caron  
642-5668  
1999

### **MODERATOR**

Robert Donovan  
642-8386  
1999

### **CLERK**

Catherine J. George (Deceased December 1998)  
Thomasina F. Levesque (Appointed January 1999)  
778-8207

### **AUDITORS**

Mrs. Richard Kelly  
642-5566  
1999

Estelle Decatur  
642-5401  
1999

### **SUPERINTENDENT OF SCHOOLS**

Dr. Arthur Hanson  
772-4040

### **ASSISTANT SUPERINTENDENT OF SCHOOLS**

Barbara L. Lobdell  
772-4040

### **ASSISTANT SUPERINTENDENT OF SCHOOLS AND HUMAN RESOURCES MANAGER**

Paul A. Flynn  
772-4040

## 1998 ANNUAL SCHOOL DISTRICT MEETING

The annual meeting of the East Kingston School District was called to order by Moderator Robert Donovan at 1:05 p.m. on Saturday, March 7, 1998, at the East Kingston Elementary School, Andrews Lane, East Kingston, New Hampshire. Voting for the District Officers will take place on Tuesday, March 10, 1998 at the Elementary School along with the town elections.

**Article I** To see if the School District will vote to raise and appropriate the sum of One Million One Hundred Eighty-three Thousand, Eight Hundred and Eighty-six Dollars (\$1,183,886.00) for the support of schools, for the payment of salaries for the school district officials, and agents, and for the payment of statutory obligations of the District. (The School Board recommends this article.) Motion by Rob Caron; seconded by Richard Poelaert.

**Voted: Yes**

**Article II** To see if the School District will vote to raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000.00) to be added to the Capital Reserve Fund established in 1997 for the purpose of building expansion. (The School Board recommends this article.) Motion by Richard Poelaert; seconded by Rob Caron.

**Voted: Yes**

**Article III** To see if the School District will vote to raise and appropriate a supplemental appropriation of Ten Thousand Nine Hundred Fifty-seven Dollars (\$10,957.00) to cover additional special education costs and other related costs due to increased enrollments for the current year. This amount will be funded from unanticipated Foundation Aid. (The School Board recommends this article.) Motioned by Kevin Fitzgibbon; seconded by Rob Caron.

**Voted: Yes**

**Article IV** Shall the School District accept the provisions of RSA 198-20b providing that any school district at an annual meeting, may adopt an article authorizing the School Board to apply for, accept and expend, without further action by the School District, money from the State, Federal, Local or Private source which becomes available during the fiscal year? Motioned by Rob Caron; seconded by Kevin Fitzgibbon.

**Voted: Yes**

**Article V** To hear reports of agents, auditors, and committees or officers, heretofore chosen to pass any vote relating thereto:

**Passed Over**

**Article VI** To transact any other business that may come before this meeting.

**Passed Over**

Motion by Richard Poelaert to adjourn; seconded by Rob Caron, and so voted at 2:40 p.m.

Respectfully,  
Catherine J. George, School District Clerk



## **EAST KINGSTON ELEMENTARY SCHOOL**

It is with great pleasure that I submit the annual report to the citizens of East Kingston for the 1998-1999 school year. The annual report is always a time for me to reflect and share with you all that has taken place at school, the new staff, the enhancements to our curriculum, and the issues that confront us.

In the spring of each year we set goals for the following year. This year our goals are: 1) To integrate and be more diverse in our use of technology throughout our curriculum, to have access to the internet and e-mail, and to improve technology skills. 2) To continue developing consistent playground rules, develop good relationships on the playground, and develop new games. 3) To implement the revised science/health curriculum. 4) To review present inventory of materials and supplies, eliminate outdated materials, and organize and prepare for an addition to the school.

Mr. Fennell, the technology coordinator, with the help of volunteers cabled the entire school for networking. This allows us access to internet and e-mail. Before the end of the school year each staff member will have an e-mail address, giving the parents and staff another avenue of improving communications. The students utilize the computer lab at least once a week and have access to a computer in the classroom to access research and information, write reports, and take accelerated reader tests. With your continued support we continuously strive to make the students and ourselves computer literate.

It is our mission to graduate students who are good citizens, know how to cooperate and deal with conflict, and value and respect the diversity of people. We give the students strategies to resolve conflicts on the playground and in their daily lives. Our fifth grade students are asked to do three hours of community service at home, three hours for the town, and three hours for the elementary school. It is a way for the students to give thanks to the community for the quality of education the community gives to them. Students are taught citizenship and its responsibilities and duties each day. The students are given a word to concentrate on during the week such as respect, honesty, friendship, etc. You can see these on posters in the hallway. We have also implemented a mentor friendship program where a staff member will support a student who has an area of need such as a death in the family, not socializing well, having a crisis, or just need an adult to talk with. The staff member will at times eat lunch with the student, write letters, and be a friend.

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The revised science/health curriculum has given us the opportunity to look at the science material we have and what we are lacking. We prioritized science as a curriculum area this year and next for purchasing new equipment and updated materials.

One of the issues we face is the growth of the community and the lack of space. This has challenged us to look at our inventory of material and supplies, eliminate outdated material, and organize our building. At this time we expect forty-six incoming first graders for the 1999-2000 school year and will have two classes of each grade level. Without an addition, it will be a challenge to place all of these grades.

The staff at East Kingston Elementary School is the most caring and dedicated staff I have had the privilege to work with. They worry, care and support each and every student and adult in the school community. The staff puts in an enormous amount of time to ensure each student receives a quality education in presenting a sound curriculum with innovative and exciting programs. We have guest speakers, artists, authors, celebrities and a variety of animals come into the classroom to enhance the curriculum. It would be a long report if I listed all the wonderful and exiting activities that take place throughout the year. We have a very low absentee rate because our students want to come to school and learn. The community is always welcome to come and visit us. A new member to our staff this year is Lou George, our custodian. We welcome him and when you walk through the building, you will notice what an outstanding job he has done in maintaining the school building.

At present the school is being used every night for various activities for young people and adults. The Recreation Committee, headed by Mike Moore, is very active and provides a variety of programs from sports to ballroom dancing. The Enrichment Program, headed by Janice Miller and Rachel Owens, provides different activities and opportunities for students from dancing to publishing a yearbook. The PTO, headed by Paula Rolfs and volunteers, devote thousands of hours to the school in numerous ways. The school has received the Blue Ribbon award for volunteerism for the third time. The kitchen and multipurpose room allows the town to have different functions and utilize the school as a community center.

Without the dedication and involvement of the community, the school would be lacking an essential element for students to become good citizens who can develop their individual potential and make positive contributions to the world com-

munity. It is always with pride and honor when I say I am the principal of East Kingston Elementary School. I truly feel a part of this community and I thank you for that and your continued support.

Respectfully,  
*Anne E. Goodman, Principal*

## ELEMENTARY SCHOOL STAFF

Principal	Mrs. Anne Goodman
Multiage	Mrs. Maureen Brown
Grade 1	Mrs. Lillian Conlan
Grade 2	Mrs. Sarah Oppenheimer
Grade 3	Mrs. Nancy Burns
Grade 3	Mrs. Lynne Walker
Grade 4	Mrs. Anne Atkins
Grade 4	Ms. Judith Hayes
Grade 5	Mr. James McMahon
Special Education Coordinator	Mrs. Evelyn Lord
Music	Mrs. Nancy Leavitt
Art	Mrs. Barbara Feldman
Physical Education	Mr. Christopher Roy
School Nurse	Mrs. Tara Prescott
Speech Therapist	Mrs. Jane Castle-Edmiston
Occupational Therapist	Mrs. Tracy Janelle
Physical Therapist	Mrs. Sheila Briggs
School Psychologist	Mrs. Terri Karnan
Administrative Assistant	Mrs. Florence Whicher
Custodian	Mr. Louis George
Part-time Custodian	Ms. Karen Falcone
Spec. Ed./ Instructional Aides	
Multiage	Mrs. Janice Huss
Grade 1	Mrs. Helen Burnhan
Grade 2	Mrs. Gail Nickerson
Grade 3	Mrs. Janice Kuegel
Grade 4	Mrs. Christine Silverman
Grade 5	Mrs. Sue Davis
	Mrs. Cynthia Dricoll
Library Aide	Mrs. Helen Burnham
Resource Secretary	Mrs. Kathleen Barker
Counselor/Home School Coord.	Mrs. Betsy Schulthess
Technology Coord./Spec. Ed.	Mr. Peter Fennell
SPED	Ms. Marianne Storlazzi
Lunchroom Coordinator	Mrs. Mary Russell
Lunchroom	Ms. Donna Monaco



### TOTAL ENROLLMENT GRADES 1 THROUGH 5

	1	1-2	2	3	4	5	TOTAL
01/01/99	33	-	29	31	39	24	156
1998	30	-	29	35	22	30	146

### PERFECT ATTENDANCE FOR SCHOOL YEAR 1997-98

Matthew Abbott  
Emily Caron  
Ryan Caron  
Kelsey Clark  
Janelle Duvall  
Erin Fitzgibbon  
Jacob Mayotte  
Rachel Staves  
Sarah Weingart

### GRADE 1 TO 5 STATISTICS FOR TEN YEARS ENDING JUNE 1998

	Weeks in Year	Number of Boys	Number of Girls	Total Pupils	Average Attendance	Average Absence	Average Membership	Percent of Attendance
1988-89	38	52	42	94	90	3	93	98
1989-90	38	53	47	100	98	3	101	97
1990-91	38	57	50	107	104	4	107	97
1991-92	38	62	58	120	195	7	202	96
1992-93	38	76	75	151	136	5	141	96
1993-94	38	78	91	169	144	4	148	97
1994-95	38	74	77	151	153	5	158	97
1995-96	38	67	92	159	151	5	156	97
1996-97	38	70	96	166	162	6	168	97
1997-98	38	66	81	147	142	5	147	97

# **EAST KINGSTON ELEMENTARY SCHOOL DETAILED ACCOUNT OF PROPOSED BUDGET FOR 1999-2000**

<b>ACCT #</b>	<b>DESCRIPTION</b>	<b>1996-97 ADOPTED</b>	<b>1996-97 EXPENDED</b>	<b>1997-98 ADOPTED</b>	<b>1998-99 ADOPTED</b>	<b>1999-2000 PROPOSED</b>
1100110	Teacher's Salaries	281,035	300,569	302,867	358,059	450,234
1100112	Substitute's Salaries	5,528	4,766	5,960	6,345	6,345
1100330	504 Contracted Serv.	100	897	100	100	100
1100370	Curriculum Develop.	0	0	5,000	2,970	2,970
1100610	Teaching Supplies	8,182	7,892	8,182	6,757	6,757
1100630	Textbooks	3,997	12,245	8,189	5,697	5,697
1100640	Periodicals	720	638	725	850	850
1100741	Additional Equipment	1,943	7,286	2,234	1	1
1100742	Replacement Equip.	0	0	1,200	1	1
1100751	Furniture	2,000	6,781	7,835	418	418
<b>TOTAL REGULAR EDUCATION</b>		<b>303,505</b>	<b>341,075</b>	<b>342,292</b>	<b>383,192</b>	<b>475,367</b>
1200113	SPED Salaries	39,588	38,388	68,536	62,154	64,414
1200112	SPED Substitute's Sal.					550
1200118	SPED Aides	65,936	66,909	36,252	36,238	46,248
1200270	SPED Course Reimb.				1,000	1,000
1200290	SPED Workshops				400	400
1200330	SPED Contracted Serv.				11,692	41,083
1200331	SPED Contracted Serv.			14,481	5,884	6,060
1200370	SPED Curriculum Dev.	126,461	72,877	7,314	540	540
1200561	SPED Tuit. NH Public	7,500	11,210	17,565	40,506	35,500
1200568	SPED Tuit. Private O/S	5,050	11,443	1	1	1
1200569	SPED Tuit. NH Private	22,160	1,484	2,460	2,375	3,188
1200580	SPED Travel	1,000	184	1,000	1,000	1,000
1200610	SPED Supplies	810	723	529	1,377	3,377
1200630	SPED Textbooks	445	441	250	530	1,530
1200741	SPED Equipment	120	111	200	129	2,129
1200751	SPED Furniture	0	0	1	84	100
<b>TOTAL SPECIAL EDUCATION</b>		<b>269,070</b>	<b>203,770</b>	<b>148,589</b>	<b>163,910</b>	<b>207,120</b>

ACCT #	DESCRIPTION	1996-97 ADOPTED	1996-97 EXPENDED	1997-98 ADOPTED	1998-99 ADOPTED	1999-2000 PROPOSED
1400610	Student Activities Acct					
1410110	Salaried Coaching Pos.	1,840	1,600	2,400	2,075	4,575
					325	325
<b>TOTAL STUDENT ACTIVITIES</b>		<b>1,840</b>	<b>1,600</b>	<b>2,400</b>	<b>2,400</b>	<b>4,900</b>
2110111	Attendance Salaries	20	0	20	20	20
<b>TOTAL ATTEND. SALARIES</b>		<b>20</b>	<b>0</b>	<b>20</b>	<b>20</b>	<b>20</b>
2120116	Guidance Salaries	8,640	13,200	14,133	17,905	17,905
2120330	Guid. Contracted Serv.	400	165	400	1,350	1,350
2120610	Guidance Supplies	500	462	500	1	1
<b>TOTAL GUIDANCE SERVICES</b>		<b>9,540</b>	<b>13,826</b>	<b>15,033</b>	<b>19,256</b>	<b>19,256</b>
2130120	Health Salaries	11,472	11,084	17,468	24,590	21,517
2130330	Health Contract Serv.	100	0	10	100	100
2130440	Health Maintenance	70	0	180	125	125
2130610	Health Supplies	180	180	402	288	288
2130630	Health Textbooks	0	0	105	155	155
2130741	Health Equipment	169	169	770	110	110
<b>TOTAL HEALTH SERVICES</b>		<b>11,991</b>	<b>11,433</b>	<b>19,025</b>	<b>25,368</b>	<b>22,295</b>
2210118	Aides Salaries	10,693	8,425	32,485	32,100	32,972
2210270	Course Reimburs.	3,000	2,330	3,000	2,000	2,000
2210290	Conferences	2,350	2,402	5,100	3,200	3,200
<b>TOTAL IMPROVE. /INSTRUCT.</b>		<b>16,043</b>	<b>13,158</b>	<b>40,585</b>	<b>37,300</b>	<b>38,172</b>
2222117	Media Salaries	15,281	13,703	21,618	21,388	18,625
2222330	Media Contract. Serv.	235	469	265	265	265
2222440	Media Maintenance	500	0	1,000	1,000	1,000
2222610	Media Computer Supp.	456	1,659	4,850	3,000	3,000
2222630	Media Textbooks	1,500	1,477	2,505	2,700	2,700
2222640	Media Periodicals	237	236	350	350	350
2222741	Media Comp. Equip.	7,667	7,602	25,300	5,500	5,500
2222742	Media Replace. Equip.	0	0	1,200	1,500	1,500



ACCT #	DESCRIPTION	1996-97 ADOPTED	1996-97 EXPENDED	1997-98 ADOPTED	1998-99 ADOPTED	1999-2000 PROPOSED
2222751	Media Furniture			4,000	1,000	1,000
<b>TOTAL MEDIA SERVICES</b>		<b>25,876</b>	<b>25,146</b>	<b>61,088</b>	<b>36,703</b>	<b>33,940</b>
2310351	SAU #16 Expense	21,284	21,284	18,039	17,690	23,411
2310353	SLC Expense	271	281	175	155	177
2310372	Legal Expense	3,000		03,000	3,000	3,000
2310373	Audit Expense	0	0	1	1	1
2310380	School Board Expense	3,000	3,258	3,000	3,000	3,000
<b>TOTAL GENERAL ADMIN.</b>		<b>27,555</b>	<b>24,823</b>	<b>24,215</b>	<b>23,846</b>	<b>29,589</b>
2300111	Dist. Officer's Salaries	3,875	3,950	3,875	4,000	4,000
<b>TOTAL SCHOOL BOARD SERV.</b>		<b>3,875</b>	<b>3,950</b>	<b>3,875</b>	<b>4,000</b>	<b>4,000</b>
2410114	Principal's Salary	48,380	48,380	50,276	52,789	54,109
2410115	Secretarial Salaries	16,257	16,546	16,745	18,468	19,023
2410121	Head Teacher's Sal.	300	300	300	350	350
2410440	Repair & Maintenance	2,000	2,058	1,995	2,460	4,110
2410531	Telephone	3,400	3,530	3,900	4,600	4,600
2410580	Travel	200	180	200	200	200
2410610	Supplies	3,477	4,327	3,477	3,400	3,400
2410741	Equipment	500	3,270	100	100	100
2410751	Furniture	250	250	1,500	1	1
2410810	Dues & Membership	600	531	700	800	800
<b>TOTAL OFFICE OF PRINCIPAL</b>		<b>75,364</b>	<b>79,372</b>	<b>79,193</b>	<b>83,168</b>	<b>86,693</b>
2520111	Fiscal Services	7,318	7,318	10,119	9,397	10,481
<b>TOTAL FISCAL SERVICES</b>		<b>7,318</b>	<b>7,318</b>	<b>10,119</b>	<b>9,397</b>	<b>10,481</b>
2510119	Custodial Salary	18,361	22,800	18,912	19,261	21,320
2540122	Asst. Custodial Salary	0	0	6,240	7,960	6,888
2540411	Heating Fuel	9,465	10,581	10,000	11,500	11,500
2540413	Electricity	15,600	12,432	11,000	12,650	12,650
2540440	Contracted Mainten.	5,424	59,325	8,000	8,000	8,000

ACCT #	DESCRIPTION	1996-97 ADOPTED	1996-97 EXPENDED	1997-98 ADOPTED	1998-99 ADOPTED	1999-2000 PROPOSED
2510521	SMP Insurance	4,084	4,367	4,084	5,076	5,944
2540523	Treasurer's Bond	100	160	160	160	170
2540524	Insurance - Nurse	1	0	1	1	1
2540526	Surety Bond	235	0	235	235	235
2540610	Supplies	3,200	6,408	5,000	5,000	5,000
2540741	Additional Equipment	1,300	14,773	300	100	100
2540742	Replacement Equip.	0	0	3,748	1	1
<b>TOTAL OPERATION OF PLANT</b>		<b>57,770</b>	<b>130,847</b>	<b>67,680</b>	<b>69,944</b>	<b>71,809</b>
2543431	Mowing	1,500	2,482	1,500	1	1
<b>TOTAL UPKEEP OF GROUNDS</b>		<b>1,500</b>	<b>2,482</b>	<b>1,500</b>	<b>1</b>	<b>1</b>
2552510	Pupil Transportation	91,887	91,931	39,441	39,441	39,231
<b>TOTAL PUPIL TRANSPORT.</b>		<b>91,887</b>	<b>91,931</b>	<b>39,441</b>	<b>39,441</b>	<b>39,231</b>
2553511	SPED Transportation	11,387	6,473	2,800	10,500	9,000
<b>TOTAL SPED TRANSPORT.</b>		<b>11,387</b>	<b>6,473</b>	<b>2,800</b>	<b>10,500</b>	<b>9,000</b>
2554510	Field Trips	0	0	2,000	1	1
<b>TOTAL FIELD TRIPS</b>		<b>0</b>	<b>0</b>	<b>2,000</b>	<b>1</b>	<b>1</b>
2900211	Health Insurance	50,879	47,715	52,024	76,455	119,485
2900212	Dental Insurance	2,240	2,260	2,543	3,114	4,334
2900213	Life Insurance	890	1,017	1,021	1,318	1,609
2900214	Worker's Comp.	4,990	5,430	6,000	5,690	5,861
2900222	Teacher's Retirement	11,064	8,337	11,538	15,384	17,785
2900230	FICA	39,700	40,880	45,832	49,493	57,062
2900231	Disability Insurance	3,457	3,439	3,352	4,128	6,215
2900260	Unemployment Comp.	934	402	763	432	1,178
<b>TOTAL EMPLOYEE BENEFITS</b>		<b>114,154</b>	<b>109,480</b>	<b>123,073</b>	<b>156,014</b>	<b>213,529</b>
4600730	Site Improvement	12,001	14,200	1	1	1
<b>TOTAL SITE IMPROVEMENT</b>		<b>12,001</b>	<b>14,200</b>	<b>1</b>	<b>1</b>	<b>1</b>

ACCT #	DESCRIPTION	1996-97 ADOPTED	1996-97 EXPENDED	1997-98 ADOPTED	1998-99 ADOPTED	1999-2000 PROPOSED
5100830	Debt Serv. - Principal	55,000	55,000	55,000	55,000	50,000
5100841	Debt Serv. - Interest	46,750	46,750	43,010	39,270	35,700
5100842	Debt Serv. - Area Int.	2,184	2,030	0	0	0
<b>TOTAL DEBT SERVICES</b>		<b>103,934</b>	<b>103,780</b>	<b>98,010</b>	<b>94,270</b>	<b>85,700</b>
1423998	<b>TOTAL</b>		<b>1,184,664</b>	<b>1,080,939</b>	<b>1,158,732</b>	<b>1,315,105</b>

NOTE: As of 1998-1999 Food Service is being appropriated at its estimated gross amount.  
This amount will be offset by an equal amount of estimated revenue.

4700600	Town of East Kingston Trust Fund					1,900
	<b>TOTAL TRUST FUND</b>					<b>1,900</b>
2560570	Food Service Mngmt.	4,500	2	4,500	25,154	25,154
<b>TOTAL FOOD SERV. MNGMT.</b>		<b>4,500</b>	<b>2</b>	<b>4,500</b>	<b>25,154</b>	<b>25,154</b>
<b>GRAND TOTAL</b>		<b>1,149,130</b>	<b>1,184,666</b>	<b>1,085,439</b>	<b>1,183,886</b>	<b>1,378,159</b>



**EAST KINGSTON  
SCHOOL DISTRICT WARRANT  
STATE OF NEW HAMPSHIRE**

To the inhabitants of the School District of the Town of East Kingston, County of Rockingham, State of New Hampshire, qualified to vote upon District Affairs:

You are hereby notified to meet at the **East Kingston Elementary** School in said EAST KINGSTON on **Tuesday, March 9, 1999**, to choose the following School District Officers, by ballot, the polls to open at eight o'clock in the forenoon, and to close not earlier than seven of the clock in the evening.

1. To choose a School Board Member for the ensuing three years.
2. To choose a Moderator for the ensuing year.
3. To choose a School District Clerk for the ensuing year.
4. To choose a School District Treasurer for the ensuing year.
5. To choose Two Auditors for the ensuing year.

Robert A. Caron, Chairperson  
Kevin Fitzgibbon  
Richard Poelaert

East Kingston School Board

## **EAST KINGSTON SCHOOL DISTRICT WARRANT**

### **STATE OF NEW HAMPSHIRE**

To the inhabitants of the School District of the Town of East Kingston, County of Rockingham, State of New Hampshire, qualified to vote upon District Affairs:

You have hereby been notified to meet at the **East Kingston Elementary School** in said District on **SATURDAY, THE SIXTH DAY OF MARCH, 1999 AT 1:00 PM** to act upon the following subjects:

1. To see if the School District will vote to raise and appropriate the amount of SEVEN HUNDRED FIFTEEN THOUSAND, SEVEN HUNDRED AND SIXTY-FIVE DOLLARS (\$715,765.00) for construction and original equipping of an addition to the East Kingston Elementary School on land already owned by the District (included in this addition is a room for a public kindergarten program to begin in the 1999-2000 school year) and to authorize the issuance of not more than FIVE HUNDRED FIVE THOUSAND, SEVEN HUNDRED SIXTY-FIVE DOLLARS (\$505,765.00) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the school board to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore to authorize the withdrawal of an amount not to exceed TWO HUNDRED TEN THOUSAND DOLLARS (\$210,000.00) which includes estimated accumulated interest from the School Building Expansion Fund created for this purpose. (The School Board recommends this article. A 2/3 ballot vote is required.)
2. To see if the School District will vote to raise and appropriate the amount of SEVEN HUNDRED FIFTEEN THOUSAND, SEVEN HUNDRED AND SIXTY-FIVE DOLLARS (\$715,765.00) for construction and original equipping of an addition to the East Kingston Elementary School on land already owned by the District and to authorize the issuance of not more than FIVE HUNDRED FIVE THOUSAND, SEVEN HUNDRED SIXTY-FIVE DOLLARS (\$505,765.00) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the school board to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore

to authorize the withdrawal of an amount not to exceed TWO HUNDRED TEN THOUSAND DOLLARS (\$210,000.00) which includes estimated accumulated interest from the School Building Expansion Fund created for this purpose. (The School Board recommends this article. A 2/3 ballot vote is required. This article is to be voted on should Article 1 fail.)

3. To see if the School District will vote to raise and appropriate the sum of ELEVEN THOUSAND FIVE HUNDRED, SIXTY-FOUR DOLLARS (\$11,564.00) for the purpose of paying interest payments on the bond issue authorized under Article 1 (or Article 2) and which will occur during the District's fiscal year 1999-2000. (The School Board recommends this appropriation.)
4. To see if the School District will vote to change the purpose of the existing School Tuition Capital Reserve Fund established in 1994 to the School Building Expansion Fund. (The School Board recommends adoption of this article. 2/3 vote required.)
5. To see if the School District will vote to raise and appropriate the sum of ONE MILLION THREE HUNDRED SEVENTY-EIGHT THOUSAND, ONE HUNDRED FIFTY-NINE DOLLARS (\$1,378,159.00) for the support of the schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the District. The School Board recommends this appropriation.)
6. To engage in public discussion regarding the proposal to adopt the provisions of RSA 40:13 (Official Ballot Law), which will be voted on by official ballot on March 9, 1999.
7. To hear reports of agents, auditors, and committees or officers heretofore chosen and to pass any vote relating thereto.
8. To transact any other business that may come before this meeting.

Robert A. Caron, Chairperson  
 Kevin Fitzgibbon  
 Richard Poelaert

East Kingston School Board



1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART.#	Expenditures for Year 7/1/97 to 6/30/ 98	Appropriations Prior Year As Approved by DRA	APPROPRIATIONS ENSUING FY (RECOMMENDED)	APPROPRIATIONS ENSUING FY (NOT RECOMMENDED)
INSTRUCTION (1000-1999)			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1100-1199	Regular Programs		332787.63	383192.00	475917.00	
1200-1299	Special Programs		162202.74	163910.00	139013.00	
1300-1399	Vocational Programs					
1400-1499	Other Programs		1293.60	2400.00	4900.00	
1500-1599	Non-Public Programs					
1600-1899	Adult & Community Programs					
SUPPORT SERVICES (2000-2999)			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
2000-2199	Student Support Services		35881.24	44644.00	107728.00	
2200-2299	Instructional Staff Services		78801.68	74003.00	73512.00	
GENERAL ADMINISTRATION			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
2310-2400	School Board Contingency					
2310-2319	Other School Board		3950.00	4000.00	4000.00	
EXECUTIVE ADMINISTRATION			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
2320-310	SAD Management Services		15042.00	17690.00	23411.00	
2320-2329	All Other Executive		3783.20	6156.00	6178.00	
2400-2499	School Administration Service		82267.58	83168.00	86693.00	
2500-2599	Business		10119.00	9397.00	10481.00	
2600-2699	Operation & Maintenance of Plant		67029.34	69945.00	71810.00	
2700-2799	Student Transportation		53454.98	49942.00	48232.00	
2800-2999	Other Support Service		138540.76	156014.00	213529.00	
NON-INSTRUCTIONAL SERVICES						
3000-3099						
FACILITIES ACQUISITIONS & CONSTRUCTION						
4000-4999			8300.00	1.00	1.00	
OTHER OUTLAYS (5000-5999)			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5110	Debt Service - Principal		55000.00	55000.00	50000.00	
5120	Debt Service - Interest		43010.00	39270.00	35700.00	
FUND TRANSFERS			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5220-5221	To Food Service		12922.68	25154.00	25154.00	
5222-5229	To Other Special Revenue				1900.00	
5230-5239	To Capital Projects					
5251	To Capital Reserves					
5252	To Expendable Trust (*see pg 3)		100000.00	100000.00		
5253	To Non-Expendable Trusts					
5254	To Agency Funds					
5300-5399	Intergovernmental Agency Alloc.					
1122	SUPPLEMENTAL			10957.00		
1122	DEFICIT					
SUBTOTAL 1			1,204,386.43	1,294,843.00	1,378,159.00	

**PLEASE PROVIDE FURTHER DETAIL:**

\* Amount of line 5252 which is for Health Maintenance Trust \$ \_\_\_\_\_ (see RSA 198:20-c, V)

Help! We ask your assistance in the following: If you have a line item of appropriations from more than one warrant article, use the space below to identify the make-up of the line total for the ensuing year.

Acct. #	Warr. Art. #	Amount	Acct. #	Warr. Art. #	Amount

## "SPECIAL WARRANT ARTICLES"

Special warrant articles are defined in RSA 32:3, VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
Aacct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Expenditures for Year 7/1/_ to 6/30/	Appropriations Prior Year As Approved by DRA	WARR. ART.#	APPROPRIATIONS ENSUING FY (RECOMMENDED)	APPROPRIATIONS ENSUING FY (NOT RECOMMENDED)
	EKES CONSTR. & EQUIP.	of ADDITION		1, 2	505,765.00	
	EKES SCHOOL BLDG EXPANSION FUND			1, 2	210,000.00	
	BOND INTEREST PAYMENTS			3	11564.00	
	SUBTOTAL 2 RECOMMENDED	XXXXXXXXXX	XXXXXXXXXX	XXXXX	727,329.00	XXXXXXXXXX

## “INDIVIDUAL WARRANT ARTICLES”

Individual\* warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Expenditures for Year 7/1/_ to 6/30/	Appropriations Prior Year As Approved by DRA	WARR. ART.#	APPROPRIATIONS ENSUING FY (RECOMMENDED)	APPROPRIATIONS ENSUING FY (NOT RECOMMENDED)
SUBTOTAL 3 RECOMMENDED		XXXXXXXXXX	XXXXXXXXXX	XXXX		XXXXXXXXXX

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	ESTIMATED REVENUES ENSUING FISCAL YEAR
REVENUE FROM LOCAL SOURCES			XXXXXXXX	XXXXXXXX	XXXXXXXX <i>98 Bond</i>
1300-1349	Tuition				
1400-1449	Transportation Fees			-	
1500-1599	Earnings on Investments		1,602.55	1,500.00	1,500.00
1600-1699	Food Service Sales			25,154.00	25,154.00
1700-1799	Student Activities				
1800-1899	Community Services Activities				
1900-1999	Other Local Sources		1,481.13		
REVENUE FROM STATE SOURCES			XXXXXXXX	XXXXXXXX	XXXXXXXX
3110	Foundation Aid		28,316.74		
3120	Shared Revenue				
3210	School Building Aid		16,500.00	16,500.00	15,000.00
3220	Kindergarten Aid				
3230	Catastrophic Aid		222.51	4,929.00	
3240-3249	Vocational Aid				
3250	Adult Education				
3260	Child Nutrition				
3270	Driver Education				
3290-3299	Other State Sources				
REVENUE FROM FEDERAL SOURCES			XXXXXXXX	XXXXXXXX	XXXXXXXX
4100-4539	Federal Program Grants				
4540	Vocational Education				
4550	Adult Education				
4560	Child Nutrition				
4570	Disabilities Programs				
4580	Medicaid Distribution				
4590-4999	Other Federal Sources (except 4810)				
4810	Federal Forest Reserve				
OTHER FINANCING SOURCES			XXXXXXXX	XXXXXXXX	XXXXXXXX
5110-5139	Sale of Bonds or Notes				
5221	Transfer from Food Service-Spec.Rev.Fund				
5222	Transfer from Other Special Revenue Funds				



1 2 3 4 5 6

Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	ESTIMATED REVENUES ENSUING FISCAL YEAR
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OTHER FINANCING SOURCES cont.		XXXXXXX	XXXXXXXXX	XXXXXXXXX
5230	Transfer from Capital Project Funds			
5251	Transfer from Capital Reserve Funds			--
5252	Transfer from Expendable Trust Funds			1,800.00
5253	Transfer from Non-Expendable Trust Funds			
5300-5699	Other Financing Sources			
	EXETER REGION COOP BUY-OUT		7,495.00	7,652.00
	SALE OF NOTES & BONDS-EKES BUDG ADDITION			505,765.00
	SCHOOL EXPANSION FUND			210,000.00
5140	THIS SECTION FOR CALCULATION OF RAN's (REIMBURSEMENT ANTICIPATION NOTES) PER RS 198:20-D FOR CATASTROPHIC AID BORROWING RAN, Revenue This FY: _____ less RAN, Revenue Last FY _____ =NET RAN			
	Supplemental Appropriation (Contra)			
	Voted From Fund Balance			
	Fund Balance to Reduce Taxes		46,200.64	214.00
	TOTAL ESTIMATED REVENUE & CREDITS		101,818.57	57,749.00
				766,971.00

**BUDGET SUMMARY**

SUBTOTAL 1 Appropriations Recommended (from page 2)	1,378,159.00
SUBTOTAL 2 Special Warrant Articles Recommended (from page 3)	727,329.00
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 3)	
TOTAL Appropriations Recommended	2,105,488.00
Less: Amount of Estimated Revenue & Credits (from above)	766,971.00
Estimated Amount of Taxes to be Raised For School District Assessment	1,338,517.00

**EXETER REGION COOPERATIVE  
SCHOOL DISTRICT  
FOR THE YEAR ENDING JUNE 30, 1998**

**BOARD MEMBERS AND DISTRICT OFFICERS**

School Board

Chair of the School Board: Linda Henderson

<b>Name</b>	<b>Term Expires</b>	<b>Town</b>
Stewart Aronson	1999	East Kingston
David Barr	2000	Stratham
Lucy Cushman	1999	Stratham
Peter Foster	2001	Brentwood
Linda Henderson	1999	Exeter
Greg Kann	2001	Exeter
Roy Morrisette	2000	Exeter
Paul St. Jean	2001	Kensington
Ray Trueman	2000	Newfields

School District World Wide Web Site:  
<http://www.ercsd.k12.nh.us>

Moderator: Charles Tucker  
School District Clerk: Joyce Rowe  
School District Treasurer: Judy Gaiero

Superintendent's Office

Dr. Arthur Hanson  
email: [ahanson@saul6.k12.nh.us](mailto:ahanson@saul6.k12.nh.us)  
Superintendent of Schools

Barbara L. Lobdell  
email: [Barbara\\_Lobdell@saul6.k12.nh.us](mailto:Barbara_Lobdell@saul6.k12.nh.us)  
Assistant Superintendent

Paul A. Flynn  
email: [Paul\\_Flynn@saul6.k12.nh.us](mailto:Paul_Flynn@saul6.k12.nh.us)  
Assistant Superintendent  
and Human Resource Manager

Walter Pierce  
email: [Walter\\_Pierce@saul6.k12.nh.us](mailto:Walter_Pierce@saul6.k12.nh.us)  
Business Manager  
Office: 24 Front Street, Exeter NH; Phone: 603/772-4040

## **To the Voters of the Exeter Region Cooperative School District:**

The Deliberative Session of the Exeter Region Cooperative School District will be held on Thursday, February 4, 1999 in the Cafeteria of the High School Annex (old Junior High Building) beginning at 7:30pm. During the Deliberative Session the Board will present all properly filed warrant articles to the voters in attendance. At that time the body can vote to support the warrant articles as written or by a simple majority can amend the Articles. However, these votes are not final. Once the body has decided on the warrant articles they are then placed on a ballot to be voted on at the polls election day, March 9, 1999.

The ballot will contain seven warrant articles recommended by the Cooperative School Board and eight other warrant articles brought by citizen petition. The first article is the proposed school board budget in the amount of \$23,770,639 for the 1999-2000 school year. The ballot law provides that if the proposed budget does not receive a majority of votes cast at the polls the Board will either bring forward another budget or the District will operate under the Default Budget. The Default Budget is the same budget as the previous year with additions for contractual obligations. This year's Default Budget is in the amount of \$22,958,526.

The increase in the proposed budget over the Default budget is primarily due to the increase in the professional staff. Over the last two years we will have an increase of almost 7% in the number of students at the Co-op schools. We cannot absorb this many students into our system and maintain our current program without the addition of more staff. Although some new staff was added last year it will not be enough to support next year's student population.

The second warrant article asks the voters to approve a one-year extension of the current teacher contract. During the period of contract negotiation there was still uncertainty about the ruling of the NH Supreme Court on the issue of the teacher contract. Both sides agreed that it would be pointless to engage in endless negotiations without knowing the Court's ultimate decision. An agreement was reached to use the same contract for one more year with no salary or benefit changes other than Step increases. This warrant article asks the voters to support this negotiation and to fund those increases.

The third warrant article is the Board's request of the District that we continue the expensive but necessary process of bringing technology into the schools in a meaningful way.



This request is the second in a three-year plan that was prepared by our Technology Coordinator and supported by the

Superintendent. This is a continuing initiative that will require not only a subsequent warrant article next year but ongoing maintenance in our operational budget. The Board wants the District to fully understand the financial commitment that is required if we are to prepare our students for a technology driven future.

The fourth warrant article asks the District to add to our capital reserve fund interest earned on the bond for the Middle School building project in an amount up to \$750,000 for the purposes of meeting current and future capital needs. Last year the District approved the establishment of a capital reserve fund for the purpose of planning for future capital projects. With voter approval we will set aside most of this interest money and use it for a down payment on whatever future plans the District decides on for the High School. Aside from these specific needs, the Board supports the concept of planning for future capital projects by setting an amount of money aside each year to prevent large expenditures in any one year.

Warrant Article #5 asks the voters for permission to remove up to \$75,000 from the already existing Capital Reserve Fund for the purpose of engineering and architectural fees necessary for the High School Renovation/Construction Project. Although we will not be bringing a High School bond before the voters this year for we will be preparing something for next March. These funds are necessary for us to proceed with this project.

The sixth warrant article asks the District's permission to use up to \$200,000 from the remaining amount of interest earned on the Middle School bond. These funds would be used for three capital projects, an irrigation system at the middle school, reconstruction of football and baseball fields at the High School and additional storage capacity at the Middle School.

The seventh warrant article asks the District to approve the Trustees of Trust Funds of the Town of East Kingston as trustees for the Co-op District's Capital Reserve Fund. It is necessary pursuant to RSA 35:2 that the District's Capital Reserve fund shall be held in custody by the trustees of the trust funds of the town which the voters of the district may elect. The Board is recommending the Trustees of East Kingston for this purpose.

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The remaining eight warrant articles are citizen petition articles.

This has been a busy year for the new Cooperative School District. The opening of the new middle school last fall was exciting for everyone although it was not without its challenges. Under the capable leadership of Jeff Hillier the middle school was able to move past bussing problems and telephone issues and provide a first rate education for our students. Although

Tom Meehan is still recuperating, we are encouraged by his steady progress and look forward to his return at the appropriate time. By all accounts the first year of all six towns having their sixth graders together has been a great success. The teaming has worked extremely well and the students are thriving.

The Board was disappointed not to have a High School Building proposal ready for the voters this March. We made the decision not to go forward until we had gathered more definitive information regarding projected student enrollment over the next ten years. We will spend this year gathering this information as well as seeking out further community input on the best option for our District.

It is the goal of this Cooperative School Board to be as open and communicative as possible with the voters of the District. We welcome any suggestions you might have about how we can do better. Thank you for all of your support during this past year.

*Linda Henderson, Chair  
Exeter Region Cooperative School Board*

## **EXETER REGION COOPERATIVE SCHOOL DISTRICT WARRANT**

**To the inhabitants of the Exeter Region Cooperative School District, County of Rockingham, State of New Hampshire, qualified to vote upon District affairs:**

**You are hereby notified to meet as follows:**

**FIRST SESSION:** At the High School Annex Cafeteria (formerly Exeter AREA Junior High School Cafeteria) in Exeter New Hampshire on Thursday, **February 4, 1999**, at 7:30 p.m. for explanation, discussion, debate, and possible amendment of the following warrant articles:

1. Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth in the budget posted with the warrant, for the purposes set forth therein, totaling \$23,770,639? Should this article be defeated, the operating budget shall be \$22,958,526, which is the same as last year, with certain adjustments required by previous action of the District or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The School Board recommends \$23,770,639, as set forth on said budget.)

2. Shall the District approve the cost items included in the one year extension of the Collective Bargaining Agreement reached between the School Board and the Exeter Education Association which calls for an approximately one and six-tenths percent (1.6%) increase in the cost of salaries and no change in benefits for the 1999-2000 fiscal year over the 1998-1999 fiscal year; and further to raise and appropriate the sum of \$188,074 for said increase. (The School Board recommends this appropriation.)

3. Shall the District raise and appropriate the sum of \$480,400 for acquisition of computer equipment, cabling, and related goods and services for the District schools? This is a special warrant article. (This appropriation is the second year of a three-year plan, the first year of which was funded by the 1998 meeting.) (The School Board recommends this appropriation.)

4. Shall the District raise and appropriate the sum of the amount of the June 30, 1999 undesignated fund balance, up to \$750,000, to be added to the capital reserve fund under RSA 35:1 established by the 1998 District meeting for the purpose of construction, reconstruction, or acquisition of school buildings and/or school ground site improvements,



including associated engineering and architectural fees? [The purpose of this Article is to appropriate to said capital reserve fund (which currently contains approximately \$110,000) interest earned on bond proceeds from the Middle School construction project.] (The School Board recommends this appropriation.)

5. Shall the District raise and appropriate the sum of up to \$200,000 for the following: design and construction of an irrigation system for the Cooperative Middle School playing fields (not to exceed \$140,000); reconstruction of upper and lower football and baseball fields at Exeter High School (not to exceed \$45,000); and construction of additional storage capacity at the Cooperative Middle School (not to exceed \$15,000); such \$200,000 to be raised from that portion of the June 30, 1999 undesignated fund balance attributable to interest earned on the bond proceeds from the Cooperative Middle School construction project. This is a special warrant article. (The School Board recommends this appropriation.)

6. Shall the District raise and appropriate the sum of \$75,000 for engineering and architectural fees in connection with proposed renovations to the Exeter High School and authorize the withdrawal of up to \$75,000 from the capital reserve fund under RSA 35:1 established by the 1998 District meeting for the purposes of construction and reconstruction of school buildings and/or school ground site improvements, including associated engineering and architectural fees. This is a special warrant article. (The School Board recommends this appropriation.)

7. Shall the District, pursuant to RSA 35:2, elect that the Trustee of Trust Funds of the Town of East Kingston shall hold the capital reserve funds of the District. (The School Board recommends this article.)

8. On petition of Raymond Trueman and others: shall the Exeter Region Cooperative School District in accordance with the provisions of RSA 194-C, limit Construction Managers on any and all district projects, including renovations to the Exeter High and the Annex, to an amount not to exceed Fifteen (15%) per cent of any and all contracts awarded. Further, any and all other contractual services, purchases and acquisitions in excess of Twenty-Five Hundred Dollars (\$2,500.00) shall conform with public advertised bid opening procedures. All contracts shall be awarded to the lowest qualified bidder, upon majority vote of the board. This Warrant Article shall become effective upon passage. (The School Board does not recommend adoption of this article.)

9. On petition of George M. Walker and others: To see whether the voters favor negotiating a change in the method of teacher compensation in the District from a salary schedule based primarily on years of experience and education attainment to a market-driven compensation system that rewards teachers for productivity and accountability in achieving the educational goals of the District. (The School Board recommends adoption of this article.)

10. On petition of Raymond Trueman and others: shall the Exeter Region Cooperative School District create a planning committee according to the provisions of RSA 194-C, to consider withdrawal from School Administrative Unit #16? (The School Board does not recommend adoption of this article.)

11. On petition of Raymond Trueman and others: shall the Exeter Region Cooperative School District vote to divest any and all cost sharing with the Exeter School District in the following categories: Business Manager, Maintenance Supervisor, Maintenance Employees, Business office expenses, and to reduce the salaries of said managers in the applicable amount or percentage? This Warrant Article shall become effective upon passage. (The School Board does not recommend adoption of this article.)

12. On petition of Raymond Trueman and others: shall the Exeter Region Cooperative School District approve a Spending Cap in an amount not to exceed Seven Million Dollars (\$7,000,000) including State of New Hampshire Funding (Building Aid) for the High School and Annex Building renovation and expansion? (The School Board does not recommend adoption of this article.)

13. On petition of Raymond Trueman and others: shall the Exeter Region Cooperative School District (ERCSD) privatize the Fiscal Services (Business Office) thereby eliminating the position of the Business Manager and staff? In accordance with this Warrant Article, the District Finance Committee, shall be responsible for the review and recommendation to the District Board. The Fiscal Services company shall have the authority and act as Comptroller for the District. This Article shall become effective upon passage. (The School Board does not recommend adoption of this article.)

14. On petition of Raymond Trueman and others, shall the Exeter Region Cooperative School District accept the Real Property located at 131-33 Court Street, from the Exeter School District for the sum of One Dollar (\$1.00) and/or other considerations? The consideration being upon acceptance by

the ERCSD, the District shall within a reasonable time certain, not to exceed 180 days, demolish said buildings, and restore the area to its unrefined condition, thereby incorporating the property into the area known as the High School Lower Fields, for the sole purpose of enhancing the athletics programs. (The School Board does not recommend adoption of this article.)

15. On petition of Raymond Trueman and others: shall the Exeter Region Cooperative School District approve a Spending Cap in the amount of Three Per Cent of the District 1998-1999 Operational Budget? This Spending Cap upon passage shall supercede the District proposed 1999-2000 Operational Budget. (The School Board does not recommend adoption of this article.)

16. To hear reports of agents, auditors, and committees or officers heretofore chosen.

17. To transact any other business which may legally come before the meeting.

**SECOND SESSION:** At the polling places designated below on Tuesday, March 9, 1999, to choose the following School District Officers: School District Board Member (East Kingston), School District Board Member (Exeter), School District Board Member (Stratham), and School District Moderator; and vote on the articles listed as 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14 and 15, as those articles may be amended at the First Session; by ballot, the polls to be open at the polling places at the hours designated below:

VOTER IN TOWN OF:	POLLING PLACE:	POLLING HOURS:
BRENTWOOD	BRENTWOOD FIRE HALL	10:00 AM TO 7:00 PM
EAST KINGSTON	EAST KINGSTON ELEMENTARY SCHOOL	8:00 AM TO 7:00 PM
EXETER	EXETER TOWN HALL	8:00 AM TO 8:00 PM
KENSINGTON	KENSINGTON TOWN HALL	8:00 AM TO 7:30 PM
NEWFIELDS	NEWFIELDS TOWN HALL	11:00 AM TO 7:00 PM
STRATHAM	STRATHAM MUNICIPAL CENTER	8:00 AM TO 8:00 PM



## ARTICLE 1 - PROPOSED OPERATING BUDGET

Program	Budget	Actual	Budget	Budget	Inc/Dec	Inc/Dec
	1997-1998	1997-1998	1998-1999	1999-2000	Actual	Percent
Art	230,024	227,143	252,984	245,350	-7,634	-3.0%
Music	231,025	244,602	264,135	261,932	-2,203	-0.8%
Physical Education	278,975	277,421	341,588	361,280	19,692	5.8%
Basic Classroom	363,750	409,556	78,148	531,500	453,352	580.1%
Reading	176,250	158,225	256,517	265,520	9,003	3.5%
Mathematics	865,435	880,539	1,027,078	1,023,447	-3,631	-0.4%
Business Ed	81,983	87,032	104,640	91,570	-13,070	-12.5%
Science	945,533	998,754	1,227,044	1,248,154	21,110	1.7%
English	930,245	963,057	1,120,615	1,123,041	2,426	0.2%
ESL	8,800	17,129	12,800	14,942	2,142	16.7%
Social Studies	886,375	884,419	961,692	1,074,074	112,382	11.7%
Foreign Lang	524,725	537,064	577,641	555,075	-22,566	-3.9%
Health	94,575	97,700	108,770	109,832	1,062	1.0%
Home Economics	164,962	164,398	197,487	170,199	-27,288	-13.8%
Tech Ed	165,600	186,972	226,998	176,619	-50,379	-22.2%
Computer	257,431	258,023	345,372	314,838	-30,534	-8.8%
Subs/Sab/Tutors	292,659	168,478	141,000	215,800	74,800	53.0%
Alternative Program	0	0	5,000	0	-5,000	0.0%
<b>Regular Ed</b>	<b>6,498,347</b>	<b>6,560,512</b>	<b>7,249,509</b>	<b>7,783,173</b>	<b>533,664</b>	<b>7.4%</b>
Special Education	1,639,800	1,640,119	2,070,929	2,251,038	180,109	8.7%
SST	688,489	698,028	714,427	728,025	13,598	1.9%
Athletic/Extracurr	409,189	392,646	426,915	469,399	42,484	10.0%
Adult Ed	43,986	58,545	44,983	45,868	885	2.0%
Guidance	559,493	560,933	639,093	679,741	40,648	6.4%
Nurse Services	123,108	150,259	189,149	157,676	-31,473	-16.6%
Library	187,008	185,380	241,793	218,833	-22,960	-9.5%
School Board	176,656	62,437	79,000	79,000	0	0.0%
SAU #16 Admin	237,999	237,999	280,696	366,257	85,561	30.5%
School Admin	778,079	744,036	812,169	958,189	146,020	18.0%
Fiscal Services	176,188	191,636	183,223	183,223	0	0.0%
Plant Operations	1,099,943	1,120,945	1,485,547	1,692,913	207,366	14.0%
Transportation	497,473	497,442	565,902	574,447	8,545	1.5%
Benefits	2,299,778	2,330,774	2,761,130	3,287,231	526,101	19.1%
Insurance	80,834	23,420	80,834	80,834	0	0.0%
<b>General Fund Total</b>	<b>15,496,370</b>	<b>15,455,111</b>	<b>17,825,299</b>	<b>19,555,847</b>	<b>1,730,548</b>	<b>9.7%</b>
Debt Service	3,016,938	3,016,366	2,547,998	2,547,078	-920	0.0%
Cap Res Funds	0	0	110,000	100,000	-10,000	0.0%
Capital Projects	90,000	113,720	480,400	0	-480,400	-100.0%
Federal/State Grants	1,007,714	489,532	1,007,714	1,007,714	0	0.0%
Food Service Fund	560,000	702,943	560,000	560,000	0	0.0%
<b>TOTAL - All Funds</b>	<b>20,171,022</b>	<b>19,777,672</b>	<b>22,531,411</b>	<b>23,770,639</b>	<b>1,239,228</b>	<b>5.5%</b>

## ARTICLE 1 - DEFAULT OPERATING BUDGET

Program	Budget 1997-1998	Actual 1997-1998	Budget 1998-1999	Budget 1999-2000	Inc/Dec Actual	Inc/Dec Percent
Art	230,024	227,143	252,984	245,350	-7,634	-3.0%
Music	231,025	244,602	264,135	261,932	-2,203	-0.8%
Physical Education	278,975	277,421	341,588	361,280	19,692	5.8%
Basic Classroom	363,750	409,556	78,148	141,750	63,602	81.4%
Reading	176,250	158,225	256,517	265,520	9,003	3.5%
Mathematics	865,435	880,539	1,027,078	1,023,447	-3,631	-0.4%
Business Ed	81,983	87,032	104,640	91,570	-13,070	-12.5%
Science	945,533	998,754	1,227,044	1,248,154	21,110	1.7%
English	930,245	963,057	1,120,615	1,123,041	2,426	0.2%
ESL	8,800	17,129	12,800	14,942	2,142	16.7%
Social Studies	886,375	884,419	961,692	1,074,074	112,382	11.7%
Foreign Lang	524,725	537,064	577,641	555,075	-22,566	-3.9%
Health	94,575	97,700	108,770	109,832	1,062	1.0%
Home Economics	164,962	164,398	197,487	170,199	-27,288	-13.8%
Tech Ed	165,600	186,972	226,998	176,619	-50,379	-22.2%
Computer	257,431	258,023	345,372	314,838	-30,534	-8.8%
Subs/Sab/Tutors	292,659	168,478	141,000	215,800	74,800	53.0%
Alternative Program	0	0	5,000	0	-5,000	0.0%
<b>Regular Ed</b>	<b>6,498,347</b>	<b>6,560,512</b>	<b>7,249,509</b>	<b>7,393,423</b>	<b>143,914</b>	<b>2.0%</b>
Special Education	1,639,800	1,640,119	2,070,926	2,141,238	70,312	3.4%
SST	688,489	698,028	714,427	728,025	13,598	1.9%
Athletic/Extracurr	409,189	392,646	426,915	428,627	1,712	0.4%
Adult Ed	43,986	58,545	44,983	45,868	885	2.0%
Guidance	559,493	560,933	639,093	679,741	40,648	6.4%
Nurse Services	123,108	150,259	189,149	157,676	-31,473	-16.6%
Library	187,008	185,380	241,793	218,833	-22,960	-9.5%
School Board	176,656	62,437	79,000	79,000	0	0.0%
SAU #16 Admin	237,999	237,999	280,696	366,257	85,561	30.5%
School Admin	778,079	744,036	812,169	898,189	86,020	10.6%
Fiscal Services	176,188	191,636	183,223	183,223	0	0.0%
Plant Operations	1,099,943	1,120,945	1,485,550	1,612,913	127,363	8.6%
Transportation	497,473	497,442	565,902	574,447	8,545	1.5%
Benefits	2,299,778	2,330,774	2,761,130	3,155,440	394,310	14.3%
Insurance	80,834	23,420	80,834	80,834	0	0.0%
<b>General Fund Total</b>	<b>15,496,370</b>	<b>15,455,111</b>	<b>17,825,299</b>	<b>18,743,734</b>	<b>918,435</b>	<b>5.2%</b>
Debt Service	3,016,938	3,016,366	2,547,998	2,547,078	-920	0.0%
Cap Res Funds	0	0	110,000	100,000	-10,000	0.0%
Capital Projects	90,000	113,720	480,400	0	-480,400	-100.0%
Federal/State Grants	1,007,714	489,532	1,007,714	1,007,714	0	0.0%
Food Service Fund	560,000	702,943	560,000	560,000	0	0.0%
<b>TOTAL - All Funds</b>	<b>20,171,022</b>	<b>19,777,672</b>	<b>22,531,411</b>	<b>22,958,526</b>	<b>427,115</b>	<b>1.9%</b>

**EXETER REGION COOPERATIVE SCHOOL DISTRICT**  
 General Fund Balance Sheet - from the Independent Auditor's Report  
 June 30, 1998

**ASSET AND OTHER DEBITS****Assets**

Cash and Equivalents	\$ -
Investments	18,498
Accounts Receivable	3,176
Intergovernmental Receivable	152,057
Interfund Receivable	656,863
Prepaid Items	159,115

**Other Debits**

Debt	-
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Total Assets and Other Debits	\$ 989,709
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**LIABILITIES AND EQUITY****Liabilities**

Cash Overdraft	\$ 564,831
Accounts Payable	32,562
Accrued Payroll and Benefits	18,254
Contracts Payable	-
Retainage Payable	-
Intergovernmental Payable	3,596
Interfund Payable	216,896
Due to Student Groups	-
Deferred Revenues	17,437
General Obligation Debt Payable	-
Capital Lease Payable	-
Compensated Absences Payable	-

Total Liabilities	853,576
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**Equity****Fund Balances**

Reserved for Encumbrances	59,897
Reserved for Special Purposes	

**Unreserved**

Designated for Special Purposes	
Undesignated	76,236

Total Equity	136,133
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TOTAL LIABILITIES AND EQUITY	\$ 989,709
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**PLODZIK & SANDERSON**

*Professional Association/Accountants & Auditors*

193 North Main Street Concord - New Hampshire - 03301-5063 - 603-225-6996 - FAX--  
224-1380

*INDEPENDENT AUDITOR'S REPORT*

To the Members of the School Board  
Exeter Region Cooperative School District  
Exeter, New Hampshire

We have audited the accompanying general purpose financial statements of the Exeter Region Cooperative School District as of and for the year ended June 30, 1998 as listed in the table of contents. These general purpose financial statements are the responsibility of the School District's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with generally accepted accounting principles. As is the case with most municipal entities in the State of New Hampshire, the Exeter Region Cooperative School District has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Exeter Region Cooperative School District, as of June 30, 1998, and the results of its operations for the year

then ended in conformity with generally accepted accounting principles.

In accordance with Government Auditing Standards, we have also issued our report dated September 4, 1998 on our consideration of the Exeter Region Cooperative School District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of Exeter Region Cooperative School District taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Exeter Region Cooperative School District. The accompanying Single Audit related schedules are presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and are not a required part of the general purpose financial statements. All such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

September 4, 1998

[Signed: Gregory A. Colley, CPA]

PLODZIK & SANDERSON  
Professional Association

## ***A. SUMMARY OF AUDITOR'S RESULTS***

1. The auditor's report expresses a qualified opinion on the general purpose financial statements of Exeter Region Cooperative School District.

2. One reportable condition relating to the audit of the financial statements is reported in the *Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards*. This was not considered to be a material weakness. [Described in B. FINDINGS - FINANCIAL STATEMENT AUDIT, item 98-01 below]

3. No instances of noncompliance material to the financial statements of Exeter Region Cooperative School District were disclosed during the audit.

4. One reportable condition relating to the audit of the major federal award programs is reported in the *Report on Compliance with Requirements Applicable to Each Major Program and Internal Control over Compliance in Accordance with OMB Circular A-133*. This was not considered to be a material weakness. [Described in C. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAMS AUDIT, item 98-02 below]

5. The auditor's report on compliance for the major federal award programs for Exeter Region Cooperative School District expresses an unqualified opinion.

6. Audit findings relative to the major federal award programs for Exeter Region Cooperative School District are reported in Part C of this Schedule.

7. The programs tested as major programs include:

Child Nutrition Cluster

Adult Education - State Grant Program CFDA  
# 84.002

8. The threshold for distinguishing Types A and B programs was \$300,000.

9. Exeter Region Cooperative School District was not determined to be a low-risk auditee.

## **B. FINDINGS - FINANCIAL STATEMENT AUDIT**

**98-01** Federal payroll regulations require that all employees hired complete an I-9 Form, *Employee Eligibility Verification* prior to beginning work. This form is used to substantiate that the employee is a citizen or legal alien and, therefore, eligible to work in the United States. This is applicable for all employees hired after November 6, 1986. During the course of our audit testing, it was noted that no I-9 Forms were able to be located for five of fifteen employees that were reviewed. It was not determined whether the forms were misfiled or never completed. We recommend that procedures be established to ensure that an I-9 Form be completed for all employees hired and that the form then be retained in the employee's personnel file for the longer of three years from the date of hire or one year from the date of termination as required.

## **C. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAMS AUDIT**

**98-02** CFDA # 84.002 Adult Education - State Grant Program

Passed through the State of New Hampshire Department of Education  
as project # 87007

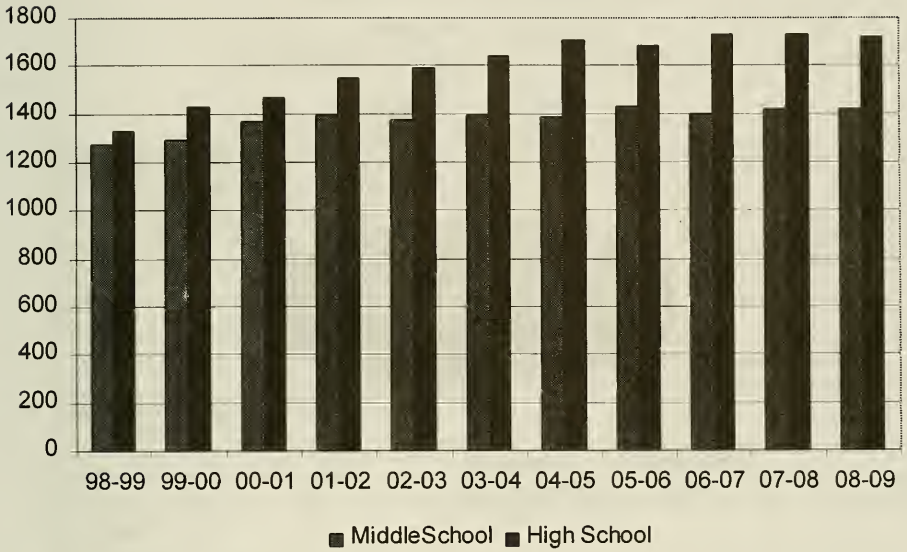


### Compliance Requirement - Cash Management

The requirement states that when funds are advanced, recipients must follow procedures to minimize the time elapsing between the transfer of funds and disbursement by the recipients. Because funding is provided through the State of New Hampshire on a quarterly basis, it is necessary for the District to estimate the amount of funds needed for each project to meet the payments which will be made in the next quarter as well as the first month of the following quarter before the next funding will be received.

For project #87007, \$25,000 was requested at the end of September and received in early November, yet at the end of December only \$17,177 had been disbursed and at the end of January only \$20,885. An additional \$11,000 was requested at the end of December and received on February 23, yet at that time only \$23,490 had been disbursed. The request made at September 30 was in effect too high. Although the actual amount involved is not large and a negligible amount of interest could have been earned, the District should take greater care in arriving at estimates including utilizing the input of project managers to ensure that an excess of federal funds is not requested. The same situation existed in projects #87008 and #87009, but the amounts involved were very small.

## ENROLLMENT PROJECTIONS



Middle School

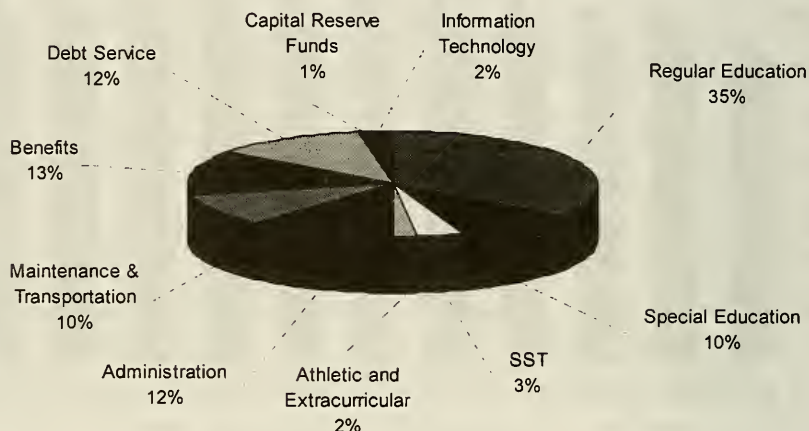
	Total	% increase
98-99	1274	
99-00	1294	1.6%
00-01	1364	5.4%
01-02	1390	1.9%
02-03	1373	-1.2%
03-04	1392	1.4%
04-05	1383	-0.6%
05-06	1426	3.1%
06-07	1397	-2.0%
07-08	1414	1.2%
08-09	1417	0.2%

High School

	Total	% increase
98-99	1332	
99-00	1430	7.4%
00-01	1467	2.6%
01-02	1549	5.6%
02-03	1589	2.6%
03-04	1639	3.1%
04-05	1706	4.1%
05-06	1682	-1.4%
06-07	1733	3.0%
07-08	1730	-0.2%
08-09	1722	-0.5%

## WHERE YOUR MONEY GOES

1998-1999 Operating Budget



### Salaries

The current salary of the superintendent is \$87,000 of which the Exeter Region Cooperative School District pays \$43,935. The current salary of the high school principal is \$79,181 and the current salary of the middle school principal is \$77,004.

For school year 1998-1999 the school district employs the equivalent of 200 full time teachers for an average annual salary of \$42,462. This figure does not include coaching or extracurricular pay. The average teacher has over eleven years of teaching experience within the Exeter/Exeter Region Cooperative school systems. This does not include experience outside the Exeter/Exeter Region Cooperative systems.

The school district employs 129 full and part time support staff with an hourly wage between \$6.10 and \$12.95 per hour.

School board members receive a stipend of \$300 per year. The school board chair receives \$400 per year.



## **SAU 16 REPORT OF ADMINISTRATION**

Arthur L. Hanson, Ed.D.  
Superintendent of Schools

Barbara L. Lobdell  
Assistant Superintendent of Schools

Paul A. Flynn  
Assistant Superintendent of Schools

The Exeter Region Cooperative Middle School opened its doors in late August for students, staff and the public. All groups appeared unanimous with their impressions of the facility and its setting outstanding. The building was constructed with the concept that students would be arranged in small clusters, thereby offering a more intimate experience for all students. Coming from the old Exeter Junior High which was overcrowded and almost 40 years old to being housed in a brand new facility offering a magnificent auditorium; a beautifully appointed Media Center; a gymnasium capable of accommodating several physical education classes/athletic teams simultaneously; and classrooms that are equipped for the 21<sup>st</sup> Century has been a wonderful experience for staff and students alike.

The High School Facilities Committee met during the entire 1997 - 1998 school year and through November of this school year. The Exeter Regional Cooperative School Board decided, after much deliberation, to postpone taking a plan for renovations and/or new structures to the voters of SAU #16 in March of 1999. The board determined that further study is needed and, at this time, hopes to place a plan before the voters in March of 2000.

The Lincoln Street School Renovations Committee has been meeting all fall to determine what to bring to the Exeter voters for the second and last phase of the school renovations. At this time, it looks as if the project will cost approximately 1.9 million dollars. The second phase will address Americans with Disabilities Act (ADA) issues, windows, site work, casework, interior painting, plumbing, heating, new floor tile, stair treads, roofing concerns, and other maintenance issues that the school has needed to correct for several years.

The student enrollment of most of the SAU #16 schools continue to exceed projections and many of the schools have record enrollments. The Cooperative Middle School and the Exeter High School currently have 1274 and 1371 students respectively. The Swasey Elementary School in Brentwood has 243 students; Newfields Elementary has 137 students; East Kingston Elementary has 155 students; Stratham Memorial

has 632 students; and Kensington Elementary with 149 students. These schools are experiencing unprecedented growth. Brentwood, Kensington, Newfields, and East Kingston are placing plans before the voters for building additions or are in the process of studying space needs. The Exeter Elementary Schools are demonstrating a declining enrollment with their student populations.

There is a sense of collaboration with the individual school districts. The hiring of a SAU wide curriculum coordinator this year is an important step in this direction. It is paramount what all students in the SAU have a "common" curriculum, and a variety of assessment measures are being established to ensure that national, state and local standards are not only being taught, but learned.

Additionally, representatives from the SAU Schools, board members, police and fire personnel and citizens form the six communities gathered during the summer to be trained further in "Crisis Management and Emergency Response". The training was provided by the New Hampshire Fire Academy and the Exeter Police and Fire Departments. A follow-up session was held in November with future meeting scheduled for the spring of 1999. It is the group's intent to develop Crisis Management and Emergency Response Plans for each of the SAU Schools.

Likewise, the entire Administrative Team of the School District is undergoing extensive training regarding staff supervision and evaluation. Teachers and other interested parties will be invited to join this training at the appropriate time.

The SAU continues to make efforts to prepare our students technologically as they enter the 21<sup>st</sup> Century. This is an immense endeavor and one that generates lots of dialogue and conversation. The voters of the Exeter Region Cooperative School District approved the first year of a three-year plan to equip the students and staff of the school with technologies that will enhance staff instruction and students learning. Technology coordinators throughout the SAU continue to meet on a bi-monthly basis to offer assistance and expertise to ensure consistency with all technology initiatives in all SAU Schools.

The funding of quality education is an expensive proposition for all citizens of New Hampshire. However, there is arguably no legacy that communities can offer that is more important to it's future than a quality education for all of the children. The SAU Schools need community involvement and support in order to meet the challenges of the next century. Please stay or get involved with our schools today.

**SUPERINTENDENT'S PRORATED SALARY****1997-1998**

Brentwood	\$3,286.80
East Kingston	\$2,739.00
Exeter	\$18,525.60
Exeter Region Cooperative	\$43,350.90
Kensington	\$2,473.40
Newfields	\$1,610.20
Stratham	\$11,014.10
	\$83,000.00

**ASSISTANT SUPERINTENDENT'S PRORATED SALARY****1997-1998**

Brentwood	\$2,732.40
East Kingston	\$2,277.00
Exeter	\$15,400.80
Exeter Region Cooperative	\$38,038.70
Kensington	\$2,056.20
Newfields	\$1,338.60
Stratham	\$9,156.30
	\$69,000.00

**ASSISTANT SUPERINTENDENT'S PRORATED SALARY****1997-1998**

Brentwood	\$1,366.20
East Kingston	\$1,138.50
Exeter	\$7,700.40
Exeter Region Cooperative	\$18,019.35
Kensington	\$1,028.10
Newfields	\$669.30
Stratham	\$4,578.15
	\$34,500.00



## **TOWN OF EAST KINGSTON EMERGENCY CALLS**

ALL FIRE, POLICE, AMBULANCE EMERGENCY CALLS

# **DIAL 911**

### **BUSINESS CALLS**

- Fire Department..... 642-3134** Non-emergency
- Police Department..... 642-5427** Non-emergency
- Emergency Management..... 642-8406**
- State Police..... 679-3333** Non-emergency
- Fire/Burn Permits..... 642-5544** Richard Smith
- Public Library..... 642-8333**  
Monday 9AM-7PM, Wednesday 1PM-7PM, Thursday 3PM-7PM, Friday 9AM-1PM, Saturday 9AM-1PM, Closed Tuesdays & Sundays.
- Recycling Center..... 642-8406**  
Self serve 24 hours a day, Saturday 9AM-12PM for assistance.
- Rubbish Pick-up..... 642-8406**  
Every Monday 7AM curbside. No pick-up on President's Day, Memorial Day, Independence Day & Labor Day.
- Selectmen's Office..... 642-8406**  
Monday - Friday, 8AM-2PM
- Town Cemetery..... 642-8406**
- Town Clerk/Tax Collector..... 642-8794**  
Monday 6:00-8:00PM, Tuesday 8:30AM-12:30PM, Wednesday Closed, Thursday 8:30AM-12:30PM and 4:00-6:00PM, Friday 8:30AM-12:30 PM.
- Town Hall Rental..... 642-8406**  
Resident rental charge - \$25, Non-resident rental charge \$50.

## NOTES

## NOTES





